

# Danya M. F. Littlefield

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## Education

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### **Massachusetts Institute of Technology (MIT), expected graduation May 2018 | Cambridge, MA**

Master of City Planning candidate, Department of Urban Studies and Planning - *City Design and Development group*

Thesis topic: *Industrial Land Reuse and Redevelopment Planning in Milwaukee, Madison, and St. Paul*

### **Kenyon College, 2011 | Gambier, OH**

Bachelor of Arts - English and Studio Art, *departmental distinction in both majors*

*magna cum laude* institutional honors; recipient of the Margaret E. Leslie Award for Studio Art, 2011

## Experience

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### **Imagine Madison Intern, Planning Division, City of Madison, Madison, WI**

*June – August 2017*

- Led summarization and analysis of community feedback data about city strategies and presented analysis findings to the City of Madison Plan Commission
- Conducted community outreach at events, markets, and festivals across the City of Madison, including designing interactive activities and informational materials, and coordinated a volunteer outreach team
- Contributed to team and inter-department conversations about the Future Land Use Map and City Strategies
- Planned a Community Discussion event alongside Comprehensive Plan team members

### **Project Manager, Revitalizing Urban Main Streets practicum, MIT, Boston, MA**

*Jan 2017 – June 2017*

*Winner of the 2018 AICP Student Project Award for Application of the Planning Process*

- Managed a team of 16 classmates in creating a commercial district revitalization plan for a Main Streets district in Dorchester focused on economic development and urban design for a predominantly low-income and immigrant community
- Contributed to writing and editing the plan; conducted physical analysis, urban design, economic analysis, stakeholder interviews, and business owner surveys; coordinated three community meetings
- Collaborated directly with the client and other community members to deliver a community outreach and engagement process that was sensitive to the needs of the client, community stakeholders, and residents

### **Research Assistant for Professor Eran Ben-Joseph, MIT, Cambridge, MA**

*Sep 2016 - Present*

- Research, literature review, and writing in support of projects related to the WWI US Housing Corporation, mixed use industrial areas, noise complaints and regulations, and urban design issues for aging adults

### **Project Coordinator, Cx Associates, LLC, Burlington, VT**

*Sep 2014 – June 2016*

- Coordinated an evaluation for a New York state program incentivizing energy efficiency in new commercial buildings; data collection and analysis from 64 building project-level evaluations and surveys
- Conducted a review of the state of Maine's three-year energy efficiency plan, working with a team to make recommendations for program improvements based on research and best practices
- Wrote and edited proposals for evaluation, program design, and commissioning projects, coordinated use of a customer relationship management tool, and provided bookkeeping support for all projects

## Volunteer

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### **Tommy Thompson Community Garden Site Plan Concept Model and Shadow Study for the Burlington Area**

Community Gardens and Burlington Parks and Recreation – July-Aug 2015

## Skills

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**Technical** | Adobe Creative Suite, ArcGIS, Rhino and Google SketchUp, R, basic Python coding

**Language** | Spanish conversation, writing, and reading – intermediate level