



Sara Carlisle
Human Resources

**Sun Life Assurance
Company of Canada**
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April 17, 2024

SUBJECT: Confirmation of Employment for Preesa Saewong

This letter is to confirm that Preesa Saewong has been employed with Sun Life Assurance Company of Canada, since March 27, 2023 to August 23, 2024. She is a Temporary Full-time employee. Preesa Saewong is employed by Sun Life with the title Student, Cloud Finance Analyst. She works at our 2255 Sheppard Ave E Suite A135 North York, ON M2J 4Y1 Canada. Please note that Sun Life Financial's standard work week is 37.5 hours.

Her base salary is at the rate of \$54,000.00 CAD per annum.

While employed by Sun Life Financial as a Student, Cloud Finance Analyst, Preesa Saewong holds the following responsibilities as confirmed by her manager:

- Support budgeting, analysis, and distribution of monthly Amazon Web Services (AWS) expense reporting
- Partner closely with internal stakeholders to improve and automate data flow between various business units
- Help with the approval process of AWS purchase orders
- Analyze cloud data in Excel and Tableau to gain insights to drive business performance
- Ongoing development of personal and professional development

Please do not hesitate to contact HR Services at 1-800-668-8277 if you require additional information.

Sincerely,

A handwritten signature in cursive script that reads "Sara Carlisle".

Sara Carlisle
HR Services Specialist