



# NGUYEN THI KIM MY

MERCHANDISER

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## EDUCATION

2012 + UNIVERSITY OF FOOD INDUSTRY  
↓  
2016 | Major: Banking Financial  
Banking Financial

## WORK EXPERIENCE

MAY 2019 + ACUMEN HOUSEWARE INDUSTRY  
↓  
NOW  
ASSISTANT DIRECTOR (TAIWANESE)  
Chaired the company's internal meeting on behalf of the director. Analytics daily reports of all departments: Production, QA, QC, PC, maintenance and office.  
Received feedback from customers and finding solutions to handle and monitor situations.  
Joined and created new projects for the company. Arranged the schedule of new projects for relevant departments.  
Checked accurate information on the material standard.  
Monitored the implementation of samples, assurance quality and standards.  
Contacted the customer to arrange a reception plan and report to the customer.  
Contacted the partner requesting the supply and improvement of the sample.  
Implemented valid procedures for materials, machinery and flow by Indonesian standards for the company's upcoming plans. (HALAL) .  
Meet partner, the customer with the deputy director upon request.

AUG 2016 + LONG RICH COMPANY  
↓  
MAY 2019  
PRODUCT DEVELOPER  
Handle Running shoe category, as an assistant of Taiwan team leader  
Followed up material order and color swatch before US team's review  
Checked each component and material to ensure it pass the physical test and achieve the quality standard  
Working on some limit version project for Brooks team  
Directly receive the Techpackage from US Converse brand/customer  
Review and analyze the design requirement and construction of the package. Then make an internal discussion between the Pattern team.  
Check and send the shell pattern BROOKS team. At the same time, trying pullovers to check the possibility of the construction. Clarify all the issues & concerns of the Techpack, Shell pattern and package  
Tracking materials, colors, material Testing, Finish shoe testing.  
Work on failed lab test results/materials to improve the product's quality.  
Work with material supplier for material improvement  
Build the spec sheet base on the existing sample.  
Daily work closely with Converse customer to ensure all the samples product are met the design and quality requirements  
Ordered, received and

## OBJECTIVE

Experience in working directly with foreign management, customers and partners for 3 years. I would like to take advantage of experience handling situations of myself to become a professional employee who brings much value to the company. Looking forward to working in a professional and international environment. Have the opportunity to work, contribute to the company. At the same time improve, learn and develop myself. Especially improve and develop communication and diplomatic skills...

## SKILLS

Office  
English  
Chinese

## INTERESTS

- Traveling

checked color, quality materials.

Assigned projects and schedules to follow up their models from the initial to the final stage. Make a product problem report through each stage. Handle problems with suppliers when materials are not up to the quality. Communicated with counterpart directly through email, phone... Arranged sample production and co-operate with pattern team or other departments towards performance .

Discussing and negotiating to resolve the issue with customers and vendors the USA, China, Taiwan, and Vietnam by email or directly. Monitoring progress throughout testing production processes to meet integrity requirements.

Checking products quality before sending it.

Making samples transfer for mass production.

## ACTIVITIES

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**DEC 2012 + VOLUNTEER BLOOD CLUB VOLUNTEER**



**MAY 16**

[Member of Club](#)

Volunteers donate blood twice a year

## CERTIFICATIONS

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- 2016** TOEIC Certificate with score 575 by ETS
- 2015** Informatics B at University of Food Industry
- 2015** General Accounting at Ha Noi Accounting Training Center
- 2015** Modern Banking Finance at University of Economics
- 2014** English B at Van Hien University
- 2014** Informatics A at University of Science - Natural