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Interpersonal Communication Part 2

1. Create a chart referencing your listening styles (the pencil diagram from the slides 14:01 in the video)
2. Generally, what percentage of your listening is coming from each category?

|  |  |
| --- | --- |
| Types of Listening | Percentage |
| Conventional Listening | 10% |
| Evaluate Listening | 10% |
| Explorative Listening | 30% |
| Attentive Listening | 50% |

1. Write out answers to these questions:
   * *How do I listen in my daily life? I wait until the speaker is done talking. I listen to key words if they repeat any. I listen to their tone and hand gestures, body language. I listen to what topic they are talking about, if it’s personal or professional.*
   * *How do I listen during an interview? I listen for the key words the interviewer is asking. I listen for the seriousness in their tones or if they are friendly/non-bias/open. I listen for what exactly they are asking of me.*
   * *How can I improve my listening skills? I can respond better and stay on point. Don’t go off tangent. I can ask for clarifications if I don’t understand anything immediately. Don’t assume anything. Nod occasionally so it lets the speaker know that I’m still engage in the conversation.*