| Name | Grade | Event | Date | Time | Contact | Duty |
|----------|-------|--------------------|------------|--------------------|-----------------|----------------|
| x Wilson | 9th | Sports Day | 2024-03-15 | 9:00 AM - 1:00 PM | alex@email.com | Registration |
| ma Davis | 10th | Science Exhibition | 2024-03-20 | 10:00 AM - 2:00 PM | emma@email.com | Information De |
| m Brown | 8th | Cultural Festival | 2024-03-25 | 2:00 PM - 6:00 PM | tom@email.com | Stage Managem |
| rah Lee | 9th | Sports Day | 2024-03-15 | 8:00 AM - 12:00 PM | sarah@email.com | Equipment Set |