

# Daniel Hubert

Home: Livingston, NJ 07039

Cell: (973) 715-7440

[Email](#)

[LinkedIn](#)

---

## Education

**Lehigh University, Bethlehem, PA**

*Expected Graduation: May 2024*

Bachelor of Science in Business and Economics; Finance and Management (Minor: Political Science)

GPA: 3.43 (Dean's List: Fall 2020, Spring 2021)

**Study Abroad, Barcelona, Spain**

*Spring 2023*

---

## Relevant Experience

**Fidelity Investments, Digital Compliance Intern, Boston, MA**

*June 2023 — August 2023*

- Resolved reconciliation discrepancies with Records and Data Management team to reduce inefficiencies and comply with federal regulations for record usage, storage, and retention.
- Collected and presented insights to senior leaders on future strategy for company-wide financial literacy social media usage, as part of the intern team capstone project.
- Executed Annual Records Testing to ensure the validity and accuracy of stored repositories.

**Decrypto, Business Analyst Intern, Tel Aviv, Israel**

*June 2022 — August 2022*

- Selected by the *TAMID Fellowship/Onward Israel Program* to intern at an Israeli start-up for 8 weeks.
- Executed online research on competitors, target customers, and the Crypto market.
- Influenced CEO and CFO in their short- and long-term business strategy after studying trends.

**Hauptman & Hauptman, PC, Law Intern, Livingston, NJ**

*May 2021 — August 2021*

- Shadowed senior partners, who specialize in Elder Law, Estate Planning, and Special Needs Planning, on various calls and meetings.
  - Eliminated backlog of case documents to improve workplace productivity.
  - Assembled marketing materials for prospective clients at various speaker events.
- 

## Leadership Experience

**TAMID Group at Lehigh**

*Lehigh Director of Consulting*

*January 2022 — December 2022*

- Collaborated with the President, National Director of Consulting, and National Representative to identify and secure start-up companies for consulting teams.
- Created consulting groups, consisting of a project manager and members, and reviewed progress deliverables.
- Facilitated interviews and assessed potential consulting team members as a part of TAMID's recruitment period at the beginning of each semester.

*Consulting Project Manager*

*September 2021 — December 2022*

- Oversaw teams of TAMID members to complete research and projects for *Manteca Ai & Platera Ai*.
- Communicated with the CEO of the company regularly and organized weekly team meetings.
- Identified target customers and industry trends to make strategy recommendations to company leadership.

**Lehigh Accounting Club**

*Chapter Treasurer*

*September 2021 — May 2022*

- Developed and oversaw a \$12,000 yearly budget for over 200 members of the organization.
- Prepared finances for a club trip to NYC, alumni speaker events, and accounting student engagement events.

**Alpha Epsilon Pi Fraternity - Lehigh Chapter**

*Academics & Professional Development Director*

*May 2021 — April 2022*

- Ensured all members maintained academic excellence throughout the year.
  - Arranged three alumni and professional development events for all sophomore and junior chapter members.
- 

## Skills

- Programming Language: R, MS Office Suite, PowerApps, Scrum, Agile, & Kanban