**✅ IQAC Accreditation Procedures**

**1. Expression of Interest (EOI) and Initial Eligibility Check**

* Institutions submit a **formal EOI form** to IQAC.
* IQAC conducts an **initial eligibility review** to assess:
  + Legal registration and governance
  + Existing programs and infrastructure
  + Alignment with IQAC's scope (RQF Level 3–7)

**2. Application Submission**

The institution submits a detailed **Accreditation Application Dossier**, including:

* Legal and institutional documents
* Academic governance structure
* Internal Quality Assurance (IQA) policies
* Curriculum for proposed RQF-aligned programs
* Staff qualifications and CPD records
* Infrastructure and learning resources
* Industry engagement plans (if applicable)
* Policies on admissions, assessment, plagiarism, and complaints

**3. Document Review by IQAC Panel**

IQAC assembles a **qualified, independent Accreditation Panel** to:

* Verify submitted documents against accreditation criteria
* Request clarifications or additional documents
* Ensure independence by declaring any conflicts of interest

**4. Site Visit / Virtual Review**

IQAC conducts a **comprehensive audit**, including:

* On-site or virtual inspection of facilities and classrooms
* Interviews with management, faculty, QA team, and students
* Observation of teaching, assessment records, and student work
* Review of digital learning systems and data security

**5. Accreditation Decision**

Based on panel findings, IQAC issues one of the following:

* ✅ **Full Accreditation** (Valid for 3 years)
* 🟡 **Conditional Accreditation** (Valid for 1 year, with required improvements)
* ❌ **Rejection** (with detailed explanation and reapplication guidance)

**6. Accreditation Agreement**

On successful outcome:

* IQAC signs an **Accreditation Agreement** with the institution.
* Agreement outlines:
  + Duration and scope of accreditation
  + Compliance with IQAC and RQF standards
  + Rights to use IQAC’s accreditation seal and logo
  + Conditions for renewal, suspension, or withdrawal

**7. Ongoing Monitoring & Compliance**

IQAC ensures **continuous quality assurance** via:

* **Annual Institutional Review** reports
* **Student satisfaction and performance data**
* **Random sampling** of assessments for moderation
* **Feedback loops** for improvement
* **Notification duty** for any major changes (staffing, ownership, curriculum)

**8. External Quality Assurance Audit**

Every 3 years or upon renewal, IQAC conducts a **full re-accreditation audit**, including:

* Independent evaluation against revised standards
* Third-party peer review (if applicable)
* Student and alumni feedback

**9. Accreditation Renewal or Withdrawal**

* Renewal is contingent on satisfactory compliance and development.
* IQAC reserves the right to **suspend or withdraw accreditation** if:
  + There is evidence of academic malpractice
  + Quality falls below minimum thresholds
  + Non-compliance with annual monitoring
  + Breach of ethical or legal standards

**10. Appeals and Complaints**

* Institutions may appeal accreditation decisions via a formal procedure.
* An independent **Appeals Board** reviews decisions objectively.