

# VENDOR SCORECARD

SNACK & STAPLE P No. P23.24-27.28 Dated 6.5.2023

## CRITERIA CHECKLIST

1. Pricing		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Lowest priced bid		30	30	0	0	GOLD STAR- only bidder, continuing to negotiate better pricing.
Second lowest priced bid		25	0	0	0	
Third lowest priced bid		20	0	0	0	
Score			30	0	0	
2. Service, Satisfaction, and Previous Performance		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Proven ability to provide excellent service as demonstrated by references & vendor questionnaire		20	0	0	0	Response for question #8 was incomplete, dissatisfied with previous performance (late deliveries, substitutions, poor customer service).
Score			0	0	0	
3. Delivery		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Ability to deliver within the District's designated time/days & positive references of timely & accurate delivery.		20	20	0	0	
Ability to deliver within District's designated time but on alternate delivery days & positive references of timely & accurate delivery		14	0	0	0	
Unable to meet District's designated delivery time & days and/or negative references of frequent untimely and/or inaccurate deliveries even if delivery time & days can be met		0	0	0	0	
Score			20	0	0	
4. Safety Records and Controls		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Proposing Bidder can provide evidence, in the form of a written Food Safety & Security Program OR HACCP Plan, that it has a minimum of appropriate safety controls in place and follows the best food-safety practices.		8	8	0	0	
Unable to meet or provide above specified		0	0	0	0	
Score			8	0	0	
5. Technology and Reports		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Availability of online ordering with order confirmation. Ability to provide velocity reports, monthly statements and weekly price lists.		9	9	0	0	
Ability to provide online ordering and weekly price lists. Unable to provide velocity reports and/or monthly statements.		6	0	0	0	
Availability of placing e-mail orders with order confirmation. Ability to provide velocity reports, monthly statements and weekly price lists.		3	0	0	0	
Unable to provide e-mail or online ordering.		0	0	0	0	
Score			9	0	0	
6. Local Sourcing		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Ability to provide 50% or more products sourced within 250 miles.		8	8	0	0	
Ability to provide 30-49% of products sourced within 250 miles.		6	0	0	0	
Ability to provide 20-29% of products sourced within 250 miles.		2	0	0	0	
Unable to source more than 19% of products within 250 miles.		0	0	0	0	
Score			8	0	0	
7. Reporting and Tracking Mechanisms		Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Can currently produce reports to show % of local products provided, including farm name and origin.		5	5	0	0	
Can currently produce reports to show % of local products provided.		4	0	0	0	
Is willing to develop reporting/tracking mechanisms.		3	0	0	0	
Cannot produce reporting/tracking mechanisms.		0	0	0	0	
Score			5	0	0	

## CRITERIA SCORES

	POINTS	GOLD STAR WEIGHTED SCORE	VENDOR 2 WEIGHTED SCORE	VENDOR 3 WEIGHTED SCORE	NOTES
1. Pricing	30	30.00	0.00	0.00	
2. Service, Satisfaction, & Previous Performance	20	0.00	0.00	0.00	
3. Delivery	20	20.00	0.00	0.00	
4. Safety Records & Controls	8	8.00	0.00	0.00	
5. Technology & Reports	9	9.00	0.00	0.00	
6. Local Sourcing	8	8.00	0.00	0.00	
7. Reporting & Tracking Mechanisms	5	5.00	0.00	0.00	
Total Score	100	80.00	0.00	0.00	

Kathleen Zell  
6/5/2023

Elia Navarro 6/5/23

Lena Agre  
6/5/23

6/5/23

Lisette Roony  
6/5/23

6/5/2023  
Cavalier City USD

Money Unity  
APVUSD



# VENDOR SCORECARD

FROZEN RFP P23.24-27.28 Dated 6.5.2023

## CRITERIA CHECKLIST

1. Pricing	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Lowest priced bid	30	30	0	0	GOLD STAR- only bidder, continuing to negotiate better pricing.
Second lowest priced bid	25	0	0	0	
Third lowest priced bid	20	0	0	0	
Score		30	0	0	
2. Service, Satisfaction, and Previous Performance	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Proven ability to provide excellent service as demonstrated by references & vendor questionnaire	20	0	0	0	Response for question #8 was incomplete, dissatisfied with previous performance (late deliveries, substitutions, poor customer service).
Score		0	0	0	
3. Delivery	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Ability to deliver within the District's designated time/days & positive references of timely & accurate delivery.	20	20	0	0	
Ability to deliver within District's designated time but on alternate delivery days & positive references of timely & accurate delivery	14	0	0	0	
Unable to meet District's designated delivery time & days and/or negative references of frequent untimely and/or inaccurate deliveries even if delivery time & days can be met	0	0	0	0	
Score		20	0	0	
4. Safety Records and Controls	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Proposing Bidder can provide evidence, in the form of a written Food Safety & Security Program OR HACCP Plan, that it has a minimum of appropriate safety controls in place and follows the best food-safety practices	8	8	0	0	
Unable to meet or provide above specified	0	0	0	0	
Score		8	0	0	
5. Technology and Reports	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Availability of online ordering with order confirmation. Ability to provide velocity reports, monthly statements and weekly price lists.	9	9	0	0	
Ability to provide online ordering and weekly price lists. Unable to provide velocity reports and/or monthly statements.	6	0	0	0	
Availability of placing e-mail orders with order confirmation. Ability to provide velocity reports, monthly statements and weekly price lists.	3	0	0	0	
Unable to provide e-mail or online ordering.	0				
Score		9	0	0	
6. Local Sourcing	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Ability to provide 50% or more products sourced within 250 miles.	8	8	0	0	
Ability to provide 30-49% of products sourced within 250 miles.	6	0	0	0	
Ability to provide 20-29% of products sourced within 250 miles.	2	0	0	0	
Unable to source more than 1% of products within 250 miles	0	0	0	0	
Score		8	0	0	
7. Reporting and Tracking Mechanisms	Points	GOLD STAR	VENDOR 2	VENDOR 3	BASIS FOR SCORE
Can currently produce reports to show % of local products provided, including farm name and origin.	5	5	0	0	
Can currently produce reports to show % of local products provided.	4	0	0	0	
Is willing to develop reporting/tracking mechanisms.	3	0	0	0	
Cannot produce reporting/tracking mechanisms.	0	0	0	0	
Score		5	0	0	

## CRITERIA SCORES

	POINTS	GOLD STAR WEIGHTED SCORE	VENDOR 2 WEIGHTED SCORE	VENDOR 3 WEIGHTED SCORE	NOTES
1. Pricing	30	30.00	0.00	0.00	
2. Service, Satisfaction, & Previous Performance	20	0.00	0.00	0.00	
3. Delivery	20	20.00	0.00	0.00	
4. Safety Records & Controls	8	8.00	0.00	0.00	
5. Technology & Reports	9	9.00	0.00	0.00	
6. Local Sourcing	8	8.00	0.00	0.00	
7. Reporting & Tracking Mechanisms	5	5.00	0.00	0.00	
Total Score	100	80.00	0.00	0.00	

Kathleen ab 6/5/23

Debra Navarro 6/5/23

Lena Aguer  
6/5/23

6/5/23

Lisette Ramirez  
6/5/23

6/5/2023  
Culver City USA

many weeks  
P/P used