

Managing Projects Using Microsoft® Project 2010 Basic

AstroWix Corporation

PMI® Global Registered Education Provider (R.E.P.)

USA

2010 Corporate Ridge Drive
McLean, VA 22012
Phone: +1 703 749 7711
Email: info@astrowix.com

India Offices

Delhi NCR Office

A - 4, Sector 4,
Noida – 201 301
Phone: +91 0120 431 5760
Fax: +91 120 431 5766

Mumbai Office

A-208, Anjani Complex,
Pereira Hill Road, Chakala Andheri (E)
Mumbai – 400 099
Phone: +91 22 402 64347

Bangalore Office

484, II Cross, 25th Main,
BTM Layout II Stage,
Bangalore - 560 076, INDIA
Phone: +91 80 41462051

2009-2010 AstroWix Corporation
Published 2010

This document is proprietary and confidential. It remains the property of AstroWix Corporation [AstroWix] at all times. No part of this document may be used, reproduced, or transmitted in any form or by any means electronic, including photocopying and recording, for any purpose without express consent of AstroWix Corporation.

AstroWix Corporation

Since inception on **April 1999** in Pennsylvania, USA, AstroWix has been exclusively working in Project, Program and Portfolio Management domain. Our decade long journey has led us to deliver world class business solutions to some of the leading global **Fortune 500 companies** to overcome organizational challenges and deliver success on the most complex and critical programs. Success has been seen in clients like the Aerojet Corporation, California Casualty, Cupertino Electric, Stanford University, PaymentOne, Jelly Belly Candy Company, Cisco, Dell, IBM, Microsoft, HP, Oracle, Wipro, Reliance, Robert Bosch, Ford, Hero Honda, Airtel, Aircel, MTS, NSN, Nokia, ONGC, HPCL, NISG and various other private and public organizations. Our core competencies include: **Project, Program and Portfolio Management; Business Analysis; ITIL®/ IT Service Management and Lean Six Sigma.**

AstroWix focuses on not only to delivering excellence in project management but delivering business excellence by leveraging portfolio management framework. Our services range from helping organizations select and execute right Projects based on qualified set of Business requirements to effectively drive business value and achieve measurable competitive advantage. Our services are designed to architect the right process, provide you the right people, and implement the right tool for improved business execution. AstroWix is a **Gold Certified Partner of Microsoft** and **Registered Education Provider of PMI®, USA** since 2002.

History

AstroWix was **founded in Philadelphia, Pennsylvania USA by Upendra Giri, PMP®**, the Trustee and Founder of Project Management Institute (PMI®) North India Chapter and the **recipient of Eric Jennet Project Management Excellence Award by PMI® in 2009** for outstanding contribution in Project Management. Today with its Global Corporate office in Virginia, headquarter in Noida and branch offices in Bangalore and Mumbai, AstroWix, is one of the most trusted Program and Project Management Solutions Company worldwide.

Throughout the past decade, we have been providing our clients with business driven solutions for **sustainable results** on a large number of projects and programs. Through our creativity and vision, we have brought out alteration and **revolution on the project management** front. By designing **innovative processes** and helping execute them with the **right technology**, we have helped organizations excel in the changing economic and business scenarios. Over the years AstroWix has diversified its portfolio to drive the overall improvement of organizations with a strong adherence to the project management principles and norms.

Core Values

At AstroWix, we believe, that **'focus'** is essential for success of any business initiative. Our approach keeps that focus on outcome, keeping in mind your current program status and the desired state. Our approach results in **performance** improvement strategies tailored specifically to your unique business needs.

Integrity is foremost in our corporate philosophy and an AstroWix employee's word is our corporate bond. So when an employee speaks for AstroWix, the company delivers on that promise.

Services

Project Management

AstroWix helps connect people, processes and tools to perfectly implement Project Management Processes and Methodology in the organizations.

Consulting: AstroWix provides expertise in a full range of management solutions, with special emphasis on strategic information planning, business analysis, change management, product development, and business process engineering to help clients solve their business challenges.

Education: AstroWix empowers project stakeholders on the Best Practices of Project Management and tools and technologies to manage projects with experienced PMP certified professionals. AstroWix also delivers online project management programs for professionals who wish to learn at their own pace.

Technology: AstroWix provides End-to-End support to the clients for maximum benefit from the implementation of Microsoft Enterprise Project Management Solution (EPM), ideal for project portfolio selection, budget and resource allocation, strong coordination between projects and project managers.

Business Analysis

A successful Business Analysis and requirement management is critical step supporting the success of Projects.

Consulting: AstroBA™ Enterprise Maturity Assessment for Business Analysis helps organizations to benchmark and enhance their BA capabilities. This helps organizations to baseline their current BA capabilities; identify Gaps and Prioritize Areas of Improvement.

Education: AstroWix offers Business Analysis Education that provides business analysts and related professionals with the knowledge and skills critical to identifying business needs and determining solutions to business which is consistent with the IIBA Business Analysis Book of Knowledge (BABOK®).

ITIL Service Management

To run IT like a business for the Business, and drive business value and IT efficiency AstroWix offers wide range of ITSM services across verticals to help CIOs drive greater business value through strategic ITSM initiatives.

Operational ITSM: AstroWix offers operational ITSM services for customers to assist them deliver IT Services to reduce risks from IT people, process, and technology and accommodate changes in processes.

Transformational ITSM: AstroWix offers Transformational ITSM Services which is for organizations that want to make a major shift or enhance their IT Service Management to Create and implement new ITSM processes.

ITSM Education: AstroWix offers best quality, latest ITIL/ITSM courses for individuals and organizations. These include ITIL Awareness courses, ITIL V3 Foundation courses, ITIL V3 intermediate and Practitioner courses, Managers and Experts courses, and courses on advanced, supplementary topics.



**At AstroWix, all Work is a Project!
and we are all about
PEOPLE...**