



Human Resources

Complaints of Discrimination

Any individual, who feels he has been discriminated against because of race, color, religion, gender, national origin, age, marital status or disability, or for any other reason prohibited by local, state or federal law, is encouraged to file a complaint with the City's Equal Employment Opportunity Officer (HR Division Director), preferably within 20 calendar days of the alleged incident of discrimination.

The Equal Employment Officer will conduct a fair and impartial investigation, make a finding of fact, prepare an investigatory report which shall be available for the complainant and the party against whom the complaint was filed, and recommend an appropriate course of action to the City Manager.

If no discrimination is found, the Equal Employment Officer will recommend to the City Manager that the complaint be dismissed. If discrimination is found, the Equal Employment Officer will recommend to the City Manager an appropriate relief, and the steps to be taken to eliminate the discriminatory condition which led to the complaint.