



Intake addendum

How many people live in your household? \_\_\_\_\_

- |  |                              |
|--|------------------------------|
| <input type="radio"/> Disabled Adults: _____   | Minors in the home: _____    |
| <input type="radio"/> Disabled Children: _____ | Number of minor boys : _____ |
| <input type="radio"/> Seniors: _____           | Number of minor girls: _____ |
| <input type="radio"/> Veterans: _____          |                              |

What is the case number? \_\_\_\_\_

What is the judges last name? \_\_\_\_\_

What date was the case filed with the court? \_\_\_\_\_

What type of case was filed against you? (Termination of tenancy, non-payment of rent, money judgment, land contract etc.)

What type of housing do you live in? (Apartment, home, duplex etc)

How long have you lived at the property?

Does your rental unit have a subsidy? If so, what type? (Section 8, low income housing etc)

How much is your rent?

What utilities are included in your rent? (Electric, gas, water, heat, etc)  
If this is a non-payment case, how much does your landlord say you owe?

If you owe rent, how much do you believe you owe?

Did you pay a security deposit? How much was it?

Do you pay late fees? How much are they?

|                                   |     |    |                |
|-----------------------------------|-----|----|----------------|
| Does the home have repair issues? | Yes | No | Not applicable |
|-----------------------------------|-----|----|----------------|

|                                     |     |    |                |
|-------------------------------------|-----|----|----------------|
| Does the property have electricity? | Yes | No | Not applicable |
|-------------------------------------|-----|----|----------------|

|                               |     |    |                |
|-------------------------------|-----|----|----------------|
| Does the property have water? | Yes | No | Not applicable |
|-------------------------------|-----|----|----------------|

|                                   |     |    |                |
|-----------------------------------|-----|----|----------------|
| Does the property have hot water? | Yes | No | Not applicable |
|-----------------------------------|-----|----|----------------|

|                              |     |    |                |
|------------------------------|-----|----|----------------|
| Does the property have heat? | Yes | No | Not applicable |
|------------------------------|-----|----|----------------|

|                                     |     |    |                |
|-------------------------------------|-----|----|----------------|
| Are you locked out of the property? | Yes | No | Not applicable |
|-------------------------------------|-----|----|----------------|

|   |     |    |                |
|---|-----|----|----------------|
| If applicable, have you requested a BSEED inspection? | Yes | No | Not applicable |
|---|-----|----|----------------|