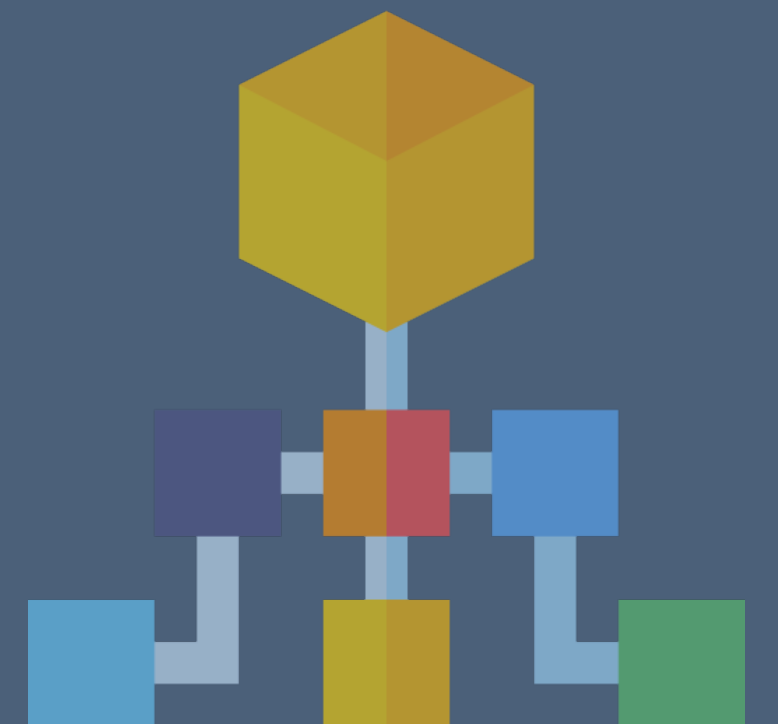


# Data Structures Design

Working with Microsoft Teams



Dr. Lilia SFAXI



# Why Teams?

## Working with Microsoft Teams



- In this course, we are using teams to communicate together
- It is the main tool used in Efrei for our online teaching, and it has a great particularity that works perfectly with small groups : the **Breakout Rooms**
- Each small group will be assigned a room, where they can share the screen with the teacher, chat together and share resources.
- Be careful: the teacher sees everything you share in the room AND she can just appear at any moment!

# Before coming to class (1/5)

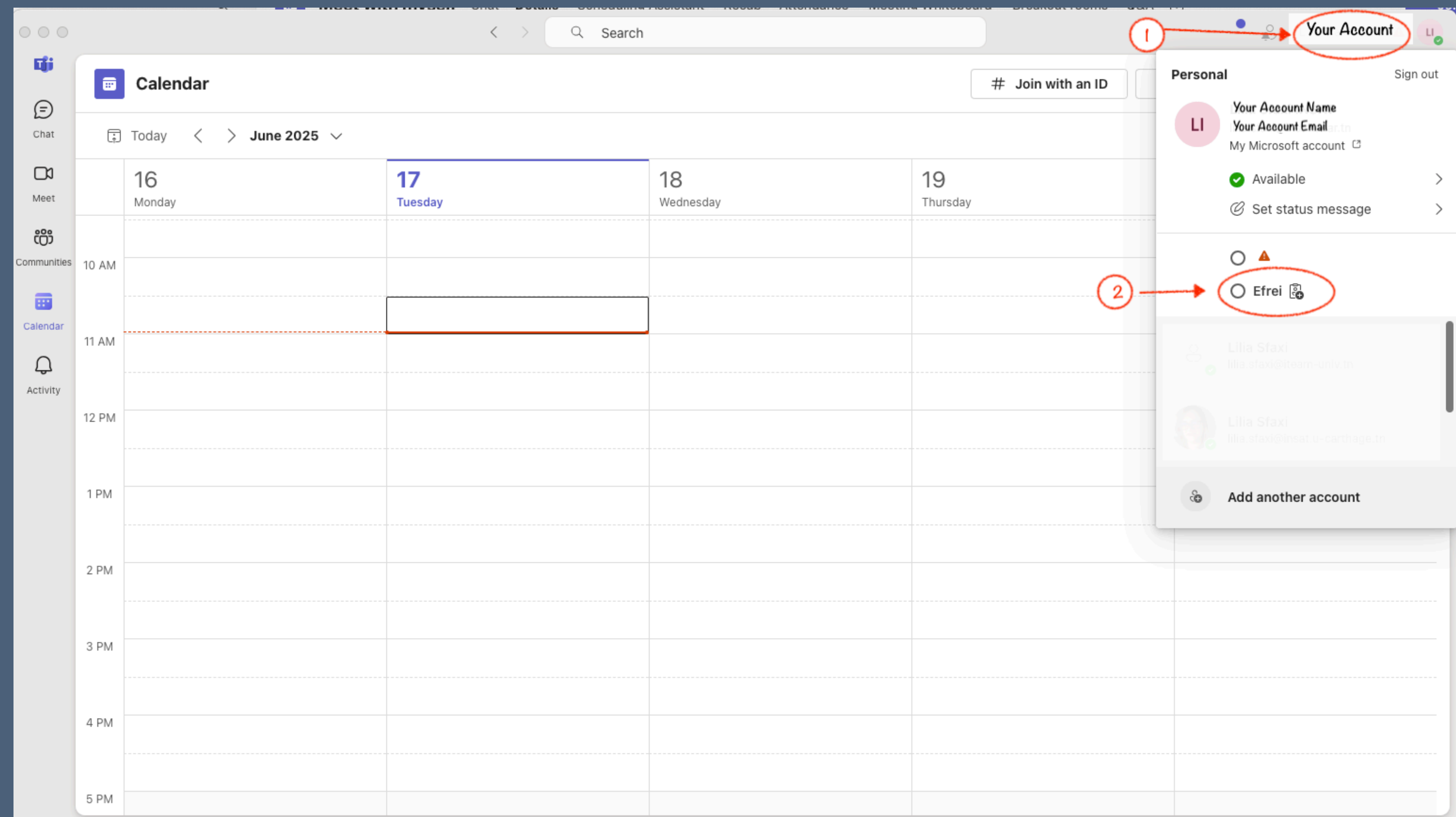
## Working with Microsoft Teams

1. Start by creating a new Microsoft account with the email provided to your teacher: <https://account.microsoft.com/account>
2. Download Microsoft Teams: <https://www.microsoft.com/en-us/microsoft-teams/download-app>
3. Connect to teams with the microsoft account you have created

# Before coming to class (2/5)

## Working with Microsoft Teams

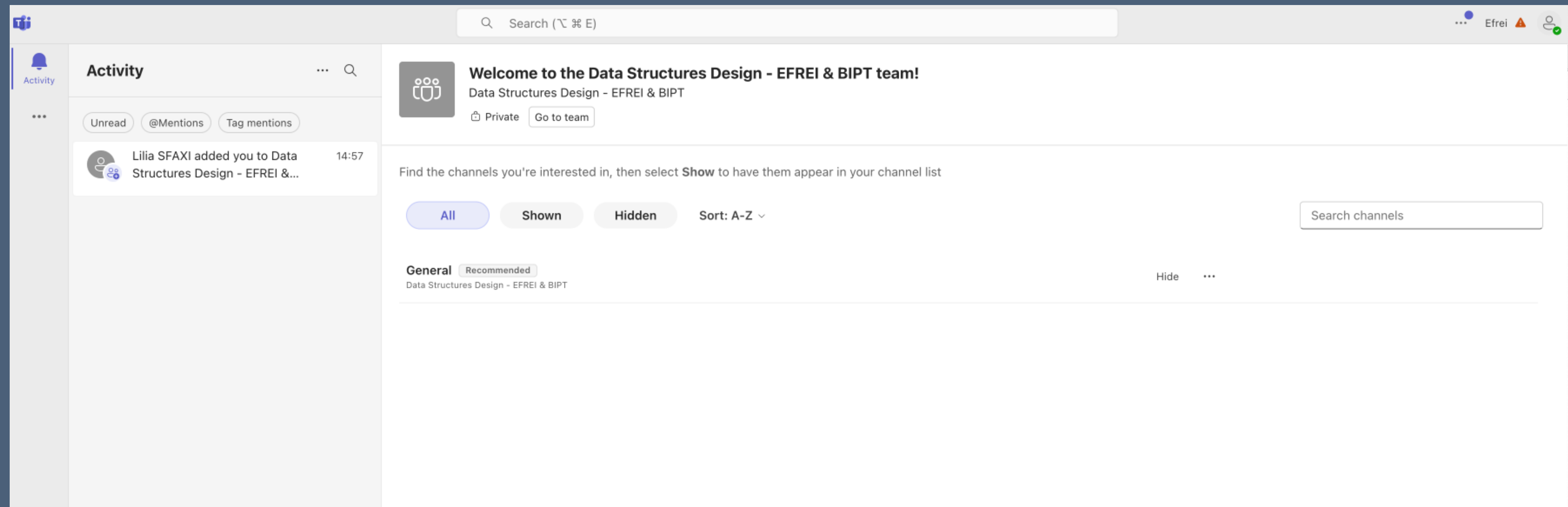
- Now that you are connected with the desktop application of Teams, look at the top right corner of the app, and click on your name.
- You will find an organisation Efrei, that was automatically added.
- Click on it.



# Before coming to class (3/5)

## Working with Microsoft Teams

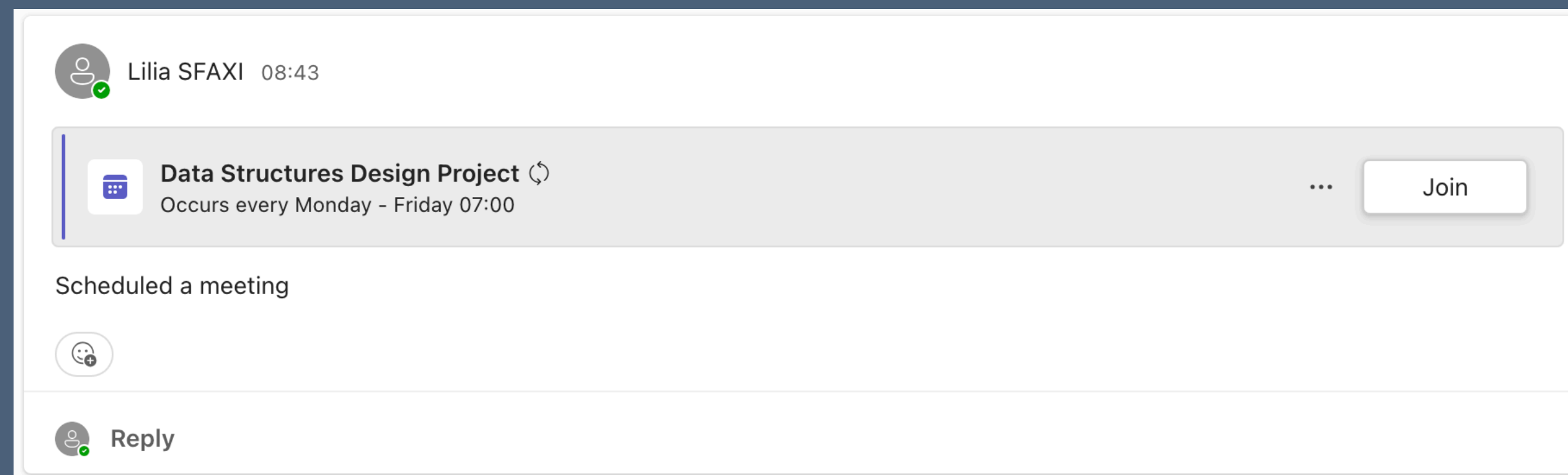
- Now you should find yourself in a team called **Data Structures Design - EFREI & BIPT**



# Before coming to class (4/5)

## Working with Microsoft Teams

- If you click on General, you will find the Event I created for our daily meeting

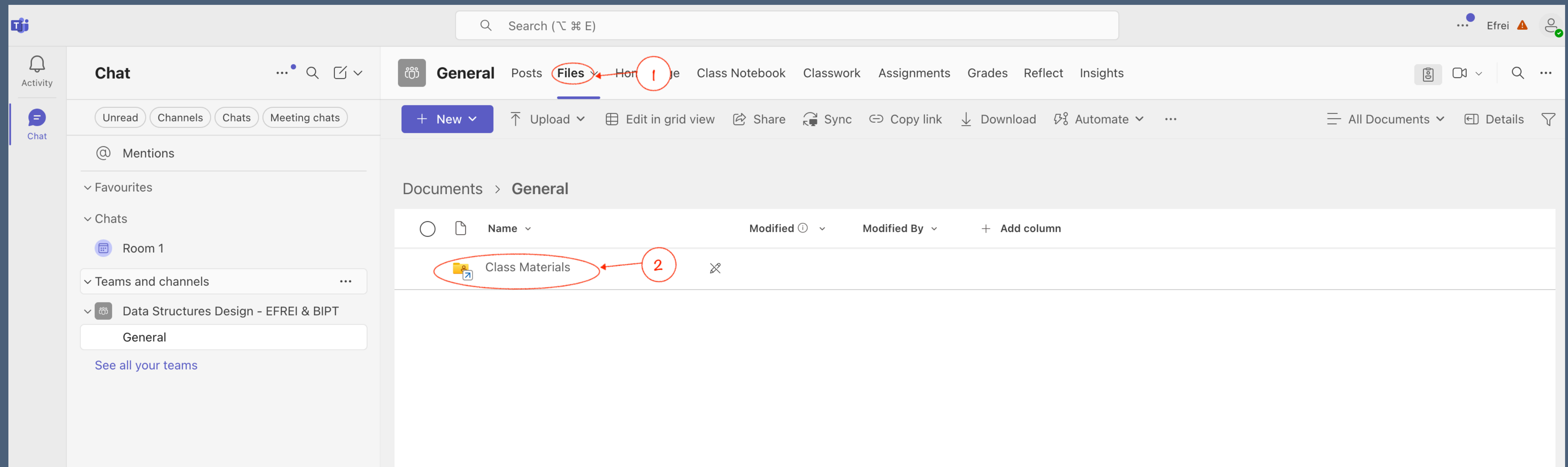


- You can join it when the time comes!

# Before coming to class (5/5)

## Working with Microsoft Teams

- You will also find all the shared resources in the **Class Material** Folder under the **Files** tab.

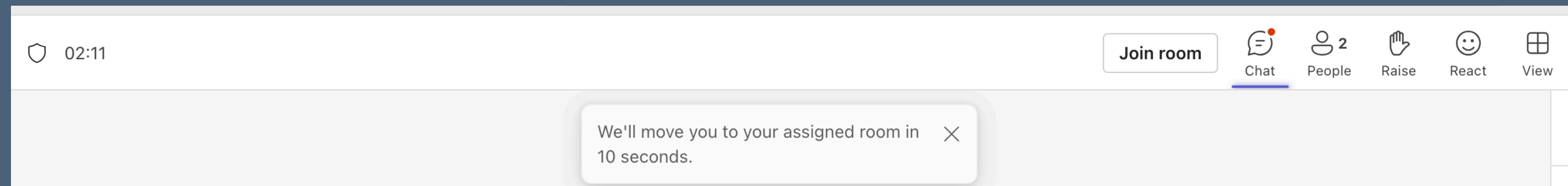




# During the class sessions (1/2)

## Working with Microsoft Teams

- We always start our sessions in the main meeting. I will present what we need to do during the day, and you may ask any question you want.
- Then, I will tell you at some point that I am going to send you to your rooms (sorry about that 😅). It means that I will open the breakout room I created for you and your team.
- When I do that, you will see the following inscription on your screen:

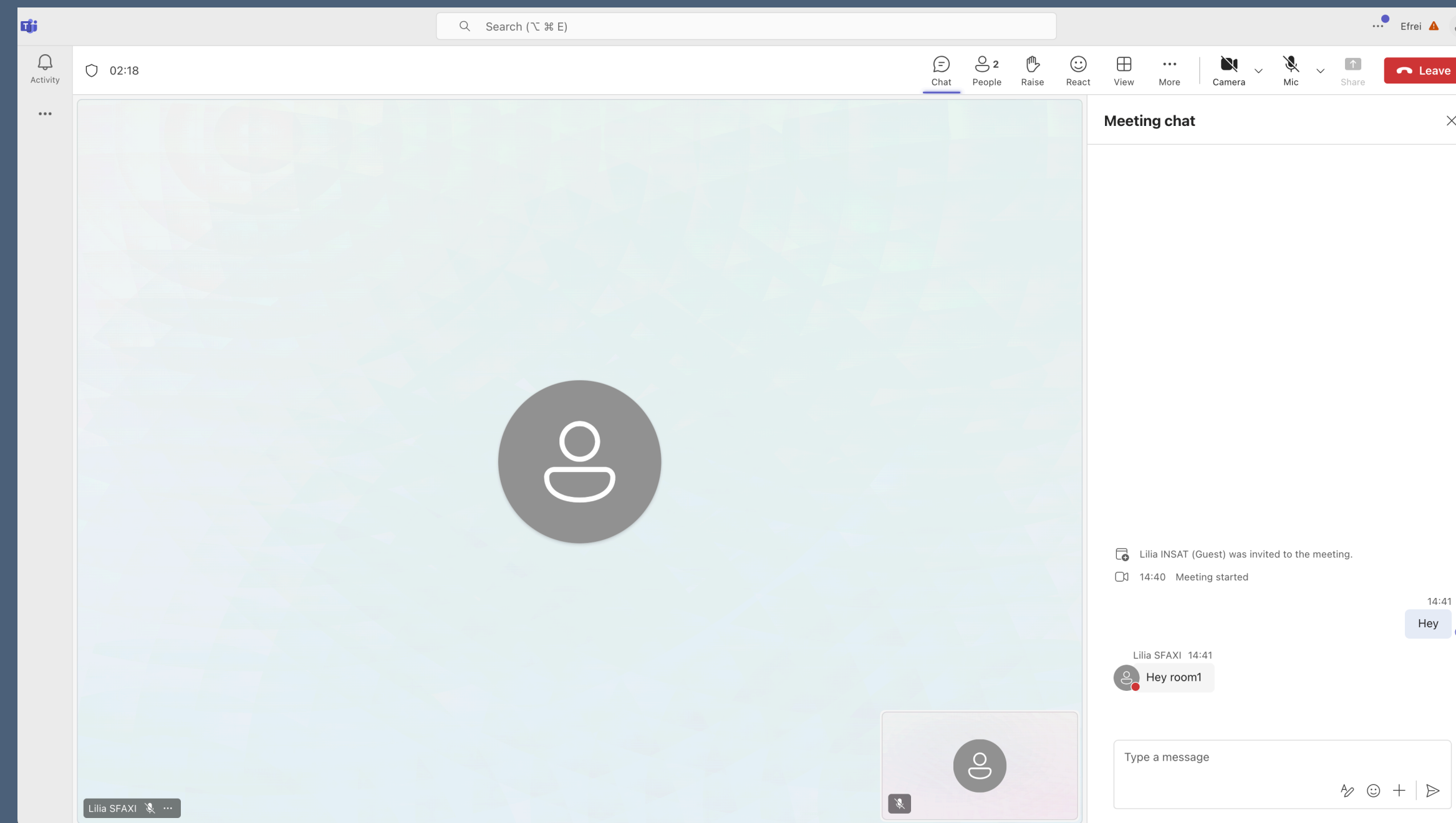




# During the class sessions (2/2)

## Working with Microsoft Teams

- A new window will open, and you will find yourself in a new room:



- In your breakout room, you are expected to **keep your camera open at all times.**
- You can leave the room at any moment (just click on **Leave**), and come back to the main meeting.