Team Documentation

(Ethan Wright, Zachary Fenton, Rachel Koenig, Daniel Harding)

Team GulDukat

Meeting #1: 9-18-2016

Start Time: @1:00PM

#	Category	Description	Owner	Date Assigned	Date Due
1	Planning	Started off the meeting by discussing a meeting schedule for our software project. Continued and assigned certain parts to each team member (#2-5 in the table).	All	9-18-2016	N/A
2	Design	Start to Develop the System Requirements Specification.	Ethan W.	9-18-2016	9-20-2016
3	Design	Start to Develop the Requirements Elicitation.	Zachary F.	9-18-2016	9-20-2016
4	Design	Start to Develop the Domain Model.	Rachael K.	9-18-2016	9-20-2016
5	Design	Start to Develop the High-level Use Case Diagrams.	Daniel H.	9-18-2016	9-20-2016

Notes: We ended up putting a due date of 9-20-2016 so that we would each have them mostly complete for our meeting on the 20th. In addition, we also discussed on meeting for our next meeting on 9-20-2016 at 7:00PM and it would last about an hour.

Stop time: @2:00PM

Meeting #2: 9-20-2016

#	Category	Description	Owner	Date Assigned	Date Due
1	Planning	We started the meeting off by answering any questions any team member had about their portion of the project. Questions were asked about portions of the software project as well as the way to upload pdf's to a git repository. The rest of the time was spent discussing what everyone has left to do and to assign a due date on the different portions of the assignment.	All	9-20-2016	N/A
2	Design	Finish Developing the System Requirements Specification.	Ethan W.	9-20-2016	9-21-2016
3	Design	Finish Developing the Requirements Elicitation.	Zachary F.	9-20-2016	9-21-2016
4	Design	Finish Developing the Domain Model.	Rachael K.	9-20-2016	9-21-2016
5	Design	Finish Developing the High-level Use Case Diagrams.	Daniel H.	9-20-2016	9-21-2016

Notes: We ended up putting a due date of 9-21-2016 so that we would give ourselves ample time to finish up prior to the due date of the 22nd. In addition, we also discussed on meeting again on Wednesday if it was an emergency.

Stop time: @8:00PM

Notes: We only had two meetings (1 hour each) giving us a total of 2 hours spent on meetings.