

Scrum meeting

For monday, 2025-07-14 @ 11am

Initial planning for **Medical on-line appointment and sales application**.

Topics

Functional Requirements Document

This is what we need to create...

- user stories for creating, updating, cancelling appointments
- user stories for administrating appointments, controlling provider availability, cancellations
- logic flow diagrams for -- client signup, client signin, signout, appointment create/modify/cancel
- logic flow for booking administration, open slots, holidays, cancellation policies
- wait list?
- compliance requirements (HIPAA)
- functional requirements document
- technical requirements document

Scope of Work

Definitions for project Milestones.

- MVP implementation specs
- Phase 2+ proposed specs
- Completion checklist
- Possible extensions document
- Customer approval process
- Support contract

Clinic/Application Domain

General Questions

- number of current clients?
- estimated 5 year number clients?

Appointment/Calendar

- current average number of appointments per day
- standard appointment times/slots (1/2 hour 1 hour, etc)
- who maintains the appointment availability calendar?
- holiday list?

Book Sales

- is it a paper book or digital or both?
- is it the only item to be sold?
- does shipping charge change for different locations?
- does the item(s) ship world-wide?

Generic Appointment/Booking Application

I would like to start by creating a generic appointment app, then if necessary, modify for the target customer.

- for medical clinics, dog grooming, hair salons, art gallery tours, etc.
- offer open slots where users book a slot
- offer a waitlist for the same slot
- if the original user cancels, then send messages to the wait list

Development

- html, css, images, etc by Codi probably using Webflow?
- plugging javascript by dpw to process form logic
- program implementation by dpw (Typescript)
- deployment to Digital Ocean by dpw

