High Level Project Scope

Project Boundary

1

2

3

Deliverables

1

2

3

4

Scope

Product Scope

1

2

3

4

Project Scope

1

2

3

4

Business Requirements

Describe each functionality, user department name & role name and how they will validate the implementation of business requirement in the product.

1

2

Output

Outcome

Output

Scope Creeps

1

2

3

Change Manage Procedure

Describe the work flow of procedure with roles. Share this with all the stakeholders.

Change Control Board
Define all change control boards

Board Name	Members	Define Tolerance Limits of this Board

Change Request Form

Define a change request

Change Request #

Raised By:

Raised On:

CR Description

Impact

Evaluated By:

Decision By

Status (Accepted/ Rejected/ Deferred)