Gateway Academy School Board Meeting Agenda
Tuesday, April 26th, 2022, 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT (Library)

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		1 min
Public Comment	Public Attendees	Limit to 3 min each	5 min
Consent Calendar	Brittany Jensen	March 24th and March 31st Board Meeting Minutes Approval	3 min
Exhibit A review	Brittany Jensen	Copy of Exhibit A	5 min
Strategic Planning Scheduling May 19 Board Meeting Reschedule (same day as Festival/Concert)	Brittany Jensen	**SCSB Availability:** Anytime July 6-8 Anytime July 11-13 Anytime July 26-28	5 min
Board Training: Open & Public Meeting Act	Brittany Jensen	Open & Public Meeting Act State Charter Board Training	10 min
Board Elections Discussion	Brittany Jensen	Application for Board Officer	5 min
Board Walk Throughs	Brittany Jensen	Follow Up	1 min
Operational Report	Chris Kupfer		10 min
Finance Report Projects Update	Ada Munk	Finance Report Projects Update	10 min
Expansion Committee Appointment	Brittany Jensen/Ada Munk		5 min
Audit Committee Report: Auditor RFQ Process Quarterly Review Report	Jenna Behm Gena Nelson	Copy of Issued RFQ Copy of Quarterly Review Report	10 min

FY22-23 Budget Draft Hearing Board Budget Priorities for 22-23 SY	Ada Munk	[Budget Hearing Draft](#)	12 min
Action Items:			
FY23 Teacher Salary Schedule	Ada Munk/Chris Kupfer	[Proposed Schedule](#)	15 min
Grievance Policy	Chris Kupfer	[Policy Draft](#)	12 min
Safe School Policy / Plan	Chris Kupfer	[Policy Draft](#)	10 min
Discussion:			
Executive Session: *To discuss the character, professional competence, or physical or mental health of an individual*			
Action Item from Executive Session			
End of Year Bonus Consideration	Brittany Jensen		2 min

Rules of Procedures:

●   All meetings are open to the public and the public is welcome to attend.

●   The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.

●   Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.

●   The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.

●   The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.

●   The chair conducts the meetings, makes assignments, and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.

●   The board must have a quorum to vote. A quorum is equal to a majority of board members.

●   The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.

●   Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

●   Comments are limited to 3 min per individual,
●   Personnel matters cannot be addressed during public comment,
●   All public comment materials should be shared with the board of directors at least 24 hours in advance,
●   The preferred communication method with the board is email: board@gpacharter.org, and
●   No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.