**FORM OF STATEMENT OF WORK**

### SOW TERM

This SOW #\_\_\_\_\_ is made by and between Party 1 (“Abbv1”) and Party 2 (“Abbv2”). The terms and conditions of the Master Service Agreement (MSA) between (“Abbv1”) and (“Abbv2”) shall govern the obligations and requirements set forth in this SOW. In the event of any conflict between the terms of the MSA and the terms of this SOW, the terms of the MSA shall prevail. The term of this SOW will begin on \_\_\_\_\_\_\_\_\_ (“SOW Start Date”) and will expire on \_\_\_\_\_\_\_\_\_, unless otherwise amended and/or extended by a fully executed amendment.

### DESCRIPTION OF SERVICES

(“Abbv1”) shall provide the below mentioned Services resulting in the Deliverables outlined below. Abbv1 shall provide such access to its information, property and personnel as may be reasonably required in order to permit Abbv2 to perform the Services.

Services:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supplemental Materials. Any supplemental Specifications, materials and/ or other documents (“Supplemental Materials”) are detailed below and attached hereto and incorporated herein by this reference. Abbv2 shall leverage the Supplemental Materials in performance of the Services and delivery of the Deliverables.

### DELIVERABLES/MILESTONES/DEVELOPED MATERIALS

Abbv2 shall deliver to Abbv1 the Deliverables and/or Developed Materials listed in the table below during the period of performance of this SOW.

| **Item #** | **Deliverables/Milestone/Developed Material** | **Due Date** | **Acceptance Criteria** |
| --- | --- | --- | --- |
|  | Identify all items, including interim deliverables, to be developed or provided as a result of Abbv1 performing the tasks detailed above (*i.e.*, code, products, plans, roadmap, process, project plans, strategy, status reports, documentation, etc.) | XX/XX/XX | Describe the precise conditions / criteria applied to determine that the Deliverable is accepted by Abbv1. |
|  |  |  |  |

### PROJECT OVERSIGHT

Point of Contacts. Abbv1 designates the following point of contact for management and oversight of the performance of Services detailed herein and for any and all issues relating to this SOW including but not limited to quality, completion of Deliverables, issue management, accuracy and timeliness of time reporting and invoicing.

|  |  |  |  |
| --- | --- | --- | --- |
| **Point of Contact** | | | |
| **Contact Name** | **Title** | **Phone** | **Email** |
|  |  | xxx.xxx.xxxx |  |
|  |  |  |  |

### LOCATION AND DATES OF PERFORMANCE

The Services will be performed at designated Abbv1 and Abbv2 locations, from \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_. Abbv1 will provide (\_\_\_) week notice to Abbv2 when Abbv2 is expected to work at a designated jobsite (CFPB office).

**IN WITNESS WHEREOF**, the Parties hereto having read this Statement of Work have executed this Statement of Work as of the SOW Start Date.

|  |  |  |
| --- | --- | --- |
| **Approved by Abbv1:** |  | **Approved by Abbv2:** |
|  |  |  |
|  |  |  |
| Signature |  | Signature |
| Print or Type Name |  | Print or Type Name |
| Title |  | Title |
| Date |  | Date |