



Balaji Sampath

Targeting senior level assignments in **Project Management & Supply Chain** with an organization of repute preferably in **Singapore, India, Australia**



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Personal Details

Date of Birth: 23rd Jul 1985

Languages Known: English,

Hindi, Tamil, Basic Arabic

Address: Chennai, India

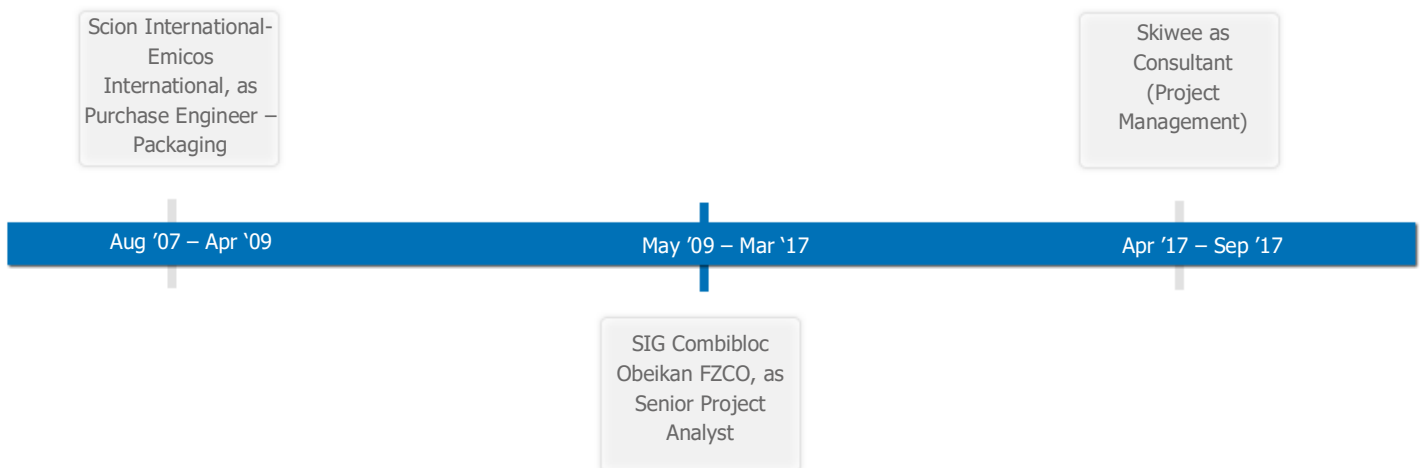
Soft Skills



Profile Summary

- **Achievement-driven professional** with experience of **over 10 years** in **Project Management, Supply Chain Functions & Procurement Operations**
- Administered the supply chain function entailing supply planning, certification, logistic operations (inbound, warehousing, outbound), customer service (order-to-invoice, service strategy) & master data
- Led development & implementation of systems and procedures to implement purchasing, production scheduling, inventory control, assuring availability of parts, materials and transportation while maintaining minimum inventory
- Competency in tools & techniques such as Qlikview, SAP PS & CS module, Master Data Management & BW
- Worked closely with the project management teams & business stakeholders to identify & mitigate prospective problems & provided consultation as well as solution to achieve organization goals
- Led the areas of budget development and tracking, value capture assessment, reporting, communications as well as leading various corporate-wide and operations-specific initiatives as required
- Drove change process, restructured procurement functions, & redefined roles and responsibilities to improve operational performance

Career Timeline



Core Competencies

Project Management

Procurement Management

Reports/Dashboard Generation

Cash Flow Projection

Supply Chain Operations

Stakeholder Management

Budgeting & Cost Optimization

Master Data Maintenance

Policies & Procedures

Organizational Experience

Apr '17 – Sep '17 with Skiwee, Chennai, as Consultant (Project Management)

Key Result Areas:

- Providing overall leadership to the entire project team, including managing deliverables of other functional team leaders and coordinating the allocation of work

- Mapping requirements and providing best solutions within the scope of project requirements
- Meeting deadlines and Turn-Around-Time without compromising quality norms and adhering to SLA; implementing short/long-term plans for achievement of process objectives
- Supporting continuous improvement by investigating alternatives and presenting the same for review
- Liaising with stakeholders during the course of problem diagnoses, requirements gathering, detailed level design, development, system test and production implementation to ensure that optimal resolutions are achieved

May '09 – Mar '17 with SIG Combibloc Obeikan FZCO, Dubai, as Senior Project Analyst

Significant Achievements:

- Managed supply chain functions for the entire project life cycle, optimized processes without losing the integrity
- Ensured the accuracy of Master Data in systems; monitored financial transactions (such as GR IR GI & so on) in SAP & ensured timely reporting by the project admins
- Forecasted cash flow projections for capital purchase of filling machines and downstream equipment
- Acted as key leader for Master Data Maintenance in SAP system for the Technical Department
- Implemented & maintained dashboards through Qlikview for providing layout of project timeline with schedule variance, delays, project actual costs & budget, baseline & actual, project to market & onsite to performance figures
- Led & controlled Regional Project Portfolio using EPM (Enterprise Project Management – Microsoft based product)

Aug '07 – Apr '09 with Scion International-Emicos International, Sharjah, as Purchase Engineer-Packaging

Significant Achievements:

- Monitored market trends in packaging as well as raw material & ensured industry best practices are in place for procurement

Successfully introduced & implemented procurement schedule and finalizing material specifications that helped improve order fulfilment rate & controlled the inventory level

Projects Undertaken

- Project 1:** Implementation & support for Project Management Enterprise System Software: Enterprise Project Management
- Project 2:** Providing & maintaining multiple high level project contracts, costs, schedule with variance analysis throughout the Project Life-cycle from Initiation till Handover using EPM Enterprise System
- Project 3:** Implementation & Support for QlikView: Business Intelligence and Data Visualization Software consolidating relevant Project data from multiple sources into a single and multiple dashboards
- Project 4:** Providing and maintaining the dashboards through Qlikview for project layout

Academic Details

- Post Graduate Diploma in Supply Chain Management from Symbiosis University, Pune, in 2010
- Bachelor of Engineering (Electronics & Instrumentation) from Anna University, in 2007

Professional Certifications:

- PMP from Project Management Institute (PMI) in 2010
- UCP 600, in 2010
- LC & UCP 600 from HSBC, in 2008

IT Skills

- Qlikview
- MS Excel, PowerPoint, Visio, Word, SharePoint, SPOT, EPM
- SAP PS & CS module