



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100 Quezon City
+63(2) 8928-8741 to 64 and +63(2) 8273-2474

ANNEX A

DECLARATION OF INTENT TO UPDATE RSBSA REGISTRATION

I, _____,
(First Name) (Middle Name) (Last Name) (Ext. Name)

Filipino, of legal age, resident of _____,
(Complete Address: Purok, Barangay, City/Municipality, Province)

and RSBSA-registered farmer with RSBSA No. _____,

hereby state that:

1. _____ is my _____; and
(First Name) (Middle Name) (Last Name) (Relationship)
2. I am tilling the same farm parcel as with that of the person above-stated and made the same declaration in my RSBSA registration.

In relation to this, and to reflect the truthfulness of my farming activity, I am updating my RSBSA registration by: *(choose only one)*

- ☐ Updating my Livelihood from FARMER to FARMWORKER (RSBSA Updating Slip B)
- ☐ Deactivating my RSBSA record (RSBSA Updating Slip A)

I am attaching this Declaration with my fully accomplished RSBSA Updating Slip.

In witness hereof, I hereby set my hand this ____ day of _____, 202__.

RSBSA Registrant

Verified by:

RSBSAPP-LGU Staff

Date: _____
(mm/dd/yyyy)



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ANNEX A

DEKLARASYON NG LAYUNIN SA PAG-UPDATE NG RSBSA REGISTRATION

Ako si _____,
(Pangalan) (Gitnang Pangalan) (Apelyido) (Ext. Name)

Filipino, nasa legal na edad, residente ng _____
(Tirahan: Purok, Barangay, City/Municipality, Province)
_____, at rehistradong magsasaka sa RSBSA na
may RSBSA No. _____, ay nag-papahayag na:

1. Si _____ ay aking _____; at
(Pangalan) (Gitnang Pangalan) (Apelyido) (Relationship)
2. Ako ay nagsasaka sa parehong parsela ng sakahan ng taong nabanggit sa itaas at ito ay aking
naideklara sa aking RSBSA registration.

Kaugnay nito, at upang ipakita ang katotohanan ng aking aktibidad sa pagsasaka, ina-update
ko ang aking RSBSA registration sa pamamagitan ng: (pumili lamang ng isa)

- ☐ Pag-update ng aking Livelihood mula FARMER na maging FARMWORKER
(RSBSA Updating Slip B)
- ☐ Pag-deactivate ng aking record (RSBSA Updating Slip A)

Inilakip ko ang Deklarasyon na ito kasama ng aking ganap na natapos na RSBSA Updating Slip.
Bilang patotoo nito, itinatakda ko ang aking kamay ngayong ika-____ araw ng
_____, 202__.

RSBSA Registrant

Verified by:

RSBSAPP-LGU Staff

Date: _____
(mm/dd/yyyy)



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GUIDE FOR THE RSBSAPP-LGU STAFF

Upon receiving the Declaration Form of Intent to Update the RSBSA registration (Annex A), the assigned RSBSAPP-LGU Staff must:

1. Check the completeness of all information declared including the required authorized signatures in the documents submitted;
2. Validate the indicated RSBSA Number by the RSBSA-registered individual submitting the declaration form of intent via RSBSA Finder or RSBSA Profiling Platform for Local Government Units (RSBSAPP-LGU);
3. Review the completeness of the documentary requirements submitted. See checklist below:
 - Accomplished Declaration Form of Intent to Update the RSBSA registration with photocopy of one (1) valid Government-issued ID of the of the RSBSA-registrant declared to be updated
 - Accomplished RSBSA Enrolment Form with attached 2x2 photo of the new registrant
 - Photocopy of one (1) valid Government-issued ID of the new registrant
 - Accomplished RSBSA Updating Slip A or B of the RSBSA-registrant declared to be updated:
 - Slip B for updating as “FARMER to FARMWORKER”; or
 - Slip A for updating as “DEACTIVATED”
4. Affix your signature and date (in mm/dd/yyyy format) in the declaration form to signify that all documents submitted are verified correct and complete.



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(Complete Address: Purok, Barangay, City/Municipality, Province)

and RSBSA-registered farmer with RSBSA No. _____,

hereby state that:

3. _____ is my _____; and
(First Name) (Middle Name) (Last Name) (Relationship)

4. I am tilling the same farm parcel as with that of the person above-stated and made
the same declaration in my RSBSA registration.

In relation to this, and to reflect the truthfulness of my farming activity, I am updating my
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I am attaching this Declaration with my fully accomplished RSBSA Updating Slip.

In witness hereof, I hereby set my hand this ____ day of _____, 202__.

RSBSA Registrant

Verified by:

RSBSA Regional PMO Staff

Date: _____
(mm/dd/yyyy)



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(Pangalan) (Gitnang Pangalan) (Apelyido) (Ext. Name)

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Bilang patotoo nito, itinatakda ko ang aking kamay ngayong ika-____ araw ng
_____, 202__.

RSBSA Registrant

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RSBSA Regional PMO Staff

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GUIDE FOR THE RSBSA REGIONAL PMO STAFF

Upon receiving the Declaration Form of Intent to Update the RSBSA registration (Annex A), the assigned RSBSA Regional PMO Staff must:

5. Check the completeness of all information declared including the required authorized signatures in the documents submitted;
6. Validate the indicated RSBSA Number by the RSBSA-registered individual submitting the declaration form of intent via RSBSA Finder or RSBSA Profiling Platform (RSBSAPP);
7. Review the completeness of the documentary requirements submitted. See checklist below:
 - Accomplished Declaration Form of Intent to Update the RSBSA registration with photocopy of one (1) valid Government-issued ID of the of the RSBSA-registrant declared to be updated
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