

Student Registration Procedure



URL required for Registration

Please register your self for the Exam as per steps given below

Open the URL

https://www.student-registration.com/

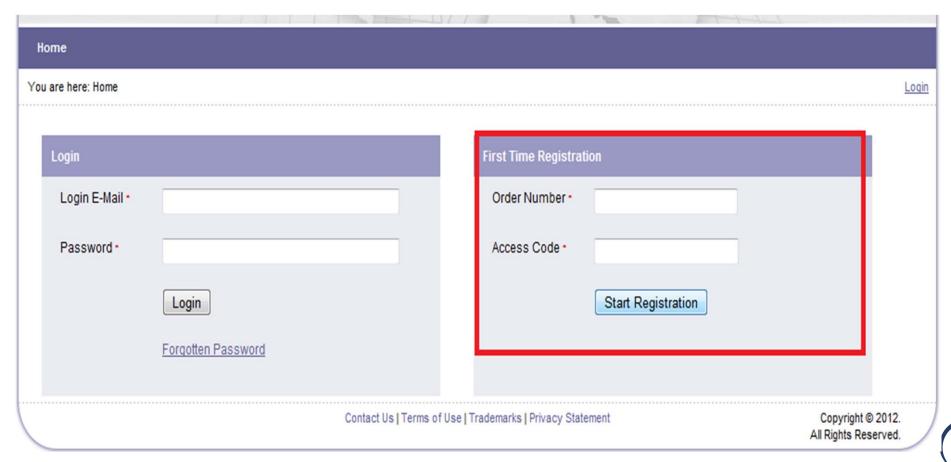


First Time Registration

Go to First Time Registration filed in case registering for the first time

Order No - IN.15.12093

Access Code - 239000



Please enter your first name and middle name in "FIRST NAME" field and surname in the "LAST NAME" field

Student Details	
Title *	Select a Title ▼
Last Name *	
Prefix	
Middle Name	
First Name *	
Initials	



Name to be Printed on the Certificate

Select field as you wish your name should appear on the certificate and Complete two fields – Birth date is Mandatory and Birth Place

APMG Information	
Name To Be Printed On The Certificate	First Name / Last Name (e.g. John Smith) Last Name / First Name (e.g. Smith John)
Do you grant permission to share your exam results with your employer?	● Yes○ No
(Please complete two out of the five below as unique identifiers for our records. We will use this information to verify your identity should you need to contact us in the future. This will not be passed on to any third party.)	
Birth Date	mm/dd/yyyy
Birth Place	
Mother's Maiden Name	
National ID Number	



Completion of Registration

After entering all required details, please click on "Register Now"

I apply to sit the examination for which I have been booked today and for the associated certification upon achieving a pass in a relevant examination. I confirm that I will comply with the Terms and Conditions of certification as summarised with this form.

I confirm that the information I have given on this form is correct and that I understand and agree to the use of my personal details described within the criteria for certification.

Group Limited as OGC'S ITIL accreditor for their information purposes only. In instances where a candidate wisnes to sit an examination with another EI and have sat the lower level with APMG, we will confirm if they have passed the exam and their candidate number to that EI so they may verify the pre-requisite has been met and the candidate can continue with their examination.

APMG will also hold a publicly available list of the candidate number, date of exam and candidate name for all successful candidates for purposes of result verification requests from employers and candidates themselves. If you pass the examination then this information will be added to our website- subject to your permission being given under section D- though other than this stated use, all personal data provided by you and details of your examination score will be held in confidence by APMG and will only be used to develop and improve its accredited training and examination processes. In no circumstances will APMG or The APM Group Limited either sell or pass on contact details to a third party. The name and candidate number of successful candidates will be posted on the APMG website at www.apmgroup.co.uk approximately 2-3 weeks after their release to training organisations and candidates. APMG will not be held liable should the website be incomplete. Please contact APMG should you think any records are incomplete.

Release by a training organisation of examination results to a candidate's employer is a matter for agreement between the candidate and the training organisation concerned.

Appeals

If the examinations are taken through an ATO

Extenuating circumstances during the examination, e.g. unacceptable noise outside the examination room can, if supported by the invigilator concerned, be cited as grounds for appeal against an adverse examination result. In the absence of extenuating circumstances, an appeal against an examination result will only be considered if supported by the ATO who provided training in advance of the examination. The decision of the Examination Appeals Panel is final. Appeals will be processed via your ATO who should be contacted for further information.

If the examinations are taken at a open centre

In the absence of extenuating circumstances listed above, an appeal against an examination result will only be considered if supported by The APM Group Ltd. The decision of the Examination Appeals Panel is final. Appeals will be processed via APMG Public Exams Team who should be contacted for further information.

Register Now

Confirmation of Registration

After successful registration you will receive a mail with your login details, please re-login using the login credentials to verify the completion of registration and information recorded.



ORDER NUMBER The Master Key

Please mention <u>ORDER NUMBER</u> in subject line in all your future communications made to Quint with respect to your result, certificate, etc.





In case you need any help, please contact Mr. Rajesh Nayyar

> Mobile - +91 -9810 77 9850 Email – r.nayyar@quintgroup.com

