

NIKKO PASION

INTERNSHIP

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📍 #17 Garcia St. Poblacion, Urdaneta City, Pangasinan



Resume Objective

A consistent honor student throughout my journey as a student. I am currently studying at Panpacific University as a 3rd-year BSIT student. Seeking an internship to make use of my skills in creating interactive, responsive websites while contributing to organizational goals.

Education

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

- Panpacific University | Urdaneta City, Pangasinan
Currently Enrolled
- PHINMA University of Pangasinan | Dagupan City, Pangasinan | 2019-2020

Awards:

Dean's list: 1st Semester 2019-2020 (GPA 1.56) & 2nd Semester 2018-2019 (GPA: 1.70)

Experience

April 29, 2019 – May 30, 2019

MEDICAL RECORDS OFFICE | Special Program for Employment of Students | DOLE

- Digitized and organized old medical records.
- Creation of medical certificates, birth certificates etc.
- Encoding patients medical record in the database.

April 24, 2018 – May 22, 2018

PHILHEALTH OFFICE | Special Program for Employment of Students | DOLE

- Worked alongside a PhilHealth Advisor to guide patients with their PhilHealth.
- Answered patients queries and checked the eligibility of their PhilHealth.

May 2 – 29, 2017

FINANCE OFFICE | Special Program for Employment of Students | DOLE

- Created and organized hospital staffs biodata.
- Any clerical work needed in the office.

Professional References

Jerome Ellasus – Chief Nurse – Manaoag Community Hospital

📍 269 Sta. Maria, San Jacinto, Pangasinan ✉ sameellasus@gmail.com ☎ 09658720800

Dennis Calimlim – Retired Chief Nurse - Manaoag Community Hospital

📍 Alvear St., Poblacion, San Fabian, Pangasinan ✉ raneng1957@gmail.com ☎ 09309345684

Skills

Technical Skills

- Microsoft Office Suite
- Wireframing and Prototyping
- UX Research & Writing Skills
- Research

Soft Skills

- Organizational Skills
- Capacity to Learn New Skills
- Problem-Solving Skills
- Accuracy & Attention to Detail
- Ability to Work Independently