|  |
| --- |
| Defaults (STDef.dat) |
| CurrentInvNum |
| RoomRate |
| HSTRate |
| EarlyCheckinRate |
| ExtraBedRate |
| ExtraKeyRate |
| LateCheckoutRate |
|  |
|  |
|  |
|  |
|  |
|  |

|  |
| --- |
| Supplies |
| **SupplyID - PK** |
| NameOfSupply |
| NumOfSupplyLeft |
| ReorderCheck (was the supply reordered, if no then the following fields will not be filled) |
| AmountReordered |
| ReorderDate |
| ReorderDelivDate |
| ReorderRecDate |
|  |
|  |
|  |
| Room Status |
| **RoomNum - PK** |
| CustFirstName  (if room is empty, name will say VACANT) |
| CustLastName |
| CustStAdd |
| CustCity |
| CustProvince |
| CustPostalCode |
| CustPhoneNum |
| CustCreditCardNum |
| CustCCExp (dd/yy) |
| CheckinDate |
| CheckoutDate |
| OptEarlyCheckin |
| OptExtraBed |
| OptExtraKey |
| OptLateCheckout |

|  |
| --- |
| Bookings |
| **BookingID - PK** |
| TypeOfBooking (phone/web) |
| CustFirstName |
| CustLastName |
| CustPhoneNum |
| CheckinDate |
| CheckoutDate |
|  |
| BookingDate |
|  |
|  |
|  |

|  |
| --- |
| Revenue |
| **InvoiceNum – PK** |
| InvoiceDate |
| *RoomNum - FK* |
| CustFirstName |
| CustLastName |
| NumOfNights  (Calculated from CheckinDate and CheckoutDate under Room Status) |
| PaymentMethodType |
| RoomCharge |
| ExtrasCharge |
| Subtotal |
| Taxes |
| TotalCost |

|  |
| --- |
| Customers |
| **CustomerNum - PK** |
| CustFirstName |
| CustLastName |
| CustStAdd |
| CustCity |
| CustProvince |
| CustPostalCode |
| CustPhoneNum |
| CustCreditCardNum |
| CustCCExp (dd/yy) |
|  |
| InvNumDue |
| BalDue |
|  |
|  |

I would add a Customers file so that each customer has their own ID number. All their info will be displayed in their Customer file and not in the Room Status file. Room Status file will instead have CustomerNum – FK which will link to the Customers file, CustFirstName, CustLastName and PhoneNum, while the Customers file will have a CustomerNum – PK, CustFirstName, CustLastName, CustStAdd,CustCity,CustProvince, CustPostalCode, CustPhoneNum, CustCreditCardNum and CustCCExp. This will shorten up the Room Status file and the CustomerNum would also be linked to the Bookings file and the Revenue file . To the Customers file, I would also add a InvNumDue field to show the most recent invoice(s) the Customer needs to pay and a BalDue field that shows what still needs to be paid in total by this customer.

Underneath the Bookings file, I believe it would be useful to include a BookingDate to show when the Booking was made. There could be a time when the Booking was made without the customer knowing, so in order to clarify things it would be useful to have the booking date in order to tell the Customer when the booking was made.

12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

SLEEP-TITE MOTEL

CURRENT ROOM REPORT AS OF ##-##-#### ##:##:####

ROOM CUSTOMER CUSTOMER CHECK-IN CHECK-OUT EARLY EXTRA EXTRA LATE. ESTIMATED

NUMBER NAME PHONE DATE DATE CHECK-IN BED KEY CHECK-OUT REVENUE

===================================================================================================================

101 XXXXXXXXXXXXXXXXXXXX ###-###-### ##-##-#### ##-##-#### XXX XXX XXX XXX $ #,###.##

102 XXXXXXXXXXXXXXXXXXXX ###-###-### ##-##-#### ##-##-#### XXX XXX XXX XXX $ #,###.##

:

:

126 XXXXXXXXXXXXXXXXXXXX ###-###-### ##-##-#### ##-##-#### XXX XXX XXX XXX $ #,###.##

===================================================================================================================

ROOMS FILLED: XX/26 TOTAL ESTIMATED REVENUE: $ ##,###.##

12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

SLEEP-TITE MOTEL

SUPPLY REORDER REPORT AS OF ##-##-#### ##:##:##

SUPPLY SUPPLY QUANTITY SUPPLIER SUPPLIER SUPPLIER COST OF

ID NAME TO REORDER NAME PHONE ADDRESS. SUPPLIES

=================================================================================================================

XXXX XXXXXXXXXXXXXXXXXXXX #### XXXXXXXXXXXXXXXXXXXX ###-###-#### XXXXXXXXXXXXXXXXXXXX $ #,###.##

XXXXXXXXXX,XX XXXXXX

XXXX XXXXXXXXXXXXXXXXXXXX #### XXXXXXXXXXXXXXXXXXXX ###-###-#### XXXXXXXXXXXXXXXXXXXX $ #,###.##

XXXXXXXXXX,XX XXXXXX

:

:

XXXX XXXXXXXXXXXXXXXXXXXX #### XXXXXXXXXXXXXXXXXXXX ###-###-#### XXXXXXXXXXXXXXXXXXXX $ #,###.##

XXXXXXXXXX,XX XXXXXX

=================================================================================================================

SUPPLY LIST QUANTITY: XXX SUBTOTAL OF SUPPLIES: $ ##,###.##

HST: $ ##,###.##

COST OF DELIVERY: $ ##,###.##

====================

TOTAL: $ ###,###.##