

Multnomah Early Childhood Program
Preschool Class at Whitman Elementary

Welcome! Here is some information about your child's new class:

Staff:

- Lara Colburn - Early Childhood Special Education (ECSE) Teacher
- Tammy and Jen - Educational Assistants
- Speech and Language Pathologist
- Occupational Therapist
- Physical Therapist
- Autism Specialist
- Vision Specialist
- Hearing Specialist

We are located in Room 24, inside the school across from the office.
Drop-off and pick-up is at the door that enters directly into our
classroom. If you need to come to class while we are in session, please go thru the main door and check in at the office.

Class Times:

- AM Class: 8:40-11:25 Monday - Thursday
- PM Class: 12:15-3:00 Monday - Thursday

Please send your child to school each day:

- dressed appropriately for the weather; hood or hat when rainy
- with a backpack or bag containing a full change of clothes (accidents happen!); make sure backpack and all clothes and coats are labeled with your child's name
- with diapers or pull-ups if he/she is not potty trained (preferably with Velcro closures which makes changing them much easier)
- wearing comfortable clothes and shoes for running, jumping, being creative and sometimes getting messy; PLEASE: NO FLIP-FLOPS, CROCS or sandals without back straps

Please send with your child within the first week of school:

- one container of diaper wipes for school use
- two or more items on the Classroom Wish List

General Information:

- Please try to arrive promptly for class.
- Only individuals listed on the Child Security or Emergency List will be allowed to pick up your child unless you have talked to me ahead of time.
- Please call the class cell # and let me know if your child will be absent. If your child rides the bus, you will also need to let PPS Transportation know (503-916-6901)

- Remember to check your child's backpack daily for artwork, notes and paperwork from classroom staff. Also, check your child's folder in the Class File daily for notes and artwork.

Meals:

The school provides meals for all children in our class (breakfast for the morning class, lunch for the afternoon class). PLEASE LET ME KNOW IF YOUR CHILD HAS ANY DIETARY RESTRICTIONS.

- **WE ARE A NO NUT CLASSROOM.** Please do not send any food items that contain nuts or nut product.

Birthdays:

- If you would like to send a special snack food to share with class on your child's birthday, just let me know ahead of time. It is school policy that it must be purchase from a store and sent to school in its original packaging, unopened.

Contact Info:

- lara_colburn@ddsd40.org
- 503-793-4140 (Class cell#) During class times I generally do not answer the phone but I do check messages throughout the day.
- 503-916-6370 (school office)

Our team looks forward to working with you and your child. Please don't hesitate to call me with any questions or concerns.

Lara Colburn