

Gateway Academy School Board Meeting Agenda
Wednesday, May 18, 2022, 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT (Library)

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		1 min
Public Comment	Public Attendees	Limit to 3 min each	5 min
Consent Calendar	Brittany Jensen	April 26 Board Minutes Meeting	3 min
Exhibit A review	Paul Dail	Copy of Exhibit A	5 min
Board Training: Legislative Updates	Brittany Jensen		2 min
Board Walk Throughs	Chris Kupfer		12 min
Operational Report Academic Report	Chris Kupfer	Director's Report Rise Data	20 min
Finance Report	Ada Munk	Finance Report	10 min
FY22-23 Original Budget and FY21-22 Final Budget Draft Hearing	Ada Munk	Budget Hearing Draft	12 min
Action Items:			
Audit Firm Selection	Jenna Behm	Auditor Recommendation	5 min
School Fees Policy	Jennifer Cannon	School Fees Policy	10 min
School TSSA Plan Update	Jonada Munk	TSSA Plan	10 min
Grievance Policy	Matt Ogburn	Policy Draft	12 min
Safe School Policy / Plan	Jenna Behm	Policy Draft	10 min

Board Elections	Brittany Jensen	(Swearing of the new officers)	
Discussion:			
Executive Session: UCA 52-4-204: <i>To discuss the character, professional competence, or physical or mental health of an individual.</i>			
Action Item from Executive Session			

Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments, and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.