Steps for applying for Provisional Certificate:

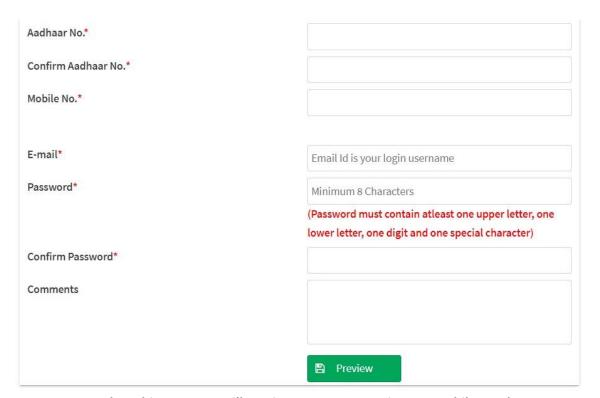
- A) CREATING A TCMC ACCOUNT
- 1. Open the link: <u>https://www.automation.medicalcouncil.kerala.gov.in/index.xhtml</u>
- 2. Click on Sign Up > Applicant



3. After reading the instructions, click on the box I have read the instructions and click Next



- 4. Enter your details carefully as per official records. (Make sure of the spellings as you cannot edit these later)
 - You will receive OTP in your mobile number
 - Create a password and don't forget!



Once you complete this step, you will receive a text message in your mobile number saying that you have successfully registered in TCMC Automation System

5. In the next window

 Please choose your registration status with TCMC: Select New Provisional Registration.

Upload Photo (jpg/jpeg)

*Photograph must be a recent passport style color picture. Make sure that the picture is taken against a light-colored, preferably white background. Dimensions 200 x 230 pixels (preferred) Size of file should be between 20kb–50 kb

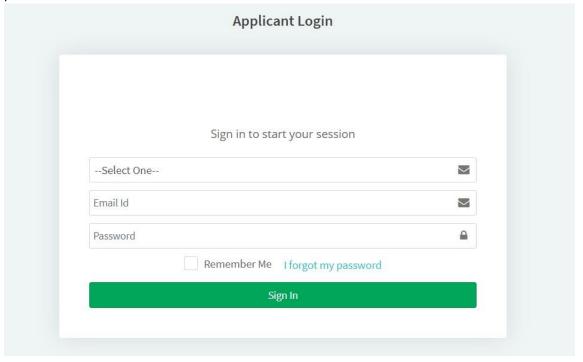
Upload Signature (jpg/jpeg)

*The applicant has to sign on white paper with Black Ink pen. The signature must be signed only by the applicant and not by any other person. Dimensions 140×60 pixels (preferred) Size of file should be between 10kb - 20kb

For uploading photo and signature, click on **Choose** and select the file to be uploaded and then click **Upload**

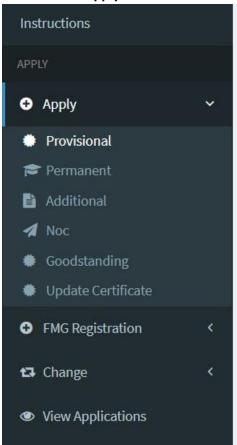
(First try uploading your photo and signature that you have. It needn't be the exact dimensions or size; it has to roughly match. If upload fails, then resize and upload. You can resize easily using the MS Paint application in your pc/laptop)

6. After successfully uploading the photo and signature, log in using your email-id and password.



B) APPLYING PROVISIONAL REGISTRATION

7. Then Click on Apply > Provisional



8. Enter the details as follows.



***(Course Start Month and Year corresponds to the *Date of Admission*. Please review your individual admission details for the same.

Course End Month and Year corresponds to the Date of Result Announcement i.e. **03-2020**)

A sample of Admission Report is given below in the next page.

Admission No.			Date. 29-07-2015
KEAM Roll Number		Medical Rank	
Name of Candidate			
Course to which admitted	MBBS		
Allotment Authority	Commissioner for Entrance Examinations, Kerala		
Date of Allotment	27-07-2015	Date of Admission	29-07-2015
This report is issued for	imformative purpose on	ses of CAP 2015 or issued Transfer Ce	

9. Then upload the following documents: (in pdf format; less than 500kb; First try uploading the pdf you have. If upload fails, then resize and upload)

***You can upload scanned **self-attested** copies of the Aadhaar and Birth Certificates or you can upload pdf downloaded from official websites.

- a. Attested copy of Basic qualification certificate Result/Marksheet
- b. Other Documents if any (1) Aadhaar Card
- c. Birth Certificate or SSLC to prove DOB Birth Certificate or SSLC

10. Then click on Click Here to Read the Code of Ethics and then click on Accept

- ▼ Declaration II
 - 1. I solemnly pledge myself to concentrate my life to the service of humanity.
- 2. Even under threat, I will not use my medical knowledge contrary to the laws of humanity.
- 3. I will maintain the utmost respect for human life from the time of conception.
- 4. I will not permit consideration of religion, nationality, race, party politics or social standing to intervene between my duty and my patient.
- 5. I will practice my profession with concience and dignity, in accordance with the principles of modern medicine.
- 6. The heath of my patient will be my first consideration.
- 7. I will respect the secrets of which confined in me.
- 8. I will give to my teachers the respect and gratitude which is their due.
- 9. I will maintain by all means in my power, the honour and noble traditions of medical profession.
- 10. I will treat my colleagues with all respect and dignity.
- 11. I shall abide by the code of Ethics as applicable to the system of medicine concerned as amended from time which applies to me.

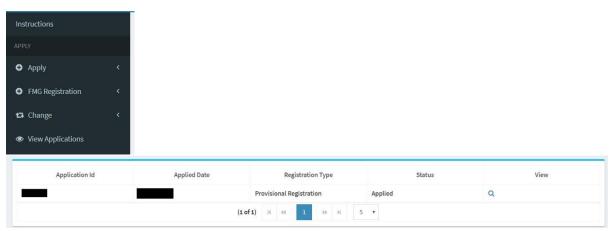
I make these promises solemnly, freely and upon my honour.

Click Here to Read the Code Of Ethics

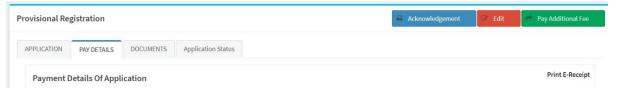
- 11. Tick the box I Agree
- 12. Click on Apply

You will receive another text message with your application id.

- 13. Then proceed with payment. Payment can be done using credit/debit cards/net banking/UPI
 - ***If payment fails, **DO NOT** start new registration! Log out and then log in again. Click on **View Applications** and click on **View** corresponding to your application and then complete the payment if the payment status is still not Success.



14. Once payment is successfully completed you can print the acknowledgement receipt and the E-Receipt.



Useful links:

To get the result/marksheet:

http://kuhs.ac.in/result.php?id=3390&date=24-03-2020

To get the birth certificate:

https://cr.lsgkerala.gov.in/regsearch.php

To get EAadhaar:

https://eaadhaar.uidai.gov.in/#/

(The EAadhaar downloaded is usually password protected; remove the password using Adobe Acrobat Pro or any online services before uploading)