

## EDUCATION

### UNIVERSITY OF BRITISH COLUMBIA | Vancouver, BC

Masters of Geomatics in Environmental Management | Aug. 2024 - present

- Develop skills in GIS, remote sensing, and spatial data analysis to address complex environmental challenges
- Apply geomatics tools through hands-on projects and research

### UNIVERSITY OF BRITISH COLUMBIA | Vancouver, BC

B.A. International Relations Minor in Russian | Sep. 2017 - May 2021

### KENNEDY-LUGAR YES ABROAD SCHOLAR | Sarajevo, Bosnia and Herzegovina

U.S. Department of State Exchange Student | Aug. 2017 - June 2018

## WORK EXPERIENCE

### STEWART, AULINGER & COMPANY | Legal Assistant

Aug. 2023 - Mar. 2024 | Vancouver, British Columbia

- Assist in the organization and management of estate files, sustain relationships with beneficiaries, and ensure accuracy in trust accounting using LEAP legal software
- Facilitate commercial transactions by drafting and reviewing contracts, agreements, and other legal documents
- Support the record keeping of over 200 corporations by conducting legal research, filing annual reports, and maintaining minute books

### STANLEY PARK BREWPUB AND RESTAURANT | Host and Server

Feb. - Aug. 2023 | Vancouver, British Columbia

- Managed reservations, seating arrangements, and guest flow using OpenTable
- Accurately processed transactions and orders through Squirrel POS system
- Collaborated with kitchen and bar staff to ensure efficient restaurant operations, a welcoming atmosphere, and exceptional service

### MOUNT SEYMOUR RESORT | Guest Experience Representative

Dec. 2021 - Apr. 2022 | Vancouver, British Columbia

- Cultivated and sustained relationships with customers via email, chat services, and face-to-face interaction to ensure a positive mountain experience
- Resolved customer inquiries regarding ticketing, lessons, and general information
- Maintained sensitive customer and sales information across multiple platforms

### RAMAH IN THE ROCKIES | Jewish Outdoor Leadership Institute Guide

May - Aug. 2021 | Sedalia, Colorado

- Led backpacking and backcountry adventure trips for rising 11th and 12th graders
- Developed and taught a curriculum of outdoor and Jewish education, focused on group dynamics and community building
- Responded to medical, social, and emotional crises quickly and respectfully

### UNITED STATES DEPARTMENT OF DEFENSE | Geospatial Analysis Intern

Jun. - Aug. 2018, Jun. - Aug. 2019 | Springfield, Virginia

- Analyzed imagery and geospatial data in tandem to produce briefs and intelligence products for office leadership
- Conducted self-driven open-source research to contextualize analytical results
- Developed a comprehensive understanding of organization capabilities to recommend improvements in utilization of agency resources

## VOLUNTEER EXPERIENCE

### VANCOUVER BOTANICAL GARDENS ASSOCIATION | Philanthropy Volunteer

Mar. - Sep. 2023 | Vancouver, British Columbia

- Aided the development and execution of fundraising campaigns by integrating various internal tools to synchronize data
- Administered Van Dusen's Adopt-A-Tree program by updating garden maps and the corresponding donor database
- Leveraged CRM software (Donor Perfect) to manage donor records, track contributions, and generate comprehensive reports for informed decision-making

## **SCHOLARS AT RISK | Scholars in Prison Advocate and Conference Organiser**

**Jan. – Apr. 2021 | Remote**

- Contributed to a student team that researched, organized, and executed various advocacy campaigns for imprisoned scholars
- Collaborated internationally to run an academic freedom conference
- Liaised with local advocates and media and conducted radio interview

## **ASIA PACIFIC FOUNDATION OF CANADA | Election Watch Team Member**

**Sep. – Nov. 2019 | Vancouver, British Columbia**

- Analyzed the historic and current political landscape in Sri Lanka to contextualize campaign developments
- Designed graphics and social media posts to be published through APF's channels

## **PROFESSIONAL CERTIFICATIONS**

- Wilderness First Responder
- CPR
- Commercial Bartending
- Serving It Right BC

## **SKILLS**

ArcGIS Pro • QGIS • R • Python • Envi • Database Management

## **ACADEMIC AWARDS**

### **INTERNATIONAL MAJOR ENTRANCE SCHOLARSHIP**

University of British Columbia | Sep. 2017 – May 2021

### **FACULTY OF ARTS INTERNATIONAL STUDENT SCHOLARSHIP**

University of British Columbia | 2018, 2019, 2020

### **FACULTY OF ARTS DEAN'S LIST**

University of British Columbia | 2017 – 2018, 2018 – 2019

### **TREK EXCELLENCE SCHOLARSHIP**

University of British Columbia | 2018

### **JAN J SOLECKI PRIZE IN SLAVONIC STUDIES**

University of British Columbia | 2018