

Tony Stark <tsjmark42@gmail.com>

## **Gentle Reminder**

1 message

Tony Stark <tsjmark42@gmail.com> To: Darshan Gohil <gohildarshan151@gmail.com> Sun, May 4, 2025 at 4:34 PM

Dear [Recipient's Name],

FYI. I hope this message finds you well.

I'm writing this message only for the reminder purpose. I am all asking about the status of [mention task/work] has been given by [Name]. Whenever you have a moment, I'd really appreciate your feedback on this task.

I'm looking forward to hearing from you soon.

Warm Regards, [Your Name]