

MEETING MINUTES



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Closed Session - 4:00 p.m.

Open Session - 5:30 p.m.

Information on how to view the live stream is available at:

www.pvpusd.net(<https://simbli.eboardsolutions.com//SU/rau2TQEL0z4NNpKP6HJJ7Q==>) . Public comment may be submitted via several methods and there will be an opportunity to speak during the meeting.

Directions on how to submit a comment are available at:

www.pvpusd.net/feedback/(<https://simbli.eboardsolutions.com//SU/slshxh6tdJ1byXzXanSEbLVYA==>)

Attendees

Voting Members

Linda Reid, Vice President

Linda Kurt, Clerk

Sara Deen, Board Member

Julie Hamill, Board Member

Administrators

Doug Kimberly, Interim Superintendent

Linsey Gotanda, Deputy Superintendent

Rick Licciardello, Assistant Superintendent, Human Resources

Brenna Terrones, Assistant Superintendent, Administrative Services

A. 4:00 p.m. - Call to Order

The Vice-President, Linda Reid, called the meeting to order at 4:00 p.m.

1. Public Comment on Closed Session Items

No public comments.

B. Recess to Closed Session

The Board adjourned to Closed Session to discuss the following:

1. Conference with Labor Negotiator
2. Public Employee Appointment; Public Employment
3. Public Employee Discipline/Dismissal/Release
4. Conference with Legal Counsel - Anticipated Litigation
5. Conference with Legal Counsel - Existing Litigation

C. Reconvene to Open Session - Estimated Time 5:30 p.m.

The Board reconvened to Open Session at 5:30 p.m.

D. Pledge of Allegiance to the Flag

E. Report of Board Action Taken in Closed Session

The following action was taken in closed session:

The Board approved the settlement agreement for OAH Case No. #2023050367/#2023030573 (misread as #2023020355 and amended) by a roll call vote as follows:

__Y__ Sara Deen
Absent Ami Gandhi
__Y_ Julie Hamill
__Y_ Linda Kurt
__Y_ Linda Reid

The District will provide student-related services and Student waived all claims against the District.

F. Approval of Agenda

1. Approval of the Regular Board of Education Meeting Agenda for June 21, 2023

That the Board approve the agenda for the Regular Board of Education Meeting of June 21, 2023, as presented.

Motion made by: Linda Kurt

Motion seconded by: Sara Deen

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

G. PVPUSD Student Highlight: Student Member to the California State Board of Education

Naomi Porter, recent Peninsula High Graduate, shared her experience as the Student Board Member of the California State Board of Education and highlighted projects she was involved with. Naomi will finish

her one-year term as a full-time voting member representing all California students. Naomi focused on student engagement and outreach efforts with superintendents' advisory councils to solicit feedback and "build bridges between students and the State Board, who's decisions directly affect us."

H. Public Communications

1. Public Comment on Non-Agenda Items

Ms. Reid announced the public will be given the opportunity to address the Board at this time on topics not listed on this agenda. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of twenty minutes per agenda item. The Board cannot engage in public discussion during this portion of the agenda due to the Ralph M. Brown Act (Government Code Sections 54950 – 54963)

The following addressed the Board: Alexandria Blumer.

2. Public Comment on Open Session Agenda Items

The public will be given the opportunity to address the Board during each agenda item. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of twenty minutes per agenda item. Directions on how to submit a comment are available at: www.pvpusd.net/feedback/

I. Approval of Minutes

1. Approval of the Regular Board of Education Meeting Minutes for June 6, 2023

That the Board approve the minutes for the Regular Meeting of June 6, 2023, as presented.

Motion made by: Linda Kurt

Motion seconded by: Sara Deen

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

J. Reports

1. Board President Announcements

Vice President Reid announced:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website.
- New student enrollment for the 2023-24 school year is open! We welcome all children turning 5 on or before April 2, 2024. Please visit our website for more information.
- PVPUSD Preschool Programs are also now open for enrollment for 2023-2024 for preschool students beginning at age 2. Space is limited.
- Updates regarding our superintendent search can be found on our new webpage at [https://pvpusd.net/superintendentsearch\(https://simbli.eboardsolutions.com//SU/ql2Ge8RXRi9dMLkQPLjzCQ==\)](https://pvpusd.net/superintendentsearch(https://simbli.eboardsolutions.com//SU/ql2Ge8RXRi9dMLkQPLjzCQ==)) . Thank you to all those who completed the survey, participated in focus groups, and gave input to our search advisors.

- Back to School registration for the 2023-24 school year will be available in the Aeries parent portal beginning Monday, August 7th, 2023. More information will be emailed to all enrolled families as the time approaches.
- We'd like to congratulate the Palos Verdes High School Boys Lacrosse for being recognized as CIF State Academic Team Champions with a 3.76 GPA. The CIF State Academic Team Champions programs was initiated in 1996 as a way to reward teams with the highest collective grade point averages, based on an unweighted 4.0. scale in their respective sport. Well done on all your hard work Boys' Lacrosse!

2. Report of the Palos Verdes Faculty Association (PVFA) Leadership

Tim Coleman presented the PVFA report.

3. Report of the Palos Verdes Chapter 123, California School Employees Association (CSEA) Leadership

No report.

4. Report of Superintendent

K. Citizens' Oversight Committee for Measure M – 2022-23 Annual Report

Kristin Curren, Citizen's Oversight Committee for Measure M Chairperson, presented the 2022-23 Annual Report. The Board thanked the committee for their time and efforts on this committee.

L. Budget & Local Control and Accountability Plan (LCAP)

1. Approve the Palos Verdes Peninsula Unified School District's Three-Year Local Control and Accountability Plan (LCAP) 2021 - 2024 with Local Indicators

Dr. Wildey, Director of Elementary Education,, shared information regarding the LCAP and Local Indicators and answered questions from the Board.

That the Board approve Year Three of the Palos Verdes Peninsula Unified School District's Local Control and Accountability Plan (LCAP) that covers a three-year period, beginning July 1, 2021 through June 30, 2024 along with the 2022-23 Local Indicators for the California Dashboard.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

2. 2023-24 Adopted Budget

Ms. Terrones, Assistant Superintendent Administrative Services, and Ms. Ueunten, Director of Fiscal Services, answered questions from the Board.

That the Board approve the 2023-24 Budget as presented.

Motion made by: Julie Hamill

Motion seconded by: Sara Deen

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

3. Resolution No. 33 - 2022/23 for the Classification of Fund Balances in Governmental Funds

That the Board approve Resolution 33-2022/23 for the Classification of Fund Balances in Governmental Funds, or as presented.

Motion made by: Julie Hamill

Motion seconded by: Linda Reid

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - No

M. Discussion/Action

1. Adopt Resolution No. 32 - 2022/23 Honoring the Valuable Contributions of Retiring Classified Employees

That the Board of Education adopt Resolution No. 32 - 2022/23 saluting and thanking the 2022-23 Classified Employee Retirees of the Palos Verdes Peninsula Unified School District.

Motion made by: Julie Hamill

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

2. John M. Cruikshank Consultants, Inc. Presentation of Final Report for the Seismic Retrofit Plan

John M. Cruikshank Consultants, Inc. presented the final report of their findings for the Survey of Existing Buildings and Seismic Retrofit Plan. Of the 86 Buildings surveyed, 36 were identified as vulnerable and 7 with high vulnerability. The Board discussed the next steps which includes developing a seismic retrofit policy/procedure which can document the entire assessment methodologies and include detailed procedures to ensure safety at the schools.

3. Approval of Contract with Cooperative Strategies for an Updated Enrollment Analysis

That the Board approve the agreement with Cooperative Strategies to provide enrollment projection services with amendment to include an upper cap on reimbursable expenses.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

4. Approval of the Impact Philanthropy Group and Sage SoCal Renewal Agreement 2023-24

That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Impact Philanthropy Group and Sage SoCal for 2023-24 with direction to staff to make recommended changes regarding parental notification.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - No

Linda Kurt - Yes

5. Approve the Amendment to Contract of Employment with the Interim Superintendent of Schools

That the Board of Education approve the Amendment to Contract of Employment with the Superintendent of Schools, retroactive to May 10, 2023.

Motion made by: Linda Kurt

Motion seconded by: Julie Hamill

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

N. Consent Calendar

1. Human Resources

a. Personnel Assignment Orders and Other Personnel Action

That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Point Vicente Elementary consultant, PV Kids' Corner consultant and Student Services consultants, as presented.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

2. Educational Services

a. District Master Contract General Agreement and Amendment for Nonpublic, Nonsectarian School/Agency Services July 1, 2023 to June 30, 2024

That the Board approve the Southwest SELPA approved District Master Contract General Agreement and Amendment for Nonpublic, Nonsectarian School/Agency Services from July 1, 2023 to June 30, 2024.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

b. Agreement for 2022-23 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2022-23 school year because the student's special education needs cannot be met within the District.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

c. Authorization for Overnight Field Trip – PVHS - Girls' Tennis – San Francisco, California – September 7-9, 2023

That the Board approve the proposed overnight field trip to San Francisco, California, for the PVHS Girls' Tennis team to attend the Golden State Classic Tennis Tournament from September 7 – 9, 2023.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

d. Authorization for Overnight Field Trip – PVHS - Girls' Tennis – San Diego, California – September 28-30, 2023

That the Board approve the proposed overnight field trip to San Diego, California, for the PVHS Girls' Tennis team to attend the Point Loma Invitational Tennis Tournament from September 28-30, 2023.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

e. Authorization for Overnight Field Trip – PVPHS - Coed Choreo – Glendale, California – July 31 – August 2, 2023

That the Board approve the proposed overnight field trip to Glendale, California, for the PVPHS Coed Choreo team to attend Camp Glendale from July 31 – August 3, 2023.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

f. Approval of Turnitin, LLC Renewal Agreement 2023-24

That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Turnitin, LLC for the 2023-24 school year.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

3. Business Services

a. Acceptance of Gifts

That the gifts of materials, supplies and \$265,619.66 in cash received May 24, 2023 through June 9, 2023, be accepted, as presented.

Motion made by: Linda Kurt

Motion seconded by: Sara Deen

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

b. Monthly Contract Approval / Ratification Report

That the Monthly Contract Approval / Ratification Report be Approved/Ratified as presented.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

c. May 2023 Purchase Order Board List

That the 2022-2023 Purchase Orders issued 05/01/2023 through 05/31/2023 in the total amount of \$ 3,364,609.09 issued from the General Fund and other District funds be approved and/or ratified.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

d. Approval of 2022-23 Interfund Transfers

That the Board approve the following interfund transfers:

- A transfer of \$3,829,591 from Unrestricted General Fund 01.1 to Deferred Maintenance Fund 14.0
- A transfer of \$300,000 from Restricted General Fund 01.3 to Deferred Maintenance Fund 14.0

Motion made by: Linda Kurt

Motion seconded by: Sara Deen

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

e. 2022-23 Year-End Appropriation Transfers

That the Board authorize the County Superintendent of Schools to make appropriation transfers if necessary at the close of the 2022-23 school year, to permit payment of obligations of the District incurred during such school year and that the sources of such transfers be made in the following order: between major objects of expenditure, from designated fund balances or from unappropriated fund balances.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

f. 2023-24 Mandate Block Grant

That the Board accept the Mandate Block Grant option for the 2023-24 fiscal year with the option to withdraw if future information indicates that a different selection provides greater benefit to the District.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

g. Resolution No. 34 – 2022/23, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer

That the Board approve Resolution No. 34 – 2022/23 authorizing the Superintendent or designee to request temporary transfers of funds from the School Pools Fund maintained by the Los Angeles County Treasurer, if necessary in order to permit the payment of obligations incurred by the District during fiscal year 2023-24.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

h. Resolution No. 35 – 2022/23, Temporary Transfers – Interfund Cash Borrowing

That the Board approve Resolution No. 35 – 2022/23 authorizing the Superintendent or designee, working with the Los Angeles County Treasurer, to make temporary transfers of funds

in order to permit the payment of obligations the school district incurred during that year and to maintain a positive cash balance in all District funds.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

i. Resolution No. 36 – 2022/23, To Determine the Use of Education Protection Account (EPA) Funds for the 2023-24 School Year

That the Board approve Resolution No. 36 – 2022/23, allocating \$4,488,731.00 in Education Protection Account funds for teacher salaries for the 2023-24 fiscal year.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

j. Resolution No. 37 – 2022/23 for the Classification of Fund Balances in Governmental Funds (Fund 11 and Fund 14)

That the Board approve Resolution No. 37 – 2022/23 for the Classification of Fund Balances in Governmental Funds.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

k. Facilities Project Approvals

That the Facilities Project Approval Forms for Miraleste Intermediate School Band Wing Mural and Palos Verdes H.S. Football Locker Room Renovation be approved as presented.

Motion made by: Linda Kurt

Motion seconded by: Julie Hamill

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

I. Approval and Authorization for Fire Grazers, Inc. to provide Goat Grazing Services at Five District Sites

That the Board approve the use of goat grazing services provided by Fire Grazers, Inc. for brush clearance at five District sites, totaling \$52,545.50.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

m. Approval of the Award for Districtwide Elevator and Chairlift Maintenance and Inspection Services

That the Board approve the Elevator Maintenance & Inspection Services Contract with SmartRise Elevator Services for the full maintenance and time differential billing option, and the Chairlift Maintenance & Inspection Services Contract with Amtech Elevator Services for the oil and grease option commencing on October 16, 2023, for the initial term of three (3) years with a provision for an option to renew the contract for up to two (2) one-year terms based on satisfactory performance, District approval and price negotiations. The Districtwide Elevator and Chairlift Maintenance and Inspection Services be paid from existing general maintenance funds.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

n. Approval of the Award for the Sanitary Sewer Line Replacement Project at Dapplegray Elementary, RFP#: MO-006-23-06-21

That the Board approve Sandan Plumbing Company, Inc. dba Bob and Marc Plumbing Company as the qualified contractor for the Sanitary Sewer Line Replacement Project at Dapplegray Elementary in the amount of \$149,080.00 based on the base bid price and no alternates.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

o. Approval of Crossing Guard Services with All City Management Services, Inc.

That the Board approve the agreement for crossing guard services with All City Management Services, Inc., for a term of 12 months in the amount of \$128,255.40 for the locations listed above.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

p. Approval of Crossing Guard MOU with City of Rolling Hills Estates

That the Board approve the MOU with the City of Rolling Hills Estates to cover the cost of crossing guard services incurred during the 2023-2024 fiscal year.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

q. Approval of Contract with Michelle Curry, Child Nutrition Consultant, for Recipe Development

Board authorization is requested to approve the consulting agreement for Michelle Curry to assist with recipe development, staff training and the successful transition to more scratch-made menu items.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

r. Approval to Renew Bid No. BR19.20-24.25 Distribution of Fresh Bread Products to Galasso's Bakery from July 1, 2023 through June 30, 2024

Board authorization is requested to renew the contract for Distribution of Fresh Bread Products to Galasso's Bakery for the period of July 1, 2023, through June 30, 2024.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

s. Approval of Contract with Safe Facility Services for Deep Cleaning of Central Kitchen

Board authorization is requested to approve the project proposal for Brigaid to complete a comprehensive program assessment.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

4. Technology and Support Services

a. Approval of CSM Consulting Renewal for 2023-2024

That the Board approve a 2022/23 renewal contract with CSM Consulting Inc. for Category 1 and Category 2 support, with the document management software license fee.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

b. Technology Surplus

That the Board authorizes the administration to declare the items in Exhibit A as surplus and dispose of the items in accordance with Education Code Sections 17540 through 17542 and 17545 through 17555

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes
Ami Gandhi - Not Present
Sara Deen - Yes
Julie Hamill - Yes
Linda Kurt - Yes

c. Frontier Contract Amendments

Approve the contract amendments for Ethernet Virtual Private Line and Direct Internet Access services through Frontier Communications.

Motion made by: Sara Deen

Motion seconded by: Linda Kurt

Voting:

Linda Reid - Yes

Ami Gandhi - Not Present

Sara Deen - Yes

Julie Hamill - Yes

Linda Kurt - Yes

O. Future Agenda Items

- Heat mitigation plans by site - Deen
- Seismic RFP - Reid
- Sage Amendment - Reid

P. Reports of Board Members

Q. Adjournment

There being no further business, the meeting was adjourned at 7:51 p.m.

Superintendent of Schools and

Secretary of the Board of Education