January 9, 2019

«complainant»

«compAddress»

«compCityStateZip»

Sent via email to «compEmail»

RE: «project»

Case No. «caseNumber»

Dear :

As discussed in our «dateOfCTC», telephone conversation, your complaint has been assigned to me for review. The following is a summary of the allegations we discussed:

The following allegations will not be addressed:

I will contact you if additional information is needed and I will update you once the investigation is complete. Thank you for the opportunity to be of service to you.

Sincerely,

BUREAU OF COMPLIANCE



Danny Brown, Financial Examiner/Analyst

[daniel.brown@myfloridalicense.com](mailto:daniel.brown@myfloridalicense.com)