

Wroxton & Balscote Parish Council

Accounts Pack – Year ended 31 March 2025

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Wroxton & Balscote Parish Council
Year ended 31 March 2025
Accounting Statement (Annual Return)

This is prepared based on information in Governance and Accountability for Local
Councils: a Practitioner's Guide

The accounts use the Income & Expenditure basis of accounting


Box No	Description	Last Year £	This Year £
1	Balances Brought Forward	27,559.25	24,278.64
2	Annual Precept	10,000.00	10,000.00
3	Total Other Receipts	18,379.86	24,644.52
4	Staff Costs	4,690.56	4,986.24
5	Loan Interest/Capital Repayments	0.00	0.00
6	Total Other Payments	26,969.91	24,143.16
7	Balances Carried Forward	24,278.64	29,793.76
8	Total Cash and Short-Term Investments	33,685.38	35,557.83
9	Total Fixed Assets and Long-Term Investments	230,457.00	230,629.00
10	Total Borrowings	0.00	0.00

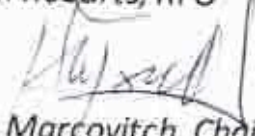
Note: Our response to Box 11 (a) on page 5 of the AGAR 3 return provides confirmation that the PC acts as a trustee of certain trust assets. Our response to Box 11 (b) confirms that the Accounting Statements do not include any trust transactions.

We should make it clear that, whilst it is the case that no trust transactions are included, the cash balance held in trust was received by the PC some years ago and was, at the time, reported under Total Other Receipts and added to reserves. This was based on professional advice provided at the time. The amount concerned is £2,687 (as shown in Schedule 12) and is therefore included in balances brought and carried forward (Boxes 1 and 7). As stated in Schedule 12, the amount is shown as an allocation of reserves and therefore cannot be spent without the prior approval of the PC. This would not be forthcoming in the absence of consent of the beneficial owners.

Schedule 2

Wroxton & Balscote Parish Council
Bank Reconciliation Statement as at 31 March 2025

Prepared by: 
 Michael Roberts, RFO

Approved by: 
 Harvey Marcovitch, Chairman

Date: 27 April 2025

Date: 12 May 2025

Cash at Bank as at 1 April 2024

	£	£
Cash at Bank as at 1 April 2024		33,685.38

ADD

Receipts from 1 April 2024 to 31 March 2025

		34,724.12
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68,409.50

SUBTRACT

Payments from 1 April 2024 to 31 March 2025

		32,851.67
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Cash at bank as at 31 March 2025

(per Cash Book)

		35,557.83
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Cash in Hand per Bank Statements

HSBC Current Account 31 March 2025

25,179.37

HSBC Reserve Account 31 March 2025

10,378.46

		35,557.83
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Wroxton & Balscote Parish Council
Accounts for the Year Ended 31 March 2025
Reconciliation between Box 7 and Box 8 of Accounting Statement (Schedule 1)

	£	£
Box 7 - Balance carried forward		29,793.76
Less:		
Debtors (payments in advance)	(1,562.96)	
Recoverable VAT	(2,477.60)	
Total deductions		(5,040.60)
Add:		
Rent received in advance	9,032.15	
Accrued expenditure	1,772.52	
Total additions		10,804.67
Box 8 - Total cash and short term investments		<u>35,557.83</u>

Note: The adjustments shown in this schedule are taken from Schedule 5 and a detailed breakdown is provided in Schedule 6

Wroxton & Balscote Parish Council
Year ended 31 March 2025

Explanation of Variances in Accounting Statement Boxes

Box No	Description	Last Year	This Year	Variance	%
3	Total Other Receipts	18,380	24,644	6,265	34.0

Explanation

The increase in income this year is almost entirely due to the unexpected settlement of a claim against the manufacturers of defective variable speed signs that was awarded by the Small Claims Court in 2022. The manufacturer's failure to respond to the award led the Parish Council to register a charge against its property, thus preventing its sale. During the year under review, the company discharged the full amount of the claim, including interest as directed by the Court, amounting to £7,819.65.

Box No	Description	Last Year	This Year	Variance	%
4	Staff Costs	4,691	4,986	295	6.0

Variance is 6% but less than £500 – no explanation required.

Box No	Description	Last Year	This Year	Variance	%
6	Total Other Payments	26,970	24,143	(2,827)	(10.0)

Explanation

A number of offsetting factors account for this reduction in spending.

The main reductions were in the spending of earmarked reserves (allocation) from £10,430 to £3,728, a reduction of £6,209 and, secondly, a reduction in spending on fixed assets of £807. These reductions were partially offset by increases in other expenditure, primarily maintenance of trees and verges (up by £2,620) and administration costs up by £1,711).

The major contributor to the higher administration costs was a charge of £1,923 from the District Council for arranging a contested Parish Council election.

Box No	Description	Last Year	This Year	Variance	%
9	Fixed Assets and Long Term Investments	230,457	230,629	172	-

Variance is negligible – no explanation required.

Last Year		Receipts and Payments	Prior Year Adjustments	Current Year Accruals	Current Year Prepayments	Income and Expenditure	Notes
£		£	£	£	£	£	
	Income						
10,000.00	Precept	10,000.00				10,000.00	
1,693.51	Grants received	1,193.51				1,193.51	
13,455.55	Rental income	14,215.55	8,952.55		(9,032.15)	14,135.95	1
2,316.00	Burial fees and other cemetery income	1,300.00				1,300.00	
175.80	Reserve account interest received	195.41				195.41	
739.00	Sundry other income	7,819.65				7,819.65	2
28,379.86	Total Receipts	34,724.12	8,952.55	-	(9,032.15)	34,644.52	
	Expenditure						
3,786.70	General administration (see breakdown below)	5,561.87	(271.54)	1,274.00	(1,276.46)	5,287.87	
4,690.56	Staff costs	4,965.20	(477.48)	498.52		4,986.24	
6,863.30	Grass cutting	6,603.36	0.00			6,603.36	
800.80	Dog bin emptying	514.80				514.80	
2,155.50	Maintenance of trees and verges	4,775.00				4,775.00	
95.43	Maintenance of assets	210.00				210.00	
850.00	Sportsfield rent	982.33	237.50		(247.50)	982.33	3
1,008.72	Cemetery costs	1,375.25	49.00		(49.80)	1,375.25	
978.78	Purchase of fixed assets	172.20				172.20	
10,430.68	Allocation spending	4,222.35				4,222.35	4
31,660.47	Total Payments	29,382.36	(182.52)	1,772.52	(1,562.96)	29,129.40	
	Breakdown of General Administration costs						
115.00	Training	20.00				20.00	
487.87	Insurance premiums (net of recovery)	525.57	394.00		(1578.00)	343.57	5
1,000.00	Legal fees		(1,000.00)	1,000.00		-	6
570.53	Sundry other expenses	1,271.54				1,271.54	
104.00	Bank charges	100.00	(8.00)	8.00		100.00	
975.30	Subscriptions	1,186.97	608.46		(700.46)	1,094.97	7
63.00	Village hall hire	63.00				63.00	
260.00	External audit fee	210.00	(750.00)	250.00		210.00	
192.00	Use of Clerk's premises	192.00	(16.00)	16.00		192.00	
19.00	Cost of welcome packs	59.95				59.95	
-	Election fee	1,932.84				1,932.84	
3,786.70	Total General Administration costs	5,561.87	(271.54)	1,274.00	(1,276.46)	5,287.87	
	Net Income = Movement in Reserves					5,515.12	
	Opening Reserves					24,278.64	
	Closing Reserves					29,793.76	
	Movement in Reserves					5,515.12	

Schedule 6

Wroxton & Balscote Parish Council
Year ended 31 March 2025
Breakdown of Adjustments

Category	Description	Proportion	£	£
Rent received in advance				
	UK Tower Infrastructure mast lease	12 months		(7,545.55)
	Air Wave Solutions mast lease	3 months		(1,125.00)
	Wroxton Wood Yard licence to occupy	2 months		(361.60)
	Total Rent received in advance			<u>(9,032.15)</u>
Prepayments				
	Weatherby Hamilton (Pavilion)	2 months	(180.00)	
	Insurance - Clear Councils	9 months	(396.00)	
	Subscriptions - Scribe cemetery software licence	3 months	(138.80)	
	Subscriptions - Scribe accounting software licence	10 months	(290.00)	
	Subscriptions - anti virus software licence	12 months	(91.66)	
	Subscriptions - OALC membership	12 months	(180.00)	(1,276.46)
	Total under General Administration			(1,276.46)
	Sports field rent	3 months		(237.50)
	Cemetery costs - brown bin licence	12 months		(49.00)
	Total prepayments			(1,562.96)
Accruals				
	Legal/advisory fees (provision)	12 months	1,000.00	
	Bank charges	1 month	8.00	
	External audit fee (provision)	12 months	250.00	
	Use of Clerk's premises	1 month	16.00	
	Total under General Administration			1,274.00
	Staff costs - Salary	1 month	332.52	
	Staff costs - PAYE	2 months	166.00	
	Total under Staff Costs			498.52
	Total Accruals			<u>1,772.52</u>

**Wroxton & Balscote Parish Council
Year ended 31 March 2025**

Notes to Summary Income & Expenditure Account (Schedule 5)

1. Income from the Air Waves Solutions telecoms mast is paid quarterly in advance and therefore the rent received in March 2025 has been treated as a prepayment. Secondly, the income from the UK Tower Infrastructure mast is paid annually in advance and the rent received in March 2025 was again treated as a prepayment. It should be noted that the latter lease expired in March 2022 and is still subject to renegotiation.
2. Sundry income consists of settlement of an outstanding claim following a Small Claims Court judgement against the manufacturers of variable speed signs acquired by the Parish Council in 2022 which turned out to be defective. The claim was settled during the year, including accrued interest
3. Rent in respect of the Wroxton sports field is paid to Trinity College, Oxford quarterly in advance and therefore the rent paid in March 2024 has been treated as a prepayment. The sports field is sub-let to the Wroxton Sports Club for a peppercorn rent, reviewable in 2026.
4. Allocation spending is broken down in detail on Schedule 11. For ease of reference, entries relating to allocations are highlighted in green throughout the schedules.
5. Insurance includes a policy covering the structure (But not the contents) of the pavilion at the Wroxton sportsfield. This is owned by the Parish Council, but is sublet to the Wroxton Sports Club. The premium for that policy is recharged to the Club.
6. Renegotiation of the terms of the UK Tower Infrastructure lease referred to in Note 1 has continued throughout the past year. It is anticipated that the resulting fees are likely to exceed the cost contribution offered by the lessee and a provision has accordingly been raised to cover the excess, although no fees were incurred during the year,
7. Subscriptions, where paid in advance, are treated as prepayments in due proportion.

Schedule 8

Wroxton & Balscote Parish Council

Year ended 31 March 2025

Payments List

Wroxton & Balscote Parish Council
PAYMENTS LIST

4 April 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Bank charges	03/04/2024		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
2 Clerk's Salary	07/04/2024		HSBC Current Account		Salary	Gail Williams	X	318.40		318.40
3 Clerk's Premises Use	07/04/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
4 PAYE	12/05/2024		HSBC Current Account		PAYE	HMRC, Cardiff	X	79.40		79.40
5 Ground works	18/04/2024		HSBC Current Account		Work on cemetery entrance	Alan Davies	Z	50.00		50.00
6 Dog bin Emptying	17/04/2024		HSBC Current Account		Dog bins	Charnell District Council	S	252.40	51.48	303.88
7 Sundy Expenses	12/04/2024		HSBC Current Account		Software upgrade for speed log	Shock Signs	S	600.00	120.00	720.00
8 PAYE	12/04/2024		HSBC Current Account		PAYE	HMRC, Cardiff	X	79.60		79.60
9 Trees and Verge Maintenance	24/04/2024		HSBC Current Account		Wood spraying	Fryer's Contracting Services	X	600.00		600.00
10 Balscote Grants	28/04/2024		HSBC Current Account		Electrical sockets on Balscote C.	KS Smith & Sons	S	494.00	98.80	592.80
11 Grass Cutting (Main contract)	03/05/2024		HSBC Current Account		Contract Cut	N R Prichard	S	1,020.88	205.38	1,226.26
11 Grass cutting (Cemetery)	03/05/2024		HSBC Current Account		Contract Cut	N R Prichard	S	150.70	30.14	180.84
12 Bank charges	04/05/2024		HSBC Current Account		Bank charges	HSBC	Z	10.00		10.00
13 Sundy Expenses	29/04/2024		HSBC Current Account		Printer ink	Amazon Services Europe S.	S	9.16	1.83	10.99
14 Sundy Expenses	03/05/2024		HSBC Current Account		Printer paper	Amazon Services Europe S.	S	7.49	1.50	8.99
15 Subscriptions	29/04/2024		HSBC Current Account		G Suite licence	Microsoft	X	9.20		9.20
16 Clerk's Salary	07/05/2024		HSBC Current Account		Salary	Gail Williams	X	318.28		318.28
17 Clerk's Premises Use	03/05/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
18 PAYE	12/06/2024		HSBC Current Account		PAYE	HMRC, Cardiff	X	79.60		79.60
19 Insurance Premiums	17/05/2024		HSBC Current Account		Building insurance (sports hall)	Woburns Insurance	Z	1,086.46		1,086.46
20 Bank charges	03/06/2024		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
21 Election Costs	09/06/2024		HSBC Current Account		Election costs	Charnell District Council	Z	1,932.84		1,932.84
22 Sundy Expenses	09/06/2024		HSBC Current Account		IT assistance	Tony Humphreys	X	60.00		60.00
23 PAYE	12/07/2024		HSBC Current Account		PAYE	HMRC, Cardiff	X	79.60		79.60
24 Training	09/06/2024		HSBC Current Account		Defibrillator supplies	St John Ambulance	S	210.00	42.00	252.00
25 Clerk's Salary	07/06/2024		HSBC Current Account		Salary	Gail Williams	X	318.26		318.26
26 Clerk's Premises Use	07/06/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
27 Subscriptions	10/06/2024		HSBC Current Account		G Suite licence	Microsoft	Z	12.00		12.00
28 Wroxton Sports Field	10/06/2024		HSBC Current Account		Sportsfield rent	Trinity College	Z	269.83		269.83
29 Water usage	17/06/2024		HSBC Current Account		Water usage	Cardie Water	Z	54.86		54.86
30 Wroxton Sports Field	25/06/2024		HSBC Current Account		Sportsfield rent	Trinity College	Z			
31 Grass Cutting (Main contract)	26/06/2024		HSBC Current Account		Contract Cut	N R Prichard	S	1,020.88	205.38	1,226.26
31 Grass cutting (Cemetery)	26/06/2024		HSBC Current Account		Contract Cut	N R Prichard	S	150.70	30.14	180.84
32 Bank charges	03/07/2024		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00

Wroxton & Balscote Parish Council
PAYMENTS LIST

4 April 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
33 Clerk's Salary	08/07/2024		HSBC Current Account		Salary	Gail Williams	X	318.28		318.28
34 Clerk's Premises Use	08/07/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
35 PAYE	12/08/2024		HSBC Current Account		PAYE	HMRC Carbonsaid	X	79.60		79.60
36 Welcome packs	15/03/2024		HSBC Current Account		Wags for Welcome Packs	Margaret Ware, Banbury	S	59.95	11.99	71.94
37 Grass Cutting (Main contract)	18/07/2024		HSBC Current Account		Contract Cut	N R Pickett	S	1,025.88	205.28	1,231.26
37 Grass cutting (Cemetery)	18/07/2024		HSBC Current Account		Contract Cut	N R Pickett	S	156.79		156.79
38 Grass Cutting (Main contract)	21/03/2024		HSBC Current Account		Churchyard - Balscote	Colin Harries	X	500.00	30.14	530.14
39 Grass Cutting (Main contract)	23/07/2024		HSBC Current Account		Churchyard - Wroxton	Colin Harries	X	500.00		500.00
40 Clerk's Salary	07/08/2024		HSBC Current Account		Salary	Gail Williams	X	318.48		318.48
41 Clerk's Premises Use	07/08/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
42 Bank charges	03/06/2024		HSBC Current Account		Bank charges	HSBC	Z	6.00		6.00
43 PAYE	12/09/2024		HSBC Current Account		PAYE	HMRC Carbonsaid	X	79.40		79.40
44 Subscriptions	03/08/2024		HSBC Current Account		Scrabble Country software	Scrabble Systems	S	417.60	83.52	501.12
45 Grass Cutting (Main contract)	02/08/2024		HSBC Current Account		Contract Cut	N R Pickett	S	486.92	97.38	584.30
45 Grass cutting (Cemetery)	02/08/2024		HSBC Current Account		Contract Cut	N R Pickett	S	75.35	15.07	90.42
46 Wildflower meadow (mainsthai)	22/08/2024		HSBC Current Account		Maintenance of wildflower mead	Faye's Gardening Services	X	75.00		75.00
47 Training	09/08/2024		HSBC Current Account		bulk assistance training course	GAILC	S	20.00	4.00	24.00
48 Bank charges	03/09/2024		HSBC Current Account		Bank charges	HSBC	X	8.00		8.00
49 Clerk's Salary	02/09/2024		HSBC Current Account		Salary	Gail Williams	X	318.78		318.78
50 PAYE	12/10/2024		HSBC Current Account		PAYE	HMRC Carbonsaid	X	79.60		79.60
51 Grass Cutting (Main contract)	04/09/2024		HSBC Current Account		Contract Cut	N R Pickett	S	600.82	121.76	722.70
51 Grass cutting (Cemetery)	04/09/2024		HSBC Current Account		Contract Cut	N R Pickett	S	75.15	15.07	90.42
52 Clerk's Premises Use	07/09/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
53 Audit	10/09/2024		HSBC Current Account		External audit fee	Phone	S	210.00	42.00	252.00
54 Wroxton Sports Field	13/09/2024		HSBC Current Account		Sportsfield rent	Trinity College	Z	237.50		237.50
55 Subscriptions	26/09/2024		HSBC Current Account		G Suite license	Michael Roberts	Z	59.24		59.24
56 Grass Cutting (Main contract)	26/09/2024		HSBC Current Account		Churchyard - Balscote	Colin Harries	X	200.00		200.00
57 Grass Cutting (Main contract)	26/09/2024		HSBC Current Account		Churchyard - Wroxton	Colin Harries	X	200.00		200.00
58 Salary Expenses	26/09/2024		HSBC Current Account		Expenses	Betty Jinks & Nide	S	73.37	14.67	88.00
59 Trees and Verge Maintenance	03/10/2024		HSBC Current Account		Wood spraying	Faye's Gardening Services	X	900.00		900.00
60 Dog Bin Emptying	03/10/2024		HSBC Current Account		Dog bins	Cherwell District Council	S	257.40	51.48	308.88
61 Clerk's Salary	07/10/2024		HSBC Current Account		Salary	Gail Williams	X	318.28		318.28
62 Clerk's Premises Use	07/10/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
63 PAYE	12/11/2024		HSBC Current Account		PAYE	HMRC Carbonsaid	X	79.60		79.60
64 Bank charges	03/10/2024		HSBC Current Account		Bank charges	HSBC	X	8.00		8.00

Wroxton & Balscote Parish Council
PAYMENTS LIST

4 April 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
65 Grass Cutting (Main contract)	11/10/2024		HSBC Current Account		Contract Cut	M R Pickett	S	511.44	102.69	616.13
65 Grass cutting (Cemetery)	17/10/2024		HSBC Current Account		Contract Cut	M R Pickett	S	75.35	15.07	90.42
66 Balscote village Hall Grants	17/10/2024		HSBC Current Account		Account fees for Balscote Village	The Woolly Sheepfold	S	3,300.70	661.96	3,971.24
67 Balscote village Hall Grants	24/10/2024		HSBC Current Account		Projector for BMH	AV Parts Master	S	1,300.00	260.00	1,560.00
68 Balscote village Hall Grants	28/10/2024		HSBC Current Account		Contribution from Wrox for Acou	Balscote Village Hall	X	-1,804.70		-1,804.70
69 Balscote village Hall Grants	28/10/2024		HSBC Current Account		Contribution from BMH for new	Balscote Village Hall	X	-600.00		-600.00
70 Subscriptions	07/10/2024		HSBC Current Account		G Suite license	Google	Z	12.00		12.00
71 Laundry Expenses	04/11/2024		HSBC Current Account		Fireworks	Jardons Fireworks	S	337.44	67.49	404.93
72 Laundry Expenses	12/11/2024		HSBC Current Account		Contribution to cost of fireworks	Michael Roberts	X	-137.44		-137.44
73 Grass Cutting (Main contract)	08/11/2024		HSBC Current Account		Contract Cut	M R Pickett	S	511.44	102.64	616.13
73 Grass cutting (Cemetery)	08/11/2024		HSBC Current Account		Contract Cut	M R Pickett	S	75.35	15.07	90.42
74 Clerk's Salary	07/11/2024		HSBC Current Account		Salary	Gail Williams	X	318.28		318.28
75 Clerk's Premises Use	07/11/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
76 PAYE	12/11/2024		HSBC Current Account		PAYE	HMRC Compuemaid	X	79.60		79.60
77 Bank charges	03/11/2024		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
78 Wroxton Village Hall grants	08/11/2024		HSBC Current Account		Chairs for Wroxton Village hall	Sturdy Tables & Chairs	S	1,042.05	208.41	1,250.46
79 Subscriptions	10/11/2024		HSBC Current Account		G Suite license	Google	Z	12.00		12.00
80 Fixed Asset Purchases	14/11/2024		HSBC Current Account		Socket to move speed sign to c	Suttons Fast Sign	S	110.00	22.00	132.00
81 Clerk's Salary	07/12/2024		HSBC Current Account		Salary	Gail Williams	X	431.20		431.20
82 PAYE	12/01/2025		HSBC Current Account		PAYE	HMRC Compuemaid	X	107.80		107.80
83 Clerk's Premises Use	07/12/2024		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
84 Subscriptions	02/12/2024		HSBC Current Account		Service software license	Sharpshoot Systems	S	345.60	69.12	414.72
85 Bank charges	03/12/2024		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
86 Fixed Asset Purchases	02/12/2024		HSBC Current Account		Socket installation	Terry Allen	X	62.20		62.20
87 Insurance Premiums	10/12/2024		HSBC Current Account		Insurance recovery	Wroxton Sport Club	X	-1,086.46		-1,086.46
88 Subscriptions	06/12/2024		HSBC Current Account		G Suite license	Google	Z	12.00		12.00
89 Hire of Village Hall	11/12/2024		HSBC Current Account		Hire of village hall	Wroxton Village Hall	X	63.00		63.00
90 Hedge cutting - 0041	11/12/2024		HSBC Current Account		Hedge cutting	M R Pickett	S	640.00	128.00	768.00
90 Hedge cutting	11/12/2024		HSBC Current Account		Hedge cutting	M R Pickett	S	347.77	69.55	417.32
91 Trees and Verge Maintenance	11/12/2024		HSBC Current Account		Leaf collection	Troy's Gardening Services	X	1,715.00		1,715.00
92 Laundry Expenses	11/12/2024		HSBC Current Account		Printing flyers re emergency fire	Search Cluport	X	23.80		23.80
93 Laundry Expenses	15/12/2024		HSBC Current Account		Contribution to cost of Wroxton	Taylor & Son	S	83.13	16.67	100.00
94 Insurance Premiums	15/12/2024		HSBC Current Account		Insurance	Dear Councils	Z	525.57		525.57
95 Wroxton Village Hall grants	15/12/2024		HSBC Current Account		Insurance for Wroxton village h	Morris & Fisher	Z	686.30		686.30
95 Trees and Verge Maintenance	20/12/2024		HSBC Current Account		Leaf collection	Thornes Tree	S	630.00	126.00	756.00

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
97 Clerk's Salary	07/04/2025		HSBC Current Account		Salary	Gail Williams	X	332.52		332.52
98 PAYE	12/03/2025		HSBC Current Account		PAYE	HSBC Current Account	X	63.00		63.00
99 Clerk's Premises Use	07/03/2025		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
100 Bank Charges	02/01/2025		HSBC Current Account		Bank Charges	HSBC	Z	10.00		10.00
101 Water usage	27/12/2024		HSBC Current Account		Water usage	Castle Water	Z	14.95		14.95
102 Wroxton Sports Field	09/01/2025		HSBC Current Account		Sportsfield rent	Trinity College	Z	237.50		237.50
103 Sundry Expenses	12/01/2025		HSBC Current Account		Printer ink	Amazon Services Europe S. S	S	14.98	3.00	17.98
104 Sundry Expenses	27/01/2025		HSBC Current Account		Advert for grass cutting tender	National World Publishing L	S	140.54	28.11	168.77
105 Bank charges	03/02/2025		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
106 Clerk's Salary	07/02/2025		HSBC Current Account		Salary	Gail Williams	X	332.32		332.32
107 Clerk's Premises Use	07/02/2025		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
108 PAYE	12/01/2025		HSBC Current Account		PAYE	HSBC Current Account	X	83.20		83.20
109 Water usage	22/01/2025		HSBC Current Account		Water usage	Castle Water	Z	11.57		11.57
110 Subscriptions	07/02/2025		HSBC Current Account		G. Sate licence	Google	Z	12.00		12.00
111 Subscriptions	07/01/2025		HSBC Current Account		G. Sate licence	Google	Z	12.00		12.00
112 Bank charges	01/01/2025		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
113 Clerk's Salary	07/03/2025		HSBC Current Account		Salary	Gail Williams	X	332.52		332.52
114 Clerk's Premises Use	07/03/2025		HSBC Current Account		Premises	Gail Williams	X	16.00		16.00
115 Water usage	20/02/2025		HSBC Current Account		Water usage	Castle Water	Z	9.57		9.57
116 Wroxton Sports Field	20/03/2025		HSBC Current Account		Sportsfield rent	Trinity College	Z	237.50		237.50
117 Subscriptions	07/03/2025		HSBC Current Account		G. Sate licence	Google	Z	12.00		12.00
118 Water usage	19/03/2025		HSBC Current Account		Water usage	Castle Water	Z	9.03		9.03
119 Subscriptions	25/03/2024		HSBC Current Account		DMC membership	DMC	S	180.00	36.00	216.00
120 Brown bin licence	19/03/2025		HSBC Current Account		Brown bin licence for cemetery	Cherwell District Council	Z	49.00		49.00
121 Sundry Expenses	11/03/2025		HSBC Current Account		Long pro spinning rug	Vista	X	58.91		58.91
122 Subscriptions	31/03/2025		HSBC Current Account		Positive stress protection for Par	Medize	S	91.06	18.33	109.99
123 Subscriptions	01/05/2024		HSBC Current Account		G. Sate licence	Google	Z	11.33		11.33

Total

29,382.36

3,469.31

32,851.67

16

Schedule 9

Wroxton & Balscote Parish Council

Year ended 31 March 2025

Receipts List

Wroxton & Balscote Parish Council
RECEIPTS LIST

4 April 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1. Precept Income	10/04/2024		HSBC Current Account		Precept Disbursement	Derwent District Council	X	5,000.00		5,000.00
2. HSBC Reserve Account	12/04/2024		HSBC Reserve Account		Interest	HSBC	X	16.78		16.78
3. Grass Cutting Grant	13/05/2024		HSBC Current Account		Grass cutting grant from OCC	Gordonshire Quarry Company	X	1,193.51		1,193.51
4. G. Sale	01/05/2024		HSBC Current Account		Unexplained refund	Google	Z			
5. Plot Purchase	03/05/2024		HSBC Current Account		Plot purchase	Arthur Spencer (Holland)	X	350.00		350.00
6. HSBC Reserve Account	13/05/2024		HSBC Reserve Account		Interest	HSBC	X	16.26		16.26
7. G. Sale	01/05/2024		HSBC Current Account		G. Sale Income	Google	Z			
8. Rent Income	31/05/2024		HSBC Current Account		Stamp No 6:	Wroxton Wood Yard	X	1,005.00		1,005.00
9. SCS Manufacturing settlement	03/06/2024		HSBC Current Account		Settlement of legal dispute	Tordkewins LLP	X	7,819.65		7,819.65
10. Rent Income	17/06/2024		HSBC Current Account		Stamp No 6	Air Wave Solutions	X	1,125.00		1,125.00
11. HSBC Reserve Account	12/06/2024		HSBC Reserve Account		Interest	HSBC	X	16.83		16.83
12. HSBC Reserve Account	13/06/2024		HSBC Reserve Account		Interest	HSBC	X	16.89		16.89
13. HSBC Reserve Account	13/07/2024		HSBC Reserve Account		Interest	HSBC	X	16.32		16.32
14. Rent Income	10/09/2024		HSBC Current Account		Renewal Plot rent	Air Wave Solutions	X	1,125.00		1,125.00
15. Plot Purchase	12/09/2024		HSBC Current Account		Plot purchase	Mrs P Landon	X	350.00		350.00
16. Precept Income	13/09/2024		HSBC Current Account		Precept Disbursement	Derwent District Council	X	5,000.00		5,000.00
17. HSBC Reserve Account	12/09/2024		HSBC Reserve Account		Interest	HSBC	X	16.92		16.92
18. HSBC Reserve Account	13/10/2024		HSBC Reserve Account		Interest	HSBC	Z	16.40		16.40
19. Burial Fees	15/11/2024		HSBC Current Account		Burial fee	RJ & AS Field	X	600.00		600.00
20. Memorial Fees	15/11/2024		HSBC Current Account		Burial fee	J & M Humphreys	X	167.00		167.00
21. Memorial Fees	22/11/2024		HSBC Current Account		Burial fee	J & M Humphreys	X	167.00		167.00
22. HSBC Reserve Account	13/11/2024		HSBC Reserve Account		Interest	HSBC	X	16.60		16.60
23. Rent Income	01/12/2024		HSBC Current Account		Rent	Wroxton Wood Yard	X	1,005.00		1,005.00
24. Rent Income	10/12/2024		HSBC Current Account		Arrears Plot rent	Air Wave Solutions	X	1,125.00		1,125.00
25. HSBC Reserve Account	13/12/2024		HSBC Reserve Account		Interest	HSBC	Z	15.94		15.94
26. HSBC Reserve Account	13/01/2025		HSBC Reserve Account		Interest	HSBC	Z	16.50		16.50
27. HSBC Reserve Account	13/02/2025		HSBC Reserve Account		Interest	HSBC	X	15.98		15.98
28. HSBC Reserve Account	13/02/2025		HSBC Reserve Account		Interest	HSBC	Z			
29. Rent Income	11/03/2025		HSBC Current Account		Arrears Plot rent	Air Wave Solutions	X	1,125.00		1,125.00
30. Rent Income	14/03/2025		HSBC Current Account		Telecomms mast rent	UK Tower Infrastructure Co	X	7,595.55		7,595.55
31. HSBC Reserve Account	13/03/2025		HSBC Reserve Account		Interest	HSBC	Z	13.99		13.99

Total

34,724.12

34,724.12



Schedule 10

Wroxton & Balscote Parish Council

Year ended 31 March 2025

Cost Centre Analysis - Payments

Wroxton & Balscote Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 25-04-2025)

Cost Centre 2.1 Staff Costs							
1 Clerk's Salary							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	
Vchr. 2	07/04/2024			HSBC Current Acc		Salary	
16	07/05/2024			HSBC Current Acc		Gail Williams	
25	07/06/2024			HSBC Current Acc		Gail Williams	
33	06/07/2024			HSBC Current Acc		Gail Williams	
40	07/08/2024			HSBC Current Acc		Gail Williams	
49	07/09/2024			HSBC Current Acc		Gail Williams	
61	07/10/2024			HSBC Current Acc		Gail Williams	
74	07/11/2024			HSBC Current Acc		Gail Williams	
81	07/12/2024			HSBC Current Acc		Gail Williams	
97	07/01/2025			HSBC Current Acc		Gail Williams	
106	07/02/2025			HSBC Current Acc		Gail Williams	
113	07/03/2025			HSBC Current Acc		Gail Williams	
Subtotal for Code Clerks Salary							£3,975.20
							£3,975.20
18 PAYE							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	
Vchr. 4	12/05/2024			HSBC Current Acc		PAYE	
8	12/04/2024			HSBC Current Acc		PAYE	
18	12/06/2024			HSBC Current Acc		PAYE	
23	12/07/2024			HSBC Current Acc		PAYE	
35	12/08/2024			HSBC Current Acc		PAYE	
43	12/09/2024			HSBC Current Acc		PAYE	
50	12/10/2024			HSBC Current Acc		PAYE	
63	12/11/2024			HSBC Current Acc		PAYE	
76	12/12/2024			HSBC Current Acc		PAYE	
82	12/01/2025			HSBC Current Acc		PAYE	
98	12/02/2025			HSBC Current Acc		PAYE	
106	12/03/2025			HSBC Current Acc		PAYE	
Subtotal for Code PAYE							£3,980.00
							£3,980.00
Subtotal for Cost Centre 2.1 Staff Costs							£4,965.20
							£4,965.20
6 Election Costs							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	
Vchr. 21	09/05/2024			HSBC Current Acc		Election costs	
Subtotal for Code Election Costs							£1,932.04
							£1,932.04
Subtotal for Cost Centre 2.2 Administration							£1,932.04
							£1,932.04

Wroxton & Balscote Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 25-04-2025)

Code Number				8 Training							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Val Type	Net	Vat	Total
47	08/08/2024			HSBC Current Acc		Risk assessment training course	QALC Training	S	20.00	4.00	24.00
							Subtotal for Code		£20.00	£4.00	£24.00
Code Number				11 Insurance Premiums							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Val Type	Net	Vat	Total
19	17/05/2024			HSBC Current Acc		Building insurance (Sports Pavilion)	Weatherbys Hamilton	Z	1,086.46		1,086.46
87	10/12/2024			HSBC Current Acc		Insurance recovery	Wroxton Sport Club	X	-1,086.46		-1,086.46
94	15/12/2024			HSBC Current Acc		Insurance	Camar Council	Z	525.57		525.57
							Subtotal for Code		£625.57		£625.57
Code Number				15 Sundry Expenses							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Val Type	Net	Vat	Total
7	12/04/2024			HSBC Current Acc		Software upgrade for speed signs	Stock Signs	S	600.00	120.00	720.00
13	29/04/2024	026-2819362		HSBC Current Acc		Printer ink	Amazon Services Europe SARL	S	9.16	1.83	10.99
14	03/05/2024	026-6340608		HSBC Current Acc		Printer paper	Amazon Services Europe SARL	S	7.45	1.50	8.95
22	09/06/2024			HSBC Current Acc		IT assistance	Terry Humphreys	X	60.00		60.00
58	25/06/2024			HSBC Current Acc		Expenses	Berry Bros & Rudd	S	73.33	14.67	88.00
71	04/11/2024	13161		HSBC Current Acc		Fireworks	Jordan's Fireworks	S	357.44	67.49	424.93
72	12/11/2024			HSBC Current Acc		Contribution to cost of fireworks by a re Michael Roberts		X	-137.44		-137.44
92	11/12/2024			HSBC Current Acc		Prioritying Pyres re emergency help in Wk Sarah Colbert		X	23.70		23.70
93	15/12/2024			HSBC Current Acc		Contribution to cost of Wroxton Christmas Tidyup & Sun		S	83.33	10.67	100.00
103	12/01/2025			HSBC Current Acc		Printer ink	Amazon Services Europe SARL	S	14.98	3.00	17.98
104	27/01/2025			HSBC Current Acc		Advert for grass cutting tender	National World Publishing Limited	S	140.84	28.13	168.77
121	31/03/2025			HSBC Current Acc		Dog poo warning signs	Vista	X	58.91		58.91
							Subtotal for Code		£1,271.94	£253.20	£1,524.83
Code Number				19 Bank charges							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Val Type	Net	Vat	Total
1	03/04/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
12	04/05/2024			HSBC Current Acc		Bank charges	HSBC	Z	10.00		10.00
20	03/06/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
32	03/07/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
42	03/08/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
48	03/09/2024			HSBC Current Acc		Bank charges	HSBC	X	8.00		8.00
64	03/10/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
77	03/11/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
85	03/12/2024			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
100	03/01/2025			HSBC Current Acc		Bank charges	HSBC	Z	10.00		10.00
105	03/02/2025			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
112	03/03/2025			HSBC Current Acc		Bank charges	HSBC	Z	8.00		8.00
							Subtotal for Code		£100.00		£100.00

Wroxton & Balscote Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 25-04-2025)

21 Subscriptions									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
15	29/04/2024			HSBC Current Acc		G Suite licence	Michael Roberts	X	9.20
27	10/06/2024			HSBC Current Acc		G Suite licence	Michael Roberts	Z	12.00
44	03/08/2024			HSBC Current Acc		Scrba Cemetery software	Starboard Systems	S	501.12
55	20/09/2024			HSBC Current Acc		G Suite licence	Michael Roberts	Z	59.24
70	07/10/2024			HSBC Current Acc		G Suite licence	Google	Z	12.00
79	07/11/2024			HSBC Current Acc		G Suite licence	Google	Z	12.00
84	02/12/2024	7750		HSBC Current Acc		Scrba software licence	Starboard Systems	S	12.00
88	06/12/2024			HSBC Current Acc		G Suite licence	Google	Z	12.00
110	07/02/2025			HSBC Current Acc		G Suite licence	Google	Z	12.00
111	07/01/2025			HSBC Current Acc		G Suite licence	Google	Z	12.00
117	07/03/2025			HSBC Current Acc		G Suite licence	Google	Z	12.00
119	25/03/2025			HSBC Current Acc		G Suite licence	Google	Z	12.00
122	31/03/2025			HSBC Current Acc		DALC membership	DALC	S	30.00
123	01/05/2024			HSBC Current Acc		Malware virus protection for Parish Clerk McAldon	McAldon	S	108.99
						G Suite licence	Google	Z	4.23
						Subtotal for Code	Subscriptions		£1,186.97
									£206.97
									£1,393.94
22 Hire of Village Halls									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
89	11/12/2024			HSBC Current Acc		Hire of village hall	Wroxton Village Hall	X	63.00
						Subtotal for Code	Hire of Village Halls		£63.00
									£63.00
23 Audit									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
53	10/09/2024			HSBC Current Acc		External audit fee	Moore	S	210.00
						Subtotal for Code	Audit		£210.00
									£42.00
									£252.00
24 Clerk's Premises Use									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
3	07/04/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
17	03/05/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
26	07/06/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
34	09/07/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
41	07/08/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
52	07/09/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
62	07/10/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
75	07/11/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
83	07/12/2024			HSBC Current Acc		Premises	Gail Williams	X	16.00
99	07/01/2025			HSBC Current Acc		Premises	Gail Williams	X	16.00
107	07/02/2025			HSBC Current Acc		Premises	Gail Williams	X	16.00
114	07/03/2025			HSBC Current Acc		Premises	Gail Williams	X	16.00
						Subtotal for Code	Clerk's Premises Use		£160.00
									£192.00

(Between 01-04-2024 and 25-04-2025)

Subtotal for Credit Centre	2.2 Administration	5,561.87	5,18,25	6,080.12
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Subtotal by Circle	Gross Cutting (Main contract)	
212 946	102 000	6/16/13
£6,600 36	£1,040 58	£7,640 04

Salaries for Code	Dog Unit Employment
231.40	21.40
5314.80	1102.90
	1517.70

Frye's Gardening Services	X	1,715.00	1,715.00
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	1993	1994	1995
St John Ambulance	210.00	42.00	252.00

Supplier	Val Type	Net	Val	Cost
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
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Wroxton & Balscote Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 25-04-2025)

90		11/12/2024	HSBC Current Acco	Hedge cutting	N R Pickett		S	840.00	168.00	1,008.00		
					Subtotal for Code		Hedge cutting - BVH	£840.00	£168.00	£1,008.00		
					Subtotal for Cost Centre		2.3 Maintenance	12,103.16	1,479.64	13,582.80		
Cost Centre		2.4 Rent Paid										
Code Number		9		Wroxton Sports Field								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
28	10/06/2024			HSBC Current Acco		Sportsfield rent	Trinity College	Z	269.83		269.83	
30	25/06/2024			HSBC Current Acco		Sportsfield rent	Trinity College	Z				
54	13/09/2024			HSBC Current Acco		Sportsfield rent	Trinity College	Z	237.50		237.50	
102	09/11/2025			HSBC Current Acco		Sportsfield rent	Trinity College	Z	237.50		237.50	
116	20/03/2025			HSBC Current Acco		Sportsfield rent	Trinity College	Z	237.50		237.50	
						Subtotal for Code	Wroxton Sports Field		£992.33		£992.33	
						Subtotal for Cost Centre	2.4 Rent Paid		1662.33		1662.33	
Cost Centre		2.5 Cemetery Costs										
Code Number		60		Water usage								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
28	17/06/2024			HSBC Current Acco		Water usage	Castle Water	Z	54.86		54.86	
101	27/10/2024			HSBC Current Acco		Water usage	Castle Water	Z	14.95		14.95	
109	22/01/2025			HSBC Current Acco		Water usage	Castle Water	Z	11.57		11.57	
415	20/02/2025			HSBC Current Acco		Water usage	Castle Water	Z	9.57		9.57	
110	18/03/2025			HSBC Current Acco		Water usage	Castle Water	Z	9.03		9.03	
						Subtotal for Code	Water usage		£98.98		£98.98	
Code Number		62		Wildflower meadow (maintenance)								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
46	22/09/2024			HSBC Current Acco		Maintenance of wildflower meadow	Faye's Gardening Services	X	75.00		75.00	
						Subtotal for Code	Wildflower meadow (maintenance)		£75.00		£75.00	
Code Number		63		Hedge cutting								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
90	11/12/2024			HSBC Current Acco		Hedge cutting	N R Pickett	S	347.77	69.55	417.32	
						Subtotal for Code	Hedge cutting		£347.77	£69.55	£417.32	
Code Number		70		Grass cutting (Cemetery)								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
11	03/05/2024			HSBC Current Acco		Contract Cut	N R Pickett	S	150.70	30.14	180.84	
31	26/06/2024			HSBC Current Acco		Contract Cut	N R Pickett	S	150.70	30.14	180.84	
37	18/07/2024	2246		HSBC Current Acco		Contract Cut	N R Pickett	S	150.70	30.14	180.84	
45	02/08/2024			HSBC Current Acco		Contract Cut	N R Pickett	S	75.35	15.07	90.42	
51	04/09/2024			HSBC Current Acco		Contract Cut	N R Pickett	S	75.35	15.07	90.42	

Wixom & Baiscote Parish Council

Specialist Clinics in each Local Authority Local Centre

(between 01-04-2024 and 29-04-2025)

Cost Centre 2.8 Fixed Assets									
Code Number		17 Fixed Asset Purchases							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	
80	14/11/2024			HSBC Current Acc.		Socket to move speed sign to new locat	Stables Fast Shop	S	
86	02/12/2024			HSBC Current Acc.		Social installation	Terry Alton	X	
						Subtotal for Code		Fixed Asset Purchases	
						Subtotal for Cost Centre		2.8 Fixed Assets	
Cost Centre 3.0 Allocation Spending									
Code Number		78 Balscote Village Hall Grants							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	
10	28/04/2024	SI 533		HSBC Current Acc		Electrical sockets on Balscote Green	K.S. Smith & Sons	S	
66	17/10/2024			HSBC Current Acc		Acoustic tiles for Balscote Village Hall	The Woolly Sheephart	S	
67	24/10/2024			HSBC Current Acc		Projector for BVH	AV Parts Master	S	
68	28/10/2024			HSBC Current Acc		Contribution from BVH for Acoustic tiles Balscote Village Hall		X	
69	28/10/2024			HSBC Current Acc		Contribution from BVH for new projecto Balscote Village Hall		X	
						Subtotal for Code		Balscote Village Hall Grants	
						Subtotal for Cost Centre		3.0 Allocation Spending	
Code Number 79 Wroxton Village Hall grants									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	
78	08/11/2024	205819		HSBC Current Acc		Chairs for Wroxton Village hall	Sturdy Tables & Chairs	S	
85	15/12/2024			HSBC Current Acc		Insurance for Wroxton village hall	Morris & Fisher	Z	
						Subtotal for Code		Wroxton Village Hall grants	
						Subtotal for Cost Centre		3.0 Allocation Spending	

TOTALS	£29,302.56	£3,469.31	£32,851.67
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Schedule 11

Wroxton & Balscote Parish Council

Year ended 31 March 2025

Cost Centre Analysis - Receipts

Wroxton & Balscote Parish Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2024 and 04-04-2025)

Cost Centre 1.1 Precept									
Code Number		26 Precept Income							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
1	10/04/2024			HSBC Current Acc		Precept Installment	Cherwell District Council	X	5,000.00
15	15/09/2024			HSBC Current Acc		Precept Installment	Cherwell District Council	X	5,000.00
Subtotal for Code							Precept Income		£10,000.00
Subtotal for Cost Centre							1.1 Precept		10,000.00
Cost Centre 1.2 Grant Income									
Code Number		38 Grass Cutting Grant							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
3	03/05/2024			HSBC Current Acc		Grass cutting grant from OCC	Oxfordshire County Council	X	1,193.51
Subtotal for Code							Grass Cutting Grant		£1,193.51
Subtotal for Cost Centre							1.2 Grant Income		1,193.51
Cost Centre 1.3 Site Rents									
Code Number		25 Rent Income							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
8	31/05/2024			HSBC Current Acc		Site rent No 6	Wroxton Wood Yard	X	1,005.00
10	17/06/2024			HSBC Current Acc		Site rent No 6	Air Wave Solutions	X	1,125.00
14	10/06/2024			HSBC Current Acc		Airwave Mast rent	Air Wave Solutions	X	1,125.00
23	01/12/2024			HSBC Current Acc		Rent	Wroxton Wood Yard	X	1,005.00
24	10/12/2024			HSBC Current Acc		Airwave Mast rent	Air Wave Solutions	X	1,125.00
29	11/03/2025			HSBC Current Acc		Airwave Mast rent	Air Wave Solutions	X	1,125.00
30	14/03/2025			HSBC Current Acc		Telecoms mast rent	UK Tower Infrastructure Limited	X	7,545.55
Subtotal for Code							Rent Income		£14,215.55
Subtotal for Cost Centre							1.3 Site Rents		14,215.55
Cost Centre 1.4 Burial/Memorial Fees									
Code Number		28 Plot Purchase							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
5	07/05/2024			HSBC Current Acc		Plot purchase	Arthur Spencer Ballard	X	350.00
15	12/09/2024			HSBC Current Acc		Plot purchase	Mini P London	X	350.00
Subtotal for Code							Plot Purchase		£700.00
Subtotal for Cost Centre									£700.00
Code Number 29 Burial Fees									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
19	15/11/2024			HSBC Current Acc		Burial fee	RJ & AS Field	X	600.00
Subtotal for Code							Burial Fees		£600.00
Subtotal for Cost Centre									£600.00

Wroxtton & Balscote Parish Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2024 and 04-04-2025)

Code Number			30 Memorial Fees					
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	
20	15/11/2024			HSBC Current Acc		Burial fee	J & M Huntthorpe	
21	22/11/2024			HSBC Current Acc		Burial fee	J & M Huntthorpe	
							Subtotal for Code	Memorial Fees
							Subtotal for Cost Centre	1 4 Memorial Fees
								1,300.00
								1,300.00

Cost Centre			1.5 Interest Received					
Code Number			37 HSBC Reserve Account					
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	
2	13/04/2024			HSBC Reserve Acc		Interest	HSBC	
6	13/05/2024			HSBC Reserve Acc		Interest	HSBC	
11	12/06/2024			HSBC Reserve Acc		Interest	HSBC	
12	13/06/2024			HSBC Reserve Acc		Interest	HSBC	
13	13/07/2024			HSBC Reserve Acc		Interest	HSBC	
17	12/09/2024			HSBC Reserve Acc		Interest	HSBC	
18	13/10/2024			HSBC Reserve Acc		Interest	HSBC	
22	13/11/2024			HSBC Reserve Acc		Interest	HSBC	
25	13/12/2024			HSBC Reserve Acc		Interest	HSBC	
26	13/01/2025			HSBC Reserve Acc		Interest	HSBC	
27	13/02/2025			HSBC Reserve Acc		Interest	HSBC	
28	13/02/2025			HSBC Reserve Acc		Interest	HSBC	
31	13/03/2025			HSBC Reserve Acc		Interest	HSBC	
							Subtotal for Code	HSBC Reserve Account
							Subtotal for Cost Centre	1 5 Interest Received
								195.41
								195.41

Cost Centre			1.6 Sundry Income					
Code Number			76 G Suite					
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	
4	01/05/2024			HSBC Current Acc		Unexplained refund	Google	
7	01/05/2024			HSBC Current Acc		G Suite licence	Google	
							Subtotal for Code	G Suite
Code Number			77 SG Manufacturing settlement					
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	
9	03/06/2024			HSBC Current Acc		Settlement of legal dispute	Trethowain LLP	
							Subtotal for Code	SG Manufacturing settlement
							Subtotal for Cost Centre	1 6 Sundry Income
								7,819.65
								7,819.65

TOTALS £34,724.12 £34,724.12

Wroxton & Balscote Parish Council
Year ended 31 March 2025
Reserves and Allocations (Earmarked Reserves)

Schedule 12

Allocations (earmarked reserves)	Opening Balance £	Spent £	Adjustments £	New Allocations £	Closing Balance £
Action Group reserve (held in trust)	2,687				2,687
Ash dieback replanting reserve	5,000				5,000
Balscote village hall grant	2,168	(2,494)		1,000	674
Wroxton village hall grant	1,917	(1,728)		1,000	1,189
Music room contribution	3,000				3,000
Contribution to cost of Wroxton wall repairs				3,000	3,000
Contribution to cost of repairing church steps				2,000	2,000
Repairs to Balscote church clock				2,450	2,450
Total Allocations	14,772	(4,222)	0	9,450	20,000
Unallocated Reserves	9,507				9,794
Total Reserves (per Annual Return)	24,279				29,794
Allocations as % of Reserves	60.8%				67.1%
Unallocated Reserves as % of Precept	95.1%				97.9%

**Wroxton & Balscote Parish Council
Balance Sheet as at 31 March 2025**

Last Year £		Current Year £
	Current Assets	
1,288.96	Debtors (payments in advance)	1,562.96
8.33	Recoverable VAT	3,477.64
33,685.38	Cash at bank	35,557.83
34,982.67	Total Assets	40,598.43
	Liabilities	
(8,952.55)	Rent received in advance	(9,032.15)
(1,751.48)	Accrued expenditure	(1,772.52)
(10,704.03)		(10,804.67)
24,278.64		29,793.76
	Represented by	
9,507.34	General reserves	9,793.76
14,771.30	Allocated (earmarked) reserves	20,000.00
24,278.64		29,793.76

The above statement represents fairly the financial position of the Parish Council as at 31 March 2025.

Signed:



Michael Roberts FCA
Responsible Financial Officer

Date: 27-Apr-25

Wroxton & Balscote Parish Council

Schedule 13

Fixed Asset Register
Year ended 31 March 2025

Nature of Asset	Location	When Acquired	Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
			£	£	£	£	£
Land							
Wroxton Cemetery, Horley Path Road		1943	1				1
Stone Pit No. 6, Horley Path Road		Valued 2004 @ £112,000	114,300				114,300
Balscote Village Hall site		2000	1				1
Stonepit No 1, Balscote		Valued 2004	200				200
Buildings	Wroxton Sports Pavilion, Horley Path Road	2016/17	79,320				79,320
Grp Blns							
Mills Lane/Strafford Road, Wroxton		Not known	1				1
Mills Lane/North Arms, Wroxton		Not known	1				1
Church Street, Wroxton		Not known	1				1
Main Street, Wroxton		Not known	1				1
Lampitts Green, Wroxton		Not known	1				1
Dark Lane, Wroxton		Not known	1				1
Horley Dip		2013/14	1				1
Manor Farm Lane/Shutford Rd, Balscote		Not known	1				1
Manor Farm Lane/Trinity Cottage, Balscote		Not known	1				1
Chapel Lane/The Slad, Balscote		2011/12	1				1
Chapel Lane/Langways, Balscote		Not known	1				1
Alkerton Rd/Shutford Rd, Balscote		Not known	1				1
Road Signs							
Vehicle activated sign - Stratford Rd/Drift Lane		Not known	1				1
Variable speed sign (moveable) - subject of claim		2019/20	1				1
Variable speed sign (moveable) - subject of claim		2019/20	1				1
Variable speed sign (moveable) - Wroxton		2020/21	1				1
Variable speed sign (moveable) - Wroxton		2020/21	2,796				2,796
Variable speed sign (moveable) - Wroxton		2020/21	2,796				2,796
Variable speed sign (moveable) - Wroxton		2022/23	2,975				2,975
Variable speed sign (moveable) - Wroxton		2022/23	2,975				2,975
Variable speed sign (moveable) - Balscote		2023/24	2,975				2,975
Variable speed sign (moveable) - Balscote		2023/24	2,975				2,975
Chargers for signs		2020/21	1				1
Hinged sign post (moveable) - Wroxton		2019/20	1				1
Hinged sign post (moveable) - Wroxton		2019/20	1				1
Hinged sign post (moveable) - Wroxton		2022/23	255				255
Hinged sign post (moveable) - Wroxton		2022/23	255				255
Hinged sign post (moveable) - Balscote		2023/24	248				248
Hinged sign post (moveable) - Balscote		2023/24	248				248

Nature of Asset	Location	When Acquired	Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
Dog Bins	Socket (fixed) - Silver Street	2019/20	1				1
	Socket (fixed) - Stratford Road/White Horse	2019/20	1				1
	Socket (fixed) - Stratford Road/Legs Close	2019/20	1				1
	Socket (fixed) - Stratford Road/Drift Lane	2019/20	1				1
	Socket (fixed) - Stratford Road/opposite White Horse	2020/21	1				1
	Socket (fixed) - Balscote/The Hedges	2019/20					1
	Socket (fixed) - Balscote/Chapel Lane	2019/20					0
	Socket (fixed) - Balscote/Chapel Lane (second location)	2024/25					0
	Replacement batteries (4 - 2 per sign)	2023/24					172
			400	172			400
Bag dispensers	Church Lane, Wroxton	Unknown	1				1
	Sports Ground, Horley Path Rd, Wroxton	2013/14	1				1
	Drift Lane Wroxton	2014/15	1				1
	Lampitts Green, Wroxton	2022/23	154				154
	Alkerton Road/Sturford Road, Balscote	2010/11	1				1
Benches	Wroxton Cemetery, Horley Path Road	2022/23	35				35
	The Green, Wroxton (2)	Not known	1				0
	Dark Lane, Wroxton	2013/14	1				0
	Stratford Rd/The Firs, Wroxton	2013/14	1				1
	Stratford Rd/Horley Path Rd, Wroxton	Not known	1				1
	The Cemetery, Wroxton (2)	Not known	1				1
	The Green, Balscote (4)	Not known	1				1
	The Green, Balscote (Donated memorial bench)	2022/23	1				1
	St Mary Magdalene, Balscote	2023/24	713				713
Gates	Wroxton - East	Not known	1				1
	Wroxton - West	Not known	1				1
	Balscote - The Slad	Not known	1				1
	Balscote - Langways	2014/15	1				1
	Balscote - Sturford Road Cemetery	2020/21	1				1
Sheds		2016/17	1				1
	Storage shed for salt bags at Wroxton Village Hall	2022/23	173				173
Flower Tubs	The Green, Wroxton (2)	Not known	1				1
	Stratford Road/Drift Lane, Wroxton	Not known	1				1

Nature of Asset	Location	When Acquired	Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
			£	£	£	£	£
Features	The Green, Balscote	Not known	1				1
	Shutford Rd near The Hedges, Balscote	Not known	1				1
	Scored in Balscote Village Hall (1)	2014/15 (1)	1				1
	Wroxton duck pond railings	2016/17	4,496				4,496
	Balscote (Churchyard steps entrance)	Repaired 2011/12	1				1
Notice Boards	Wroxton fingerpost	Historic	1				1
	Milestone opposite White Horse, Wroxton	Historic	1				1
	Millennium Stone, Stratford Rd/Main Street, Wroxton	1999/00	1				1
	Millennium Stone, Shutford Rd/St Mary Magdalene, Balscote	1999/00	1				1
	Millennium Stone, Balscote village Green	1999/00	1				1
	Bus shelter, Stratford Rd/The Firs, Wroxton	2012/13	1				1
	Stratford Road/Village Hall, Wroxton	2017/18	1,388				1,388
Equipment	Main Street/Pond, Wroxton	2017/18	1,388				1,388
	Shutford Road, Balscote	2017/18	1,388				1,388
	Wroxton Cemetery, Horley Path Road	2018/19	527				527
Defibrillators	Parish Clerk	2023/24	391				391
	RFO (Windows version for use with speed signs)	2022/23	191				191
	Parish Clerk	2014/15	66				66
	Parish Clerk	2017/18	1				1
Rubbish Bins	Parish Clerk	2014/15	1				1
	Main Street Notice Board, Wroxton	2014/15	1,523				1,523
	Butchers Arms, Shutford Road, Balscote	2014/15	1,523				1,523
	Wroxton Sports Pavilion	2019/20	1,436				1,436
Rubbish Bins	White Horse, Stratford Road, Wroxton	2018/19	295				295
	Stratford Road/Village Hall, Wroxton	2023/24	188				188
	Stratford Road, Horley Path Road, Wroxton (2)	2018/19	295				295
	Church Street, Wroxton	Not known	1				1
	Lampfitts Green, Wroxton	Not known	1				1
	Stratford Road, The Firs, Wroxton	Not known	1				1
	The Green, Main Street, Wroxton	Not known	1				1
	The Green, Main Street, Wroxton	Not known	1				1
	Old Dairyground, Wroxton	2018/19	383				383
	The Green, Balscote	2018/19	363				363
Rubbish Bins	Balscote Village Hall	2020/21	371				371
		2020/21	371				371

Nature of Asset

Location

Clock

Palscore Clock

Historic

When
Acquired

Total Fixed Assets

Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
£	£	£	£	£
1				1
230,457	172	0	0	230,629

(4)