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| **CONDOMINIUM CIVIL PENALTY WORKSHEET** | | | | | |
| PROJECT NAME: «Project»  CASE NO: «CaseNumber»  NUMBER OF UNITS: «NumberOfUnits»  NUMBER OF CONTRACTS: «NumberOfContractsOfferedOrSold»  Standard , Phase\_\_\_\_\_\_, Multi\_\_\_\_ (Check one.)  (If violations involve a multi or master association, include all units in all condominiums.)  IS RESPONDENT THE ASSOCIATION , DEVELOPER X , OR \_\_\_\_\_OTHER (Check one.)  APPROVED BY: Jennifer Cilar DATE: \_\_\_\_\_\_  THIS WORKSHEET IS BEING COMPLETED (Check one.):  X To calculate a settlement offer.  To calculate penalties for inclusion in a final order (other than a consent order).  To calculate penalties to be sought at an administrative hearing.  To calculate penalties to be sought in circuit court.  LIST ALL AGGREVATING FACTORS THAT APPLY:  LIST ALL MITIGATING FACTORS THAT APPLY:  **NOTE**: More than one worksheet may be completed for a given case. A new worksheet should be completed whenever penalties are recalculated.  **INCLUDE A GRAND TOTAL AT THE BOTTOM OF THE "TOTAL PENALTY" COLUMN.** | | | | | |
| ISSUE | CITE | CONTRACTS / UNITS | CAT | UNIT / CONTRACT PENALTY | TOTAL PENALTY |
| 1 |  |  |  |  |  |
| Total |  |  |  |  |  |
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