

## **E98: An Insider's Guide to Berkeley Engineering Syllabus**

Welcome to E98! We're here to tell you everything we wish we knew as incoming engineering students. E98 is your survival guide to Berkeley Engineering. We'll share our experiences, provide advice, and inform you of strategies and opportunities to help you get the most out of your Cal education—and hopefully your life!

**What you can expect from us:** As E98 instructors, we're here to be your friends and help you out with whatever issues you might have. Think of us as big brothers and sisters. Questions, concerns, thoughts, whatever—don't be shy to ask us because we were once new to this campus and college too!

**What we expect from you:** E98 is designed to help you. It's a course that actually helps you with your other classes, and hopefully your life at Cal as well. That said, please take advantage of this time to participate in class, listen to your instructors, interact with your classmates, and get your questions answered sooner rather than later. Never be afraid to voice your concerns in class, as an E98 section is a discussion and not a monologue. We want to get to know you!

**Schedule:** We meet for one-hour sessions weekly at a time specified by the student's section.

**Website:** [bcourses.berkeley.edu](http://bcourses.berkeley.edu); [e98.berkeley.edu](http://e98.berkeley.edu)

Be sure to visit the bCourses page for class handouts and general resources, and the E98 page for instructor bios!

**Grading:** E98 is a 1-unit pass/no pass (P/NP) course. Grading is based on attendance and on homework assignments. Assignments are not graded on a point scale, but marked “acceptable” or “unacceptable” - generally, legitimate attempts to complete the homework are considered “acceptable”.

To pass, a student must:

- Miss no more than three (3) lectures
- Fail to turn in an acceptable version of no more than one (1) homework assignment

When lecturers or homeworks are missed due to unavoidable circumstances, alternate arrangements can be made at our discretion. Don't be shy! Dealing with unavoidable circumstances is part of the job. The sooner you contact us regarding issues such as these, the better. If something is preventing you from a satisfactory engagement with this course, let us know so we can take the appropriate steps to accommodate you.

E98 Coordinators' contact information: [e98coords@gmail.com](mailto:e98coords@gmail.com)

### Course Schedule:

The following is a list of lesson plans the E98 Coordinators have prepared. The instructors have the option of choosing and/or introducing topics of their own and shape their classroom. If you would like to see a specific lesson in your section, express this interest to your instructors!

Week #	Topic	Homework	Handout
1 (Aug. 27)	Introduction	Share contact info, schedule hangout and picture	#1: Introductions
2 (Sept. 3)	Extracurricular Activities and Study Skills	Attend a general meeting of 2 organizations Attend an office hour	#2: Extracurricular Activities and Study Skills
3* (Sept. 10)	Resumes	<b>Mandatory: Write/revise resume and bring 2 copies to class next week.</b> Attend the Cal Career Fair on September 12-14 or an infosession	#3: Resumes
4* (Sept. 17)	Resume Critiques and Cover Letters	<b>Mandatory: Send resume to TBP ProDev at <a href="mailto:prodev@tbp.berkeley.edu">prodev@tbp.berkeley.edu</a> for a critique</b>  Bring 2 copies of a cover letter corresponding to an open job position you're interested in	#4: Cover Letters
5* (Sept. 24)	Career Fairs and Berkeley Job Portals	Create Beehive and Handshake accounts	#5: Career Fairs and Berkeley Job Portals
6* (Oct. 1)	Interviews	<b>Mandatory: Practice answering interview questions</b> Consider attending the Fall Internship Fair on October 10 (12 pm to 4 pm)	#6: Mock Career Fair and Interviews
7 (Oct. 8)	Class Registration and Life After College	<b>Mandatory: Make a four-year plan for your coursework.</b>	#7: Class Registration and Life After College
8 (Oct. 15)	Professional Etiquette and LinkedIn	<b>Mandatory: Create a LinkedIn profile and connect with instructors and classmates</b>	#8: Professional Etiquette and LinkedIn
9 (Oct. 22)	Research at Berkeley and Peer Reviewed Literature	Talk to your GSI about research and see if you're interested.	#9: Research at Berkeley and Peer Reviewed Literature
10 (Oct. 29)	Communication Skills: Technical Presentations	<b>Mandatory: Prepare for your 3-minute technical presentation</b>	#10: Technical Topics
11 (Nov. 5)	Technical Presentations	None!	None!
12 (Nov. 12)	Must-Dos and SYPFTTY	None!	#12: Must-Dos and SYPFTTY

\* Topics 3,4,5 and 6 are a series for "Professional Development"