

**Palos Verdes Peninsula Unified School District  
Minutes**

**Board of Education Regular Meeting**

June 12, 2019  
Malaga Cove Administration Center  
375 Via Almar  
Palos Verdes Estates, CA 90274  
Closed Session - 5:00 p.m.  
Open Session - 6:30 p.m.

Members Present

Linda Reid, President  
Suzanne Seymour, Vice President  
Richard Phillips, Clerk  
Matthew Brach, Member  
Megan Crawford, Member – Arrival at 6:39 p.m.

Administrators Present

Alex Cherniss, Superintendent of Schools  
Trent Bahadursingh, Deputy Superintendent  
Keith Butler, Associate Superintendent/Business Services  
Linsey Gotanda, Assistant Superintendent/Educational Services  
Matthew Horvath, Assistant Superintendent/Human Resources

**A. Call to Order**

Minutes:

The regular session was called to order at 5:01 p.m. by the president, Ms. Reid.

**A.1. Public Comment on Closed Session Items**

Minutes: None

**B. Recess to Closed Session**

Minutes:

President Reid announced that the Board would recess to Closed Session to discuss the following items:

**B.1. Public Employee Performance Evaluation**

**B.2. Public Employee Discipline/Dismissal/Release**

**B.3. Conference with Legal Counsel - Existing Litigation**

**B.4. Conference with Legal Counsel - Existing Litigation**

Minutes:

Arrival of Board Member, Matthew Brach, at 5:08 p.m.

**C. Reconvene to Open Session**

Minutes:

The open session was reconvened at 6:34 p.m.

#### **D. Pledge of Allegiance to the Flag**

#### **E. Report of Board Action Taken in Closed Session**

Minutes:

President Reid announced that in Closed Session the Board took the following action:

The Board approved the settlement agreement for OAH Case Nos. 2018090208 and 2019020228 [consolidated] by a roll call vote as follows:

No Mr. Matthew Brach  
Absent Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

The District will provide Student related services and Student waived all claims against the District.

#### **F. Approval of Agenda**

##### **F.1. Approval of the Regular Board of Education Meeting Agenda for June 12, 2019**

**Motion Passed:** That the Board approve the agenda for the Regular Board of Education Meeting of June 12, 2019, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Absent Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### **G. Public Communications**

##### **G.1. Public Comment on Open Session Agenda Items**

Minutes:

President Reid announced that the public would be given the opportunity to address the Board during each agenda item and that remarks would be limited to three minutes per person.

#### **H. Approval of Minutes**

##### **H.1. Approval of the Special Board of Education Meeting Minutes for May 22, 2019**

**Motion Passed:** That the Board approve the minutes for the Special Meeting of May 22, 2019, as presented.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Absent Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

## **H.2. Approval of the Regular Board of Education Meeting Minutes for May 22, 2019**

**Motion Passed:** That the Board approve the minutes for the Regular Meeting of May 22, 2019, as presented.

Passed with a motion by Mr. Richard Phillips and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach

Absent Ms. Megan Crawford

Yes Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

## **I. Board President Announcements**

Minutes:

President Reid made the following announcements:

- Tonight's Board of Education meeting is being recorded and live streamed via a link on the District website.
- PVPUSD is currently enrolling new students for the 2019-20 school year. The first day of school is a minimum day on Wednesday, August 28, 2019. For details about new student enrollment at all grade levels, please visit the District website @ pvpusd.net.

Arrival of Board Member, Megan Crawford, at 6:39 p.m.

## **J. Consent Calendar**

### **J.1. Human Resources**

#### **J.1.a. Personnel Assignment Orders and Other Personnel Action**

**Motion Passed:** That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Educational Services consultants, Lunada Bay Elementary consultant, Palos Verdes Peninsula High consultant, Silver Spur Elementary consultant, Soleado Elementary consultant and Student Services consultant, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach

Yes Ms. Megan Crawford

Yes Mr. Richard Phillips

Yes Ms. Linda Reid

Yes Ms. Suzanne Seymour

### **J.2. Educational Services**

#### **J.2.a. Agreement for 2018-19 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade**

**Motion Passed:** That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2018-19 school year because the student's special education needs cannot be met within the District.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.b. Approve the Contract between the Los Angeles County Office of Education and the Palos Verdes Peninsula Unified School District for Participation in Suicide Prevention Ongoing Resiliency Training called SPORT2 Professional Development Project**

**Motion Passed:** That the Board approve the Contract Between the Los Angeles County Office of Education and the Palos Verdes Peninsula Unified School District for participation in SPORT2 Professional Development Project.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.c. Approve the Renewal Agreement between the Palos Verdes Peninsula Unified School District and Edmentum, Inc. (Reading Eggs) - 2019-20**

**Motion Passed:** That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Edmentum, Inc. (Reading Eggs), for the 2019-20 school year.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.d. Approve the Renewal Agreement between the Palos Verdes Peninsula Unified School District and Curriculum Associates (i-Ready) - 2019-20**

**Motion Passed:** That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Curriculum Associates (i-Ready), for the 2019-20 school year.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.e. Approve the Membership Renewal between The Palos Verdes Peninsula Unified School District and Project Lead the Way (PLTW) - 2019-20**

**Motion Passed:** That the Board approve the membership renewal between the Palos Verdes Peninsula Unified School District and Project Lead the Way, for the 2019-20 school year.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.f. Approve the Agreement for the Nagileri Nonverbal Ability Test, 3rd Edition (NNAT3) Program between the Palos Verdes Peninsula Unified School District and NCS Pearson Education - 2019-20**

**Motion Passed:** That the Board approve the renewal agreement for the Nagileri Nonverbal Ability Test, 3rd edition (NNAT3) Program between the Palos Verdes Peninsula Unified School District and NCS Pearson Education, for the 2019-20 school year.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.g. Approve the Contract Renewal between the Palos Verdes Peninsula Unified School District and Apex Learning Digital Curriculum Solutions - Online Course Program - August 1, 2019 through June 30, 2020**

**Motion Passed:** That the Board approve the contract between the Palos Verdes Peninsula Unified School District and Apex Learning Digital Curriculum Solutions, from August 1, 2019 through June 30, 2020.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Abstain Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.h. Approve the Renewal Agreement between the Palos Verdes Peninsula Unified School District and Explore Learning (Reflex Math) - 2019-20**

**Motion Passed:** That the Board approve the renewal agreement between the Palos Verdes Peninsula Unified School District and Explore Learning (Reflex Math), for the 2019-20 school year.

Passed with a motion by Ms. Suzanne Seymour and a second by Ms. Megan Crawford.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.i. Ratification for Overnight Field Trip - PVPHS - California Interscholastic Federation (CIF) 2019 State Track & Field Championship Finals - Veterans Memorial Stadium - Buchanan High School - Clovis, California - May 23-26, 2019**

**Motion Passed:** That the Board ratify the overnight field trip for one Palos Verdes Peninsula High School student athlete, who participated in the CIF State Track and Field Championship Finals in Clovis, California, from May 23-26, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.j. Authorization for Overnight/Out-of-State Field Trips - PVHS Triton Yearbook Leaders - Invitation-Only Design Workshop in Minnesota - (September 12-15, 2019)**

**Motion Passed:** That the Board approve the proposed overnight/out-of-state field trip to the Invitation Only Design Conference at the Best Western Plus at the Mall of America in Minneapolis, MN involving students on the Palos Verdes Triton Yearbook Leadership team, with the understanding that all arrangements be in strict accordance with Board Policies and Administrative Regulations 6153 and 6153.1 and Education Code Section 35330.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**J.2.k. Authorization for Out-of-State Conference Attendance - PVPHS - U.S. Presidential Scholars Ceremony - Washington, D.C. - June 23-25, 2019**

**Motion Passed:** That the Board approve the out-of-state conference attendance for Mr. Mark Greenberg and Ms. Rebecka Dibble, teachers at PVPHS, to participate in the U.S. Presidential Scholars ceremony in Washington, D.C., June 23-25, 2019.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **J.3. Business Services**

#### **J.3.a. Monthly Contract Approval/Ratification Report**

**Motion Passed:** That the proposed contracts with The Cheesecake Factory, Desert Rose Photography and Good Time Photobooth be approved/ratified, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### **J.3.b. Facilities Project Report for Board Ratification**

**Motion Passed:** That the Project Approval Report be ratified, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### **J.3.c. Approval of Food Safety Systems Contract for Food Safety and Sanitation from July 1, 2019 through June 30, 2020**

**Motion Passed:** That the Board approve the contract with Food Safety Systems for food safety and sanitation, effective July 1, 2019 through June 30, 2020, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

#### **J.3.d. Approval to Award Contract for RFP No. BR19.20-24.25, Distribution of Fresh Bread Products, to Galasso's Bakery from July 1, 2019 through June 30, 2020**

**Motion Passed:** That the contract for RFP No. BR19.20-24.25, Distribution of Fresh Bread Products, be awarded to Galasso's Bakery from July 1, 2019 through June 30, 2020, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **J.3.e. Acceptance of Gifts**

**Motion Passed:** That the gifts of materials, supplies and \$185,019.92 in cash received May 8, 2019 through May 28, 2019, be accepted, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **J.3.f. 2018-19 Budget Revision (Gifts) - Unrestricted General Fund 01.1 (BA037)**

**Motion Passed:** That the Board approve Budget Revision BA037 as follows:

Budget Summary BA037 for the Unrestricted General Fund 01.1 by increasing budgeted revenues and transfers in by \$800,086 and by increasing expenditures and transfers out by \$800,086, with no change to the ending fund balance.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

### **J.3.g. Warrant Report May 2019**

**Motion Passed:** That the Board approve the warrants and ACH payments issued from the various funds in the amount of \$10,118,670.08, as presented.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

## **K. Report of Superintendent**

### **K.1. Adopt Resolution No. 28 - 2018/19, Honoring the Valuable Contributions of Retiring Certificated Employees**

**Motion Passed:** That the Board of Education adopt Resolution No. 28 - 2018/19, saluting and thanking the 2018-19 Certificated Employee Retirees of the Palos Verdes Peninsula Unified School District.

Passed with a motion by Mr. Richard Phillips and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour



**K.2. Adopt Resolution No. 29 - 2018/19, Honoring the Valuable Contributions of Retiring Classified Employees**

**Motion Passed:** That the Board of Education adopt Resolution No. 29 - 2018/19 saluting and thanking the 2018-19 Classified Employee Retirees of the Palos Verdes Peninsula Unified School District.

Passed with a motion by Mr. Matthew Brach and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**L. Report of the Southern California Regional Occupational Center Board Representative**

**M. Report of Board Members Serving on the Facilities Advisory Committee**

**N. Public Communications**

**N.1. Public Comment on Non-Agenda Items**

Minutes: None

**O. Discussion/Action**

**O.1. Public Hearing on Adoption of the 2019-20 Local Control and Accountability Plan (LCAP) and District Budget**

Minutes:

President Reid declared the public hearing on the Local Control and Accountability Plan (LCAP) and District Budget for fiscal year 2019-20 open at 7:03 p.m. There being no public comment, the Public Hearing was closed at 7:04 p.m.

Linsey Gotanda (Assistant Superintendent, Educational Services) and Kathy Ueunten (Director, Fiscal Services) reviewed the 2019-20 LCAP that was developed with community and stakeholder input and the 2019 District Budget that was developed based on direction from the Board of Education and the Los Angeles County Office of Education.

**O.2. Resolution No. 30 - 2018/19, Resolution - Layoff/Reduction of Classified Personnel**

**Motion Passed:** That the Board of Education adopt Resolution No. 30 - 2018/19 directing staff to proceed with a layoff of classified positions, giving notice of layoff not less than sixty (60) days prior to the effective date of layoff.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**O.3. Proposal to Award Bid for District-Wide Fencing Repairs and Improvements - Bid No. DM013\_042419**

Minutes:

Gerald Schober (CSMC Inc.) assisted with the presentation and answered questions from the Board.

**Motion Passed:** That Bid No. DM013\_042419 for District-Wide Fencing Repairs and Improvements be awarded to Quality Fence Co., Inc., in the amount of \$345,621.00.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Richard Phillips.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**O.4. Proposal to Award Bid for Re-Roofing and Repairs at 9 Sites - Bid No. DM014\_06.12.19**

Minutes:

Gary Weaver (Atlas Consulting) assisted with the presentation and answered questions from the Board.

**Motion Passed:** That the bid for Re-Roofing and Repair for 9 sites (DM014\_06.12.19) be awarded to Adele Construction Inc. in the amount of \$872,000.00.

Passed with a motion by Mr. Richard Phillips and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
Yes Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**O.5. Approve the Contract for Employment with the Assistant Superintendent, Educational Services**

**Motion Passed:** That the Board of Education approve the Contract for Employment with the Assistant Superintendent, Educational Services for the period of July 1, 2019 through June 30, 2022.

Passed with a motion by Ms. Suzanne Seymour and a second by Mr. Matthew Brach.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
No Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**O.6. Approve the Contract for Employment with the Assistant Superintendent, Human Resources.**

**Motion Passed:** That the Board of Education approve the Contract for Employment with the Assistant Superintendent, Human Resources, for the period of July 1, 2019 through June 30, 2022.

Passed with a motion by Mr. Matthew Brach and a second by Ms. Suzanne Seymour.

Yes Mr. Matthew Brach  
Yes Ms. Megan Crawford  
No Mr. Richard Phillips  
Yes Ms. Linda Reid  
Yes Ms. Suzanne Seymour

**O.7. Approve the Agreement for Counseling and Support Services Provided by Sage, A Project of Impact Philanthropy Group (formerly known as CASSY) - August 28, 2019 through June 11, 2020**

Minutes:

By Board consensus, it was agreed that the agreement with Sage, A Project of Impact Philanthropy Group, be tabled pending further staff review.

**O.8. California School Boards Association (CSBA) 2019 Annual Education Conference Attendance**

Minutes:

The Board discussed plans for attending the 2019 California School Boards Association Annual Education Conference in San Diego on December 5-7, 2019.

**P. Reports of Board Members**

**Q. Adjournment**

Minutes:

There being no further business to come before the Board, the meeting was adjourned at 9:14 p.m.

Alex Cherniss, Ed.D.  
Superintendent of Schools and  
Secretary of the Board of Education