

## MEETING MINUTES

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Closed Session - 4:00 p.m.

Open Session - 5:30 p.m.

### MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:

In an attempt to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection, [Assembly Bill 361](#) (9/2021) added section 54953(e) to the Government Code, authorizing a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act during a declared state of emergency under specific scenarios. The law remains in effect until January 1, 2024. The Board of Education may adopt a resolution each month in compliance with AB 361 to allow for teleconferencing at the next month's meetings.

PVPUSD is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch the Board of Education meetings live online. Information on how to view the live stream is available at: [PVPUSD Livestream](#) Public comment may be submitted via several methods and there will be an opportunity to speak during the meeting.

Directions on how to submit a comment are available at: [www.pvpusd.net/feedback/](http://www.pvpusd.net/feedback/)

### Attendees

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#### Voting Members

Linda Reid, President

Ami Gandhi, Clerk

Matthew Brach, Board Member

Richard Phillips, Board Member

Suzanne Seymour, Vice President

#### Administrators

Alex Cherniss, Superintendent of Schools

Linsey Gotanda, Deputy Superintendent

Rick Licciardello, Assistant Superintendent, Human Resources

**A. 4:00 p.m. - Call to Order**

President Reid called the meeting to order at 4:00 p.m.

**1. Public Comment on Closed Session Items**

No public comments.

**B. Recess to Closed Session**

The Board adjourned to closed session to discuss the following:

- 1. Conference with Labor Negotiator**
- 2. Public Employee Appointment; Public Employment**
- 3. Public Employee Discipline/Dismissal/Release**
- 4. Conference with Legal Counsel - Anticipated Litigation**
- 5. Conference with Legal Counsel - Existing Litigation**

**C. Reconvene to Open Session - Estimated Time 5:30 p.m.**

The Board reconvened to open session at 5:37 p.m.

**D. Pledge of Allegiance to the Flag**

**E. Report of Board Action Taken in Closed Session**

President Reid reported there was no action taken in closed session.

**F. Approval of Agenda**

**1. Approval of the Regular Board of Education Meeting Agenda for June 7, 2022**

That the Board approve the agenda for the Regular Board of Education Meeting of June 7, 2022, as presented.

Motion made by: Matthew Brach

Motion seconded by: Ami Gandhi

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**G. Public Communications**

**1. Public Comment on Non-Agenda Items**

President Reid announced the public will be given the opportunity to address the Board at this time on topics not listed on this agenda. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of twenty minutes per agenda item. The Board cannot engage in public

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discussion during this portion of the agenda due to the Ralph M. Brown Act (Government Code Sections 54950 – 54963).

No public comments.

## **2. Public Comment on Open Session Agenda Items**

President Reid announced the public would be given the opportunity to address the Board during each agenda item. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of twenty minutes per agenda item.

Directions on how to submit a comment are available at: [www.pvpusd.net/feedback/](http://www.pvpusd.net/feedback/)

## **H. Approval of Minutes**

### **1. Approval of the Regular Board of Education Meeting Minutes for May 25, 2022**

That the Board approve the minutes for the Regular Meeting of May 25, 2022, as presented.

Motion made by: Matthew Brach

Motion seconded by: Richard Phillips

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

## **I. Reports**

### **1. Board President Announcements**

President Reid announced:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website. Directions on how to submit a comment are available at: [www.pvpusd.net/feedback/](http://www.pvpusd.net/feedback/)
- Today is Election Day and you can vote up to 8:00 p.m.
- PVPUSD free COVID-19 testing for PVPUSD students and staff will conclude this academic year on Wednesday, June 8, 2022. Registration in Primary Health is required. If you are not registered, you will not receive results. Students and staff will be required to show a school/district issued ID. If your child does not have an ID, please provide a screenshot/printout of your child's Aeries demographics page. A summer testing program will be provided to staff and district sponsored programs including ESY and High School A-G Summer School.
- Cornerstone 4<sup>th</sup> grade student, Phillip Ryu won 3<sup>rd</sup> place at the Invention Convention Nationals in Dearborn, Michigan for his I-Safe bookmark! Congratulations to Phillip!
- PV Kids' Corner will be offering a Summer 2022 Program beginning June 20, 2022, so mark your calendars! PV Kids' Corner Summer Program information is on our website at [www.pvpusd.net/pvkids](http://www.pvpusd.net/pvkids).
- To help support your student this summer with active learning opportunities, students will continue to have access to the software applications (apps) within the PVPUSD student portal (<https://portal.pvpusd.net>). Please see the detailed email from your principal for more information.

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- This Thursday, June 8<sup>th</sup> is a minimum day. Congratulations to all our graduates. The first day of the new school year will be Wednesday, August 24<sup>th</sup>.

**2. Report of the Palos Verdes Faculty Association (PVFA) Leadership**

Tim Coleman provided a report. He brought to the Board the PVFA Resolution on curtailing gun Violence and Mass Shootings in American Schools and Public Places.

The Board requested to discuss the resolution at the next Board meeting.

**3. Report of the Palos Verdes Chapter 123, California School Employees Association (CSEA) Leadership**

Joan Lewis provided a report.

**4. Report of Superintendent**

Dr. Cherniss introduced Dr. Alice Lee as the new Director, Secondary Education.

**a. Recognition of School Nurses and Health Clerks**

Dr. Cherniss and Ms. Terrones recognized the following individuals for their outstanding service: Marissa Trevett, Wendy Keller, Wendy Burrage, Gina Harter, Ralitsa Betkovski-Varbanov, Jinnie Song, Marcela Bozanich, Cindy Snyder, Julia Murphy, Julie Raley, Sandra Lee, Jessica Zerga, Deidre Banas, Teresa Buono, Susan Burns, Stephanie Camplin, Mary Ann Chacon, Laura Dornblaser, Lisa Frka, Deborah Gregory, Karen Harris, Danielle Lauro, Maja Rancic, Drina Semnjuk, Elissa Szieff, Jennifer Yoshitake, Aimee Cuyler.

**5. Report of the PVPUSD Facilities Advisory Committee (FAC) Board Representatives**

Ms. Reid provided an update from the FAC.

**J. Discussion/Action**

**1. Adopt Resolution No. 30 - 2021/22 Honoring the Valuable Contributions of Retiring Certificated Employees**

That the Board of Education adopt Resolution No. 30 - 2021/22 saluting and thanking the 2021-22 Certificated Employee Retirees of the Palos Verdes Peninsula Unified School District.

Motion made by: Matthew Brach

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**2. Adopt Resolution No. 31 - 2021/22 Honoring the Valuable Contributions of Retiring Classified Employees**

That the Board of Education adopt Resolution No. 31 - 2021/22 saluting and thanking the 2021-22 Classified Employee Retirees of the Palos Verdes Peninsula Unified School District.

Motion made by: Matthew Brach

Motion seconded by: Richard Phillips

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**3. Public Hearing on Adoption of the 2022-23 Local Control and Accountability Plan (LCAP) and District Budget**

Dr. Cherniss thanked the LCAP Committee and staff and complemented the Board on a balanced budget.

Dr. Wildey, Director, Elementary Education, Kathy Ueunten, Director of Fiscal Services presented the LCAP and Budget which will be brought to the next Board meeting on June 22, 2022, for approval.

President Reid opened the Public Hearing on the adoption of the 2022-23 Local Control and Accountability Plan (LCAP) and District budget at 6:56 p.m. and seeing no public comments, closed the hearing.

The Board directed staff regarding the framework for a resolution regarding funds over the recommended reserve cap to be presented at the next Board meeting.

**4. Approval of Renewal Agreement between Palos Verdes Peninsula School District and Impact Philanthropy Group and Sage SoCal from August 24, 2022 through June 8, 2023**

Liz Schloben, Executive Director of Sage, joined the discussion.

That the Board approve the Services Agreement between the Palos Verdes Peninsula Unified School District and Impact Philanthropy Group and Sage SoCal from August 24, 2022 through June 8, 2023 as amended, not to exceed \$750,000.

*(revised contract included as attachment)*

Motion made by: Matthew Brach

Motion seconded by: Ami Gandhi

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**5. Board Screening and Appointment of Applicants for Members At-Large to the Technology Advisory Committee (TAC)**

That the Board 1) appoint Mark Kokes and David Lam to serve on the Technology Advisory Committee for a three-year term that begins upon appointment, and expires on March 31, 2025; 2) appoint Shujaat Ali and Karthik Rajamony for a two-year term that begins upon appointment, and expires on March 31, 2024.

Motion made by: Richard Phillips

Motion seconded by: Matthew Brach

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**6. Revisions to the PVPUSD Board Policies and Administrative Regulations Manual – Presented for a Third Reading/Approval**

The following individual addressed the Board: Tim Coleman.

That the Board adopt BP 6154: Homework/Makeup Work with amendment in paragraph beginning *Although on-time completion of homework* to state *For work that is completed late, not due to absence, in order to encourage continued learning, a student shall receive 50% or more of the grade the student would have earned had the student turned in the assignment on time. Teachers shall have no obligation to grade work that is turned in later than one week prior to the end of the semester.*

Motion made by: Richard Phillips

Motion seconded by: Matthew Brach

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - No

Ami Gandhi - No

Suzanne Seymour - No

That the Board approve the revisions to the following Board Policies and Administrative Regulations 6154: Homework/Makeup Work as presented, with *For work that is completed late, in order to encourage continued learning, a student shall receive 50% or more of the grade the student would have earned had the student turned in the assignment on time. After consultation with the student, the teacher shall determine the due date for makeup work.*

Motion made by: Ami Gandhi

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - No

Richard Phillips - No

Linda Reid - No

Ami Gandhi - Yes

Suzanne Seymour - Yes

That the Board approve the revisions to the following Board Policies and Administrative Regulations 6154: Homework/Makeup Work with amendment to the policy. ~~After consultation with the student, the teacher shall determine the due date for makeup work.~~ The due date is determined by the teacher but must be at least two weeks in duration from the original due date and not to extend past one week before the end of the semester.

[View Policy 6154: Homework/Makeup Work \(eboardsolutions.com\)](http://eboardsolutions.com)

Motion made by: Suzanne Seymour

Motion seconded by: Rick Phillips

Voting:

Matthew Brach - No

Richard Phillips - No

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**7. Revisions to the PVPUSD Board Policies and Administrative Regulation Manual - Presented for a First Reading**

The following policies/regulations were requested to have further review and modifications at the next policy meeting:

- BP 3515.31 - School Resource Officers
- AR 5117 - Interdistrict Attendance
- BP 5117 - Interdistrict Attendance

The policies/regulations will be brought back for a second reading at a future Board of Education meeting.

**K. Consent Calendar**

**1. Human Resources**

**a. Personnel Assignment Orders and Other Personnel Action**

That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders and Educational Services consultant, as presented.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**2. Educational Services**

**a. Agreement for 2021-22 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade**

That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2021-22 school year because the student's special education needs cannot be met within the District.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**b. Approve the Membership Renewal Between the Palos Verdes Peninsula Unified School District and Project Lead the Way (PLTW) – 2022-2023**

That the Board approve the Membership Renewal between the Palos Verdes Peninsula Unified School District and Project Lead the Way, for the 2022-23 School Year.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**c. Ratification of Overnight Field Trip - PVHS - Girls Varsity Track & Field - CIF State Championship - Fresno, CA - May 26-28, 2022**

That the Board ratify the overnight field trip to Fresno, California, for the PVHS Girls Varsity Track & Field member who attended the CIF State Championship from May 26-28, 2022.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**d. Authorization for Overnight Field Trip – PVPHS - Associated Student Body (ASB) Leadership Camp – Running Springs, CA – September 10-11, 2022**

That the Board approve the proposed overnight field trip to Running Springs, California, for the PVPHS ASB Leadership to attend the Leadership Camp from September 10-11, 2022.



Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

- e. **Authorization for Out-of-State Field Trip – PVPHS – Technology Student Association (TSA) – 2022 National TSA Conference - Dallas, TX - June 26-30, 2022**

That the Board approve the proposed out-of-state field trip to Dallas, Texas, for the PVPHS TSA team to attend the 2022 National TSA Conference from June 26-30, 2022.

Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

- f. **Approve the Los Angeles County Outdoor Science School Contract for Cornerstone to Participate in LACOE's OSS Program in Wrightwood, California, from March 6-10, 2023**

That the Board approve the Los Angeles County Outdoor Science School contract for Cornerstone to participate in LACOE's OSS program in Wrightwood, California, from March 6-10, 2023.

Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

- g. **Approval of Agreement between the Palos Verdes Peninsula Unified School District and Edmentum, Inc.'s Apex Learning Virtual School for 2022-23**

That the Board approve the agreement between the Palos Verdes Peninsula Unified School District and Edmentum, Inc.'s Apex Learning Virtual School for the 2022-23 school year.

Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

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Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

**h. Approval of Renewal Agreement between the Palos Verdes Peninsula Unified School District and Turnitin, LLC for 2022-23**

That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Turnitin, LLC for the 2022-23 school year.

Motion made by: Matthew Brach

Motion seconded by: Ami Gandhi

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

**i. Approval of Renewal Agreement between the Palos Verdes Peninsula Unified School District and Pearson for the Nagileri Nonverbal Ability Test (NNAT3) 2022-23**

That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Pearson for the Nagileri Nonverbal Ability Test (NNAT3) 2022-23.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

**j. Approval of Renewal Agreement between the Palos Verdes Peninsula Unified School District and Explore Learning (Gizmos) for 2022-23**

That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Explore Learning (Gizmos) for the 2022-23 school year.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Vote Not Recorded

**3. Business Services**

**a. Monthly Contract Approval/Ratification Report**

That the Monthly Contract Report be approved/ratified, as presented.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**b. May 2022 Purchase Order Report**

That the 2021-22 Purchase Orders issued 05/01/2022 through 05/31/2022 in the total amount of \$1,050,614.76, issued from the General Fund and other District funds, be approved and/or ratified.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**c. May 2022 Warrant Report**

That the Board approve the warrants and Automated Clearing House (ACH) payments issued from the various funds in the amount of \$11,233,807.92, as presented.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**d. 2021-22 Budget Revisions**

That the Board approve Budget Revisions BA029 through BA036 as follows:

- Budget Summary BA029 for the Unrestricted General Fund 01.1 by increasing budgeted revenues and transfers in by \$1,111,967 and by increasing expenditures and transfers out by \$623,482 for an increase to the ending fund balance of \$488,485.
- Budget Summary BA030 for the Restricted General Fund 01.3 by decreasing budgeted revenues and transfers in by \$306,923 and by decreasing budgeted expenditures and transfers out by \$382,889, for an increase to the ending fund balance of \$75,966.

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- Budget Summary BA031 for the Adult Education Fund 11.0 by decreasing budgeted revenues and transfers in by \$563 and by increasing budgeted expenses and transfers out by \$4,696, for a decrease to the ending fund balance of \$5,259.
- Budget Summary BA032 for the Cafeteria Fund 13.0 by increasing budgeted revenues and transfers in by \$76,759 and by increasing budgeted expenses and transfers out by \$49,609, for an increase to the ending fund balance of \$27,150.
- Budget Summary BA033 for the Deferred Maintenance Fund 14.0 by increasing budgeted revenues and transfers in by \$640,862 and by decreasing budgeted expenditures and transfers out by \$542,176, for an increase to the ending fund balance of \$1,183,038.
- Budget Summary BA034 for the Capital Facilities Fund 25.0 by decreasing budgeted revenues and transfers in by \$131,880 and by decreasing budgeted expenses and transfers out by \$179,310, for an increase to the ending fund balance of \$47,430.
- Budget Summary BA035 for the County School Facilities Fund 35.0 by decreasing budgeted revenues and transfers in by \$2,858 and by decreasing budgeted expenses and transfers out by \$20,950, for an increase to the ending fund balance of \$18,092.
- Budget Summary BA036 for the Special Reserve for Capital Outlay Fund 40.0 by decreasing budgeted revenues and transfers in by \$10 and by decreasing budgeted expenses and transfers out by \$128,440, for an increase to the ending fund balance of \$128,430.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**e. Purchase of Two Food Service Trucks**

That the Board approve to replace two of the existing Food Service trucks and to purchase two new box trucks at a cost not to exceed \$175,000.00

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**f. Amendments to the Contract between Palos Verdes Peninsula Unified School District and Frontier Communications**

That the Board approve the contract amendments for Ethernet Virtual Private Line and Direct Internet Access services through Frontier Communications.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**g. Agreement to Provide Adult Transition Programs for Students with Disabilities - Promenade LLC.**

That the Board approve the license agreements between the Palos Verdes Peninsula Unified School District and Promenade LLC. for the use of Promenade on the Peninsula, Suites #119 and #114, as presented.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**h. Approval to renew Bid No. BR19.20-24.25 Distribution of Fresh Bread Products to Galasso's Bakery from July 1, 2022 through June 30, 2023.**

That the Board authorize renewal of the contract for Distribution of Fresh Bread Products to Galasso's Bakery for the period of July 1, 2022 through June 30, 2023.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**i. Approval to renew Snack, Staple Foods, and Frozen Distribution contracts with Gold Star Foods from July 1, 2022 through June 30, 2023**

Board authorization is requested to renew the contract for Snack Food Distribution, Staple Food Distribution, and Frozen/Refrigerated Food Distribution to Gold Star Foods for the period of July 1, 2022 through June

30, 2023.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**j. Approval of Resolution No. 32-2022/23 for Use of a Piggyback Bid  
Procured by Torrance Unified School District with Lakeshore Learning,  
to Purchase Classroom and Office Furniture**

That the Board of Education approve Resolution No. 32-2022/23 for Use  
of a Piggyback Bid Procured by Torrance Unified School District with  
Lakeshore Learning, to Purchase Classroom and Office Furniture

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**k. Memorandum of Understanding between the Palos Verdes Peninsula  
Unified School District and the City of Rolling Hills Estates for Crossing  
Guard Services**

That the Board approve the MOU with the City of Rolling Hills Estates to  
cover the cost of crossing guard services incurred during the 2021-22 fiscal  
year.

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

**l. Student Accident Insurance for 2022-23 School Year**

That the Board authorize distribution of information regarding student  
accident insurance underwritten by BCS Insurance Company and  
administered by Meyers-Stevens & Toohey & Co., Inc., to all schools of the  
District for those students desiring or needing student accident insurance for  
the 2022-23 school year.

Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

#### **4. Technology and Support Services**

##### **a. Technology Surplus**

That the Board authorizes the administration to declare the items in Exhibit A as surplus and dispose of the items in accordance with Education Code Sections 17540 through 17542 and 17545 through 17555

Motion made by: Richard Phillips  
Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes  
Richard Phillips - Yes  
Linda Reid - Yes  
Ami Gandhi - Yes  
Suzanne Seymour - Yes

#### **5. Administration**

##### **a. Revisions to the PVPUSD Board Policies and Administrative Regulations Manual – Presented for a Second Reading/Approval**

That the Board approve revisions, as presented, to the following Board Policies and Administrative Regulations:

- BP 2121 - Superintendent's Contract
- BP 3471 - Parcel Taxes
- BP 5131.2 – Bullying
- AR 5131.2 - Bullying
- BP 6020 - Parent Involvement
- AR 6020 - Parent Involvement
- BP6142.8 - Comprehensive Health Education
- AR 6142.8 - Comprehensive Health Education
- BP 6146.1 - High School Graduation Requirements
- AR 6146.1 - High School Graduation Requirements
- BP 6163.1 - Library Media Centers
- BP 6164.5 - Student Success Teams
- AR 6164.5 - Student Success Teams
- BP 6173 - Education for Homeless Children
- AR 6173 - Education for Homeless Children
- Exhibit(1) 6173 - Education for Homeless Children Exhibit
- Exhibit(2) 6173 - Education for Homeless Children Exhibit

- AR 6174 - Education for English Learners
- BP 6179 - Supplemental Instruction
- BB 9323 - Meeting Conduct

Motion made by: Richard Phillips

Motion seconded by: Suzanne Seymour

Voting:

Matthew Brach - Yes

Richard Phillips - Yes

Linda Reid - Yes

Ami Gandhi - Yes

Suzanne Seymour - Yes

#### **L. Future Agenda Items**

<b>Board Member</b>	<b>Topic Requested</b>
Multiple	PVFA Resolution on Gun Violence
Seymour	Grade Notification Policy

#### **M. Reports of Board Members**

#### **N. Adjournment**

There being no further business, the meeting was adjourned at 9:09 p.m.

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Superintendent of Schools and

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Secretary of the Board of Education



## CONSULTANT AGREEMENT

### INTRODUCTION

This Services Agreement (the "Agreement") is made between **Palos Verdes Peninsula Unified School District** ("District"), a California public school district, **Impact Philanthropy Group** a nonprofit, public benefit corporation and **Sage SoCal**, an associated entity of IPG. IPG and Sage SoCal will be referred to herein as ("Consultant"). The District and Consultant shall be referred to jointly herein as the "Parties" and each individually as a "Party".

### AGREEMENT

District and Consultant agree as follows:

1. Term. The term of this Agreement begins on 8/24/2022 and continues through 6/08/2023, unless earlier terminated as set forth below.
2. Scope of Services. Consultant shall furnish District with various mental health related services ("Services"), as further defined and set forth in Addendum A, attached hereto and incorporated herein by this reference. The Parties acknowledge that Consultant may use its employees, contractors, or other agents (collectively the "Providers" and each a "Provider") in the provision of Services to the District. Consultant shall take reasonable steps to keep District informed of significant developments relating to the Services and this Agreement and to respond to District's inquiries.
3. COVID-19. The Parties acknowledge the ever-changing circumstances caused by COVID-19. The Parties agree that in the event performance of the Services as originally contemplated in this Agreement becomes unreasonable or impossible as a result of COVID-19, Consultant shall work to provide the same levels of Services to the extent reasonably feasible. By way of illustration and no way limitation, in the event District once again experiences school closures due to COVID-19, Consultant shall continue, and shall obligate its Providers to continue, to provide the same kinds and levels of Services, except such Services shall be provided remotely.
4. Limit of Authorization. This Agreement authorizes performance of the Services to the District in an amount not to exceed a total cost of \$750,000.00. Neither Consultant nor its Providers are authorized to proceed with work that will result in payments in excess of this amount without express written approval by the District.
5. Billing and Payments. Consultants shall deliver billing invoices to the District prior to the start of each semester. The District's first payment of \$375,000 is due 9/1/2022 and second payment of \$375,000 is due 1/1/2023. District shall timely submit payment to Consultants within fifteen (15) business days of receiving the billing invoice.

9.        Licenses, Permits, Fees, and Assessments. Consultant shall obtain at Consultant's sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the Services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Consultant's performance of the Services required by this Agreement.
10.        Fingerprinting. Consultant agrees to comply with the requirements of Education Code section 45125.1, including to require any individual performing Services under this Agreement, and in close contact with students, to submit fingerprints to the U.S. Department of Justice and undergo criminal background checks. Consultant will not permit any Provider to have contact with pupils until they have received the appropriate clearance pursuant to this provision.
11.        Student Privacy. Consultant is familiar with, and agrees to abide by, all applicable federal, state, and local rules and regulations, governing student data and privacy, including but not limited to federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g), and Chapter 6.5 of Part 27 of Division 4 of Title 2 of the Education Code (commencing with section 49060.)
- a.        Consultant will provide training, as applicable, to Providers responsible for implementing the terms of this Agreement to ensure the security and confidentiality of pupil records.
  - b.        Consultant will maintain all pupil records in a secure environment and not copy or reproduce such records except as necessary to fulfill its obligations under this Agreement.
  - c.        To ensure the security and confidentiality of pupil records, access to data and systems is restricted to authorized employees of Consultant.
  - d.        All student data, which qualifies as a pupil record, is the property of and under the control of the District.
  - e.        The use of any information in the pupil record by Consultant or a Provider for any purpose other than those required or specifically permitted by this Agreement is prohibited.
  - f.        In the event of any unauthorized disclosure of any pupil's records by Consultant or a Provider, Consultant must immediately notify the District of the nature, scope and severity of the unauthorized disclosure.
  - g.        Consultant certifies that pupil records will not be retained by Consultant, Providers, or any third party, upon the completion of the terms of this Agreement. Consultant will destroy all personally identifiable information and data obtained under this Agreement when it is no longer needed for the



nevertheless continue in full force without being impaired or invalidated in any way.

18. Assignment. This Agreement shall not be assigned by either Party without the prior written consent of the other Party.

19. Force Majeure. Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, pandemics, epidemics, governmental action or other events of force majeure beyond the Party's control, then such Party shall, upon written notice to the other Party hereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided, however, that such Party shall at all times use its best efforts to resume such performance.

20. Indemnity. Consultant shall indemnify and hold and save District harmless from any and all claims arising from the performance of the Services under this Agreement, including but not limited to employment misclassification claims under Labor Code section 2750.3, third-party claims for injury to persons or property damage, to the extent of Consultant's negligence, recklessness or intentional failure to perform such Services in accordance with the standard of care applicable to Consultant or the Providers. District shall have the right to counsel of its choice.

21. Insurance.

a. General Liability Insurance: During the term of this Agreement, Consultants shall maintain comprehensive general liability coverage with aggregate limits in an amount not less than \$2 million, and automobile coverage with combined single limits in an amount not less than \$1 million. Consultants' coverage shall be primary to any insurance maintained by District. Unless the policy is simultaneously replaced with a new policy providing the same coverage, Consultants shall immediately forward to District any notice of the cancellation or non-renewal of any such coverages, or any other policy changes that materially affect coverage.

b. Workers' Compensation Insurance: During the term of this Agreement, Consultants also shall maintain workers' compensation insurance. At District's request, Consultants shall provide District a certificate evidencing this insurance. Consultants' workers' compensation insurance shall be primary to any insurance maintained by District. Unless the policy is simultaneously replaced with a new policy providing the same coverage, Consultants shall immediately forward to District any notice of the cancellation or non-renewal of Consultants' workers' compensation coverage, or any other policy changes that materially affect such coverage.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates set forth below.

Palos Verdes Peninsula Unified School District, a California public school district

By: [Signature]

Title: Assistant Superintendent Adm. Svcs.

Dated: 6/9/2022

Impact Philanthropy Group, a nonprofit public benefit corporation

By: [Signature]

Title: CEO

Dated: 6-13-22

Sage SoCal, A Project of Impact Philanthropy Group

By: [Signature]

Title: Executive Director

Dated: 6/13/2022

- For Students
  - Proactive Mental Health Education;
  - Ongoing Counseling - Individual, Family, and Group;
  - Crisis Intervention and Treatment; and
  - Referral to community partner for treatment, if required or requested.
- For Staff
  - Staff Consultation; and
  - Staff Training.
- For Parents & Community Members
  - Parent Consultation; and
  - Parent Workshops.

**Communication and Accountability Protocols:**

- Providers will provide weekly reports regarding the status of their caseload (current and pending) as well as updated clients list to the school principal and counselor of their designated sites.
- Providers, in conjunction with Consultant, will provide quarterly reports, broken down by school site, to the District's administration.
- Providers will meet with the administration of their designated school site on at least a quarterly basis to discuss the current client information and needs of the school site/caseload.
- Providers agree to collaborate with the administration and counseling staff of their designated site, as well as with the District Mental Health Coordinator, to establish more refined protocols for collaboration, consultation, and Services, as requested by the District.

**Office Space and Work Amenities:** The District will provide the Providers with a designated private office space that will remain the same for the school year, barring any unforeseen circumstances including but not limited to school closures. Office space will include a locking file cabinet, private phone, a computer, and a printer. IT support will be provided as necessary. Consultant will be responsible for providing, at its own cost, all other materials, equipment or supplies necessary for the Providers to perform the Services under this Agreement.