

Republic of the Philippines Province of Bukidnon MUNICIPALITY OF MANOLO FORTICH OFFICE OF THE SANGGUNIANG BAYAN

E-mail: sb@manolofortich.gov.ph



EXCERPT FROM THE MINUTES OF THE 17th REGULAR SESSION OF THE 20TH SANGGUNIANG BAYAN OF MANOLO FORTICH, BUKIDNON WHICH WAS HELD AT SANGGUNIANG BAYAN SESSION HALL ON NOVEMBER 10, 2022.

PRESENT:

HON. REYNALDO L. BAGAYAS, JR.

HON. MIGUEL D. DEMATA

HON. JAY S. ALBARECE

HON. RINA E. QUIÑO

HON. ELZEVIR A. DAGUNLAY

HON. RAQUEL A. BAYACAG

HON. JUNIDINI J. ARTAJO

HON. ALEX D. PAYANGGA

HON. FLORAMAE D. PENASO

HON, JOHN ANTHONY G. LEYSON

Presiding Officer

Municipal Vice Mayor

Sangguniang Bayan Member

Majority Floor Leader

Sangguniang Bayan Member

Sangguniang Bayan Member

Sangguniang Bayan Member

Sangguniang Bayan Member

IP Mandatory Rep.

Liga ng mga Barangay Rep.

SK Federation Rep.

ABSENT:

HON. JOY L. CORDOVEZ

HON, CHRISTY L. SALABE

Sangguniang Bayan Member

On Official Business

Sangguniang Bayan Member

On Official Business

ORDINANCE NO. 2022-1765 €

(17th Regular Session)

AN ORDINANCE CREATING VARIOUS POSITIONS IN THE LOCAL GOVERNMENT UNIT FOR INCORPORATION IN THE CALENDAR YEAR 2023 ANNUAL BUDGET OF THE MUNICIPALITY OF MANOLO FORTICH, BUKIDNON.

WHEREAS, the creation of various plantilla positions is very indispensable for the effective and efficient delivery of services, this Local Government Unit. The additional plantilla positions will complement the needed manpower of the respective offices in producing their performance outputs.

NOW THEREFORE

BE IT ORDAINED by the Sangguniang Bayan of Manolo Fortich, Bukidnon in session that;

SECTION I. The following plantilla positions in the corresponding offices are hereby created;

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1.	Municipal Engineer's Office		
	Administrative Officer I (Records Officer I)	SG 10	
2.	Municipal Information Systems Office		
	Computer Programmer I	SG 11	
3.	Municipal Treasurer's Office		
	Administrative Officer I (Records Officer I)	SG 10	
4.	Office of the Building Official		
	• (3) Engineer I	SG 12	
5.	Internal Audit System Office		/
	Internal Auditor I	SG 11	1
6.	Human Resource Management Office		
	Administrative Assistant IV (Bookbinder IV)	SG 10	
	Administrative Assistant II (Human Resource Management Assistant)	SG 8	
	Administrative Officer VI (Data Controller I)	SG 6	
7.	Municipal Planning & Development Office		
	Planning Officer II	SG 15	
	Administrative Assistant V (Data Controller III)	SG 11	
	Administrative Assistant IV (Bookbinder IV)	SG 10	
8.	Municipal Agriculture's Office		
	Administrative Aide III (Utility Worker II)	SG 3	



- 9. Municipal Environment & Natural Resources Office
 - Senior Environmental Management Specialist SG 18
- 10. Municipal Accounting's Office
 - Accountant I

SG 12

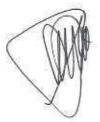
- 11. Municipal Social Welfare and Development Office
 - Administrative Officer IV (Administrative Officer II)

SG 15

12. Heavy Equipment Office

• Heavy Equipment Operator III

SG 9



SECTION II. FUNCTIONS AND QUALIFICATIONS

Functions and qualifications of the above position titles shall conform to pertinent rules and regulations of the Civil Service Commission.

SECTION III. APPROPRIATION OF FUNDS

Appropriation of fund for the above plantilla positions is hereby incorporated in the Calendar Year 2023 Annual Budget.

SECTION IV. EFFECTIVITY. This Ordinance shall take effect upon its approval.

This Ordinance was enacted on motion of Honorable Jay S. Albarece and unanimously seconded by the members present.

ENACTED: November 10, 2022.

CERTIFIED CORRECT:

Method

LYDIA O. LASTIMOSA

Secretary to the Sanggunian

CERTIFIED AND ATTESTED TO HAVE BEEN ENACTED ON NOVEMBER 10, 2022:

REYNALDO L BAGAYAS

Presiding Officer Municipal Vice Mayor

APPROVED:

ROGELIO N. QUIÑO Municipal Mayor