January 18, 2019

Via USPS Certified Mail, Return Receipt Requested #«certMailNumber»

Sent via email to

Re: «project»

Case No.

Dear :

Pursuant to our «ILCallDate», telephone conversation, the Division of Florida Condominiums, Timeshares and Mobile Homes has completed its investigation of the following allegation:

* **Describe, cite statute or rule violated, number violations if more than one, state what association must to do comply with law.**

Florida law provides that in the case of a unit owner-controlled association, minor violations are to be resolved through an educational approach.

As discussed, I will be closing this case at this time with this informational letter, designed to educate you regarding the rules and statutes that must be adhered to. A response to this letter is not required.

Your attention is directed to rule 61B-23.002(7)(b)1., Florida Administrative Code, which requires that the association retain this letter, or a copy thereof, among the official records of the association

I hope this information is useful to the association.

Sincerely,

BUREAU OF COMPLIANCE



Danny Brown, Financial Examiner/Analyst