

## **ETLOA Board Meeting**

**June 15, 2017**

### **Minutes**

The meeting was called to order at 4:04 PM on June 15, 2017

In attendance were:

Jeff Ashby (Director)  
Bruce Hix (Director)  
David Jurich (Director)  
David Louch (Director, by phone))  
MaryLee Hix (resident)  
Dennis Couture (resident)

A quorum was established. Notice of meeting was waived.

**Activity Report:** Jeff Ashby reviewed the community building activity since last summer. 3 home plans were reviewed, 2 homes are under construction. 3 lots were sold. The annual letter was mailed to 83 addresses, with 4 letters returned as undeliverable. The ETLOA website had over 1400 page hits since September 2016, with 38 people on our email list.

**Report on finances, budget, and dues:** Bruce Hix reported the bank account balance was \$2088.84. He presented the proposed budget for 2017-18 which is available on the website. Dues were set at \$15 per lot this year. If the same response is received as last year, we will have a positive balance at the end of the year, including paying for insurance. Dues payments are being tracked by spreadsheet.

**Discussion item – late dues:** The issue of failure to pay dues was discussed and the board concluded that we would simply track the accumulation of late payments for now. The Board agreed to send late dues notices as appropriate after August 1<sup>st</sup>.

**Discussion item – Architectural Review submittal items:** The Board discussed this topic and concluded that all we need from owners is 1) Site Plan showing setbacks; 2) External elevation drawing showing building heights; 3) List or samples of external colors and materials. Jeff agreed to draft an update to our website information to reflect this refined guidance.

**Review of Annual Meeting Agenda:** A general membership meeting is planned for July 8. The Agenda was reviewed and adjusted. It will include discussion of finances and budget for 2017-18 and election of 2 Directors for 3-year terms to replace Jeff and Bruce who have completed their terms. MaryLee agreed to bring some snacks and drinks as a possible transition to potluck or picnic in future years.

This meeting was adjourned at 5:05 PM.