



MONTEBELLO UNIFIED SCHOOL DISTRICT

Risk Management

123 South Montebello Blvd., Montebello, CA 90640
(323) 887-7900 • (323) 887-5887

November 27, 2023

Via Email

darionphan@g.ucla.edu

Re: **Final Response to Public Records Act Request to Montebello Unified School District
Received on October 17, 2023.**

Dear Mr. Phan,

The Montebello Unified School District ("District"), writes in response to your Public Records Act Request ("PRA" or the "Act") request dated October 17, 2023 ("Request"). The purpose of this correspondence is to inform you that the District has made its determination regarding your request. Please see our final response(s) below.

Requested items:

Obtain solicited quantities by food item and procurement; bids/prices for winning and losing bids by food item and procurement.

District's Final Response:

After reasonable search and inquiry, the District located records responsive to your Request. A copy of the responsive records is being provided herewith.

This concludes the District's response to your Request. Your request is now deemed finalized and closed. Nevertheless, by advised that the District reserves the right to supplement its response should additional records come to the District's attention in the future. We thank you for your cooperation and attention to this matter. If you have any questions, please do not hesitate to contact the undersigned.

Kind regards,

Wendolyne Traylor
Director, Risk Management

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