

Lab Flextime Xtras

Flextime Rules:

Normally an employee should register a timestamp four times a day.
In the following events there will be some adjustments

1/ Leave of absence (vacation/sickness etc)
8.00 hours will be registered for missing full day

2/ Two missing timestamps
Will be interpreted as usage of flextime

Example:

Bjork_209_201945.txt

308,07,23;308,11,44;308,12,31;308,16,30;
309,08,00;309,11,52;309,12,55;309,16,38;
310,07,24;310,11,30;310,12,30;310,16,14;
311,07,45;311,11,58;311,12,26;311,16,27;
312,07,42;312,11,37;312,12,10;312,16,12;

316,07,15;316,11,39;316,12,31;316,16,53;
317,07,29;317,11,34;317,12,18;317,15,42;
318,07,22;318,11,41;318,12,10;318,16,52;
319,07,23;319,11,32;

Name: Bjork Employee no: 209 Period: 201945

Overview	Day1	Day2	Day3	Day4	Day5
Week 1	8.33	7.58	7.83	8.23	7.95
Week 2	8.00	8.77	7.48	9.02	4.15

Period time: 77.35 (-2.65)