

Jessica Del Toro

Austin, TX | (210) 421-3999 | JessicaLDeToro@gmail.com

EDUCATION

Master of Public Health, George Washington University

Bachelor of Science in Public Health, Epidemiology and Disease Control, University of Texas at San Antonio

SKILLS AND QUALIFICATIONS

- Strategic Planning and Workplan Development
- Presentation Development
- Data Management and Analytical Skills
- Microsoft Office, iOS, and Google Applications
- Calendar Management
- Grant and Contract Writing Skills
- Customer Service
- Stakeholder Collaboration
- Critical Thinking
- Time Management
- Leadership
- Problem Solving
- Oral and Written Communication
- Attention to Detail
- Project Management
- Organization

EXPERIENCE

Texas Department of State Health Services

Vaccine Operations Unit Director, March 2025-Present

Serve as the Vaccine Operations Unit (VOU) Director for the Immunization Section.

- Manage and direct the operations of VOU, overseeing the Texas Vaccine for Children (TVFC), Adult Safety Net (ASN), Quality Assurance and Improvement (QAI), and Vaccine Data and Finance (VDF) groups to ensure efficient delivery of services and compliance with grant objectives and deliverables.
- Lead strategic planning initiatives in alignment with Immunization Section and agency goals as well as federal grant requirements.
- Oversee reporting and performance tracking for the federal grant ensuring alignment with personnel to objectives.
- Conduct hiring, performance evaluations, professional development, and team building.
- Ensure programmatic compliance with federal grant requirements, including reporting, budget, performance measures, and TVFC policies.
- Oversee the vaccine ordering operations, including the completion of the CDC Cost and Affordability Tool and Population Estimates Survey.
- Oversee VDF activities for the vaccine spend plan.
- Lead VOU data and informatics strategies including system enhancements, data analysis, and vaccine accountability reports.
- Communicate and collaborate with internal and external stakeholders to include regional and local health departments, Medicaid partners, private and public providers, and American Indian and Alaskan Native communities.

Texas Department of State Health Services

Senior Advisor Policy Lead, May 2024-Present

Serve as the Senior Advisor Policy Lead for the Senior Advisor to the Texas Department of State Health Services (TX DSHS) Commissioner and the Director of the Office of Public Health Data Strategy and Modernization.

- Lead strategic planning operations by establishing priorities, objectives, and progress goals for TX DSHS data modernization efforts.
- Coordinate and direct program activities regarding research and development, budget, legislative activities, communication, stakeholder relations, and information technology.
- Develop and implement communication plans for internal and external stakeholders.
- Coordinate and verify briefing documents, bill analysis, abstracts, conference materials, and other data visuals.
- Create and monitor the division strategic and operational plans.
- Assist the Senior Advisor to the Commissioner on coordinating large internal and external stakeholder workgroups.
- Analyze legislative activities regarding data modernization in Texas.

- Evaluate data governance policies and processes for TX DSHS.
- Collaborate with grant and budget specialists to ensure appropriate spending.
- Collaborate with grant specialist to ensure the division is meeting grant requirements.

Texas Department of State Health Services

Epidemiologist III/Team Lead, April 2022-May 2024

Serve as the Congenital Syphilis (CS) Epidemiology and Surveillance Team Lead for the HIV/STD Epidemiology and Surveillance Branch. This is a promotional position where additional responsibilities were added while maintaining the duties of the CS Epidemiologist.

- Lead a team of five Epidemiologists that focus on enhancing the analysis of CS, improving data sharing, and providing expertise on targeted prevention and intervention activities to address CS in Texas.
- Prepare and respond to CS and acquired syphilis for people of childbearing age data requests submitted to the TX DSHS.
- Prepare reports and disseminate CS data and acquired syphilis for people of childbearing age to internal and external stakeholders.
- Present Texas' CS data and CS prevention activities on webinars and meetings.
- Collaborate with internal team members to prepare Texas' CS Legislative Reports.
- Serve as the subject matter expert on CS for NETSS to MMG, NEDSS, and Maven for the state of Texas.
- Implemented data quality procedures that improved Texas' pregnancy ascertainment for people of childbearing age from 84% to 92%.
- Implement various data sharing projects with internal stakeholders.
- Perform data matching with vital statistics data and birth defects data to identify potentially missed CS cases.
- Perform data matching with Medicaid data to identify unreported syphilis treatment for women of childbearing age and improve treatment adequacy.
- Perform mixed methods analysis on data obtained from Texas' Fetal Infant Morbidity Review Boards on Congenital Syphilis (FIMR-S).
- Serve as a Branch purchase requisition liaison.

Texas Department of State Health Services

Epidemiologist II, August 2020-April 2022

Serve as the CS Epidemiologist for the HIV/STD Epidemiology and Surveillance Branch.

- Responsible for initiating, conducting, and directing advanced analysis and reporting on epidemiological data associated with CS, including examining surveillance efforts, epidemiologic trends, senior-level research, trends in service utilization and expenditures, and public health follow-up and care linkage efforts.
- Proposes and initiates epidemiologic and program evaluation studies, including design, implementation, analysis, and dissemination.
- Collaborate with staff and programs within the department to characterize CS screening efforts from various data analysis files.
- Prepare the CS epidemiological profile for the state of Texas.
- Prepare the CS workplan for the state of Texas.
- Present findings of CS and maternal syphilis data to internal and external entities.
- Provide subject matter expertise for HIV/STD prevention grant writing and processes.
- Conduct quality assurance on all CS case investigations conducted throughout the state.
- Provide technical assistance to local and regional health departments who may require guidance on improving data collection and data entry.
- Participate and serve as a state representative for FIMR-S in Dallas, San Antonio, and Houston.

San Antonio Metropolitan Health District

Management Analyst, April 2018-July 2020

Supervise and manage Healthy Beats, a program designed to prevent CS by offering case management services to pregnant women.

- Supervised a team of two Licensed Vocational Nurses and a Healthy Program Specialist to ensure adherence to data integrity and confidentiality rules and guidelines; complying with HIPAA reporting, treatment, and testing laws.
- Conducted quality assurance on patient case management.
- Implemented new practices to increase case management completion rates from 61% to 92%.
- Monitored and evaluated the program and its employees, while making recommendations for improvements.

- Conducted data management and produce data analysis reports for Healthy Beats and 1115 Medicaid Waiver programmatic measures utilizing Microsoft Excel and Access.
- Prepared written reports and presentations on program progress and results for internal and external stakeholders.
- Prepared grant applications for additional funding opportunities.

In addition to supervising the Healthy Beats program, I continued to serve a dual role in conducting CS investigations on CS field records as well as taking on additional duties from July 2017-January 2020.

- Conducted quarterly client interviews and prepared case summaries for the case review boards.
- Presented and led quarterly case review board meetings.
- Conducted data analysis on data obtained during case review board meetings to observe common trends among cases and present to internal and external stakeholders.

San Antonio Metropolitan Health District

Health Program Specialist, July 2016-April 2018

Serve as a Disease Intervention Specialist (DIS) is to help prevent the transmission of STD/HIV through case investigation and educating clients and the public on STD/HIV awareness and ways to stay protected.

- Performed as Lead DIS and provided guidance for ongoing investigations, conducted audits, assisted DIS team with case management, and assessed open reports on the team's workload.
- From July 2017-April 2018, served a dual role as the CS investigator, and conducted case management which included conducting medical chart abstractions and reporting findings to the Department of State Health Services.

San Antonio Metropolitan Health District

***(Intern), May 2015-February 2016
 Program Coordinator and Facilitator***

- Coordinated and facilitated prenatal education classes to women across San Antonio.
- Created a workplan and recruited organizations within high-risk neighborhoods to help facilitate classes and form partnerships.
- Maintained the project's budget to ensure accuracy in allocations and appropriate spending.
- Created a Microsoft Excel database of participants and partnerships.

PUBLICATIONS

San Antonio Metropolitan Health District – STD/HIV

- Publication: National Association of City and County Health Officials (NACCHO) Exchange Article *October 2019*
 - *Leveraging Partnerships and Wraparound Services to Prevent Congenital Syphilis*

ORGANIZATIONS

American Public Health Association	<i>2020-present</i>
Council of State and Territorial Epidemiologists	<i>2020-present</i>