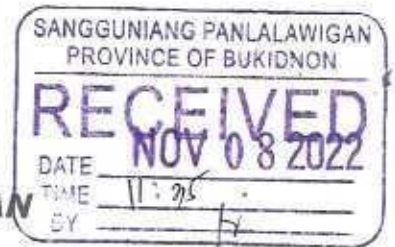




Republic of the Philippines
Province of Bukidnon
MUNICIPALITY OF MANOLO FORTICH
OFFICE OF THE SANGGUNIANG BAYAN
E-mail: sb@manolofortich.gov.ph



EXCERPT FROM THE MINUTES OF THE 14th REGULAR SESSION OF THE 20TH SANGGUNIANG BAYAN OF MANOLO FORTICH, BUKIDNON WHICH WAS HELD AT SANGGUNIANG BAYAN SESSION HALL ON OCTOBER 20, 2022.

PRESENT:

HON. REYNALDO L. BAGAYAS, JR.

Presiding Officer
Municipal Vice Mayor
Sangguniang Bayan Member
Majority Floor Leader
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
Sangguniang Bayan Member
IP Mandatory Rep.
Liga ng mga Barangay Rep.

HON. MIGUEL D. DEMATA

HON. JAY S. ALBARECE

HON. RINA E. QUIÑO

HON. JOY L. CORDOVEZ

HON. RAQUEL A. BAYACAG

HON. JUNIDINI J. ARTAJO

HON. ALEX D. PAYANGGA

HON. FLORAMAE D. PENASO

ABSENT:

HON. ELZEVIR A. DAGUNLAY

Sangguniang Bayan Member
- On Official Business
Sangguniang Bayan Member
- On Official Business
SK Federation Rep.

HON. CHRISTY L. SALABE

HON. JOHN ANTHONY G. LEYSON

ORDINANCE NO. 2021-1425
(14th Regular Session)

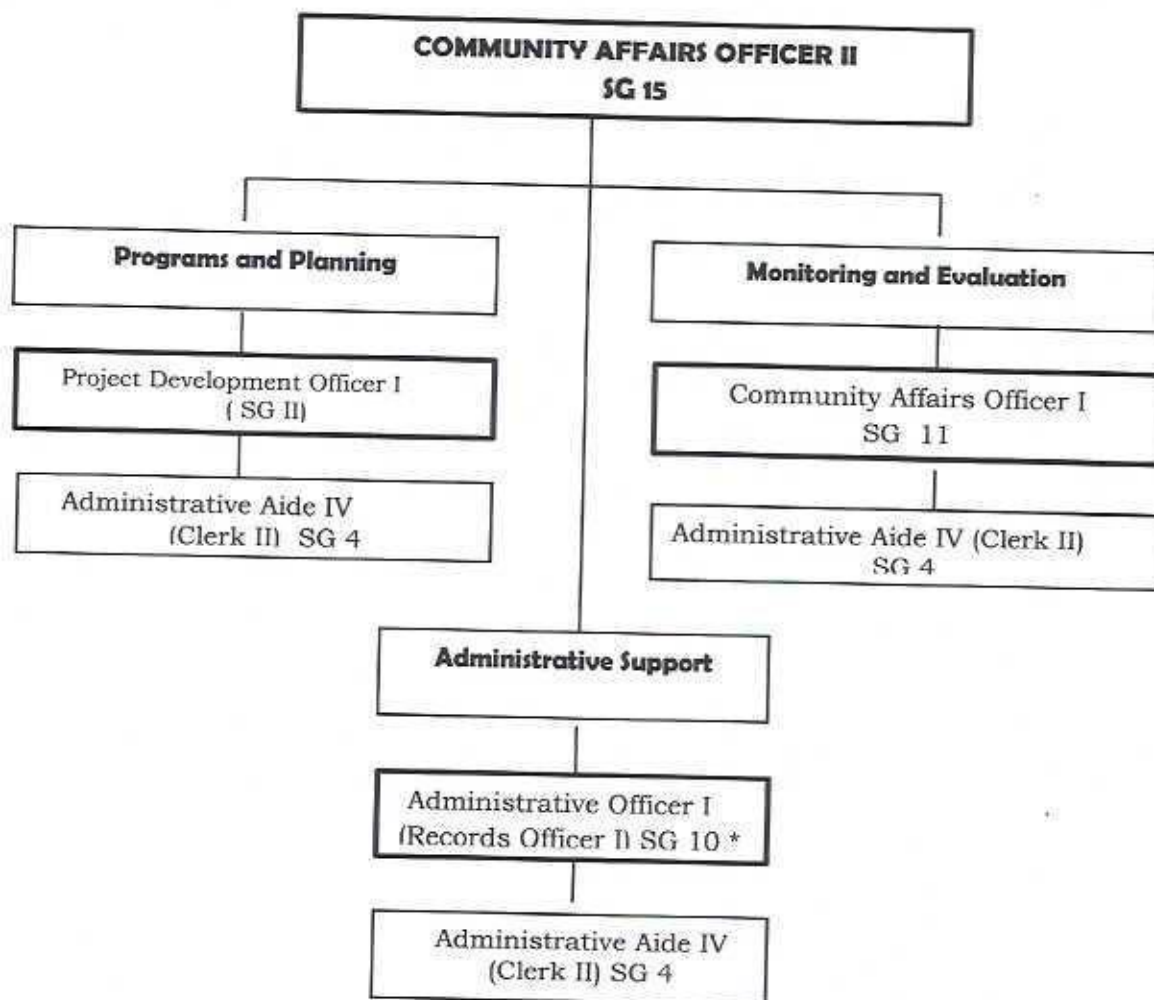
AN ORDINANCE INSTITUTIONALIZING THE CREATION OF MUNICIPAL INDIGENOUS PEOPLES CULTURAL AFFAIRS SECTION (MIPCA) UNDER THE EXTERNAL AFFAIRS' DIVISION.

BE IT ORDAINED by the Sangguniang Bayan of Manolo Fortich, Bukidnon in session that;

SECTION I. SHORT TITLE. This Ordinance shall be known as the MUNICIPAL INDIGENOUS PEOPLE CULTURAL AFFAIRS SECTION (MIPCA) ORDINANCE.

SECTION II. INDIGENOUS AND CULTURAL AFFAIRS SECTION

A. ORGANIZATIONAL CHART



Thuma

[Signature]

[Signature]

B. FUNCTIONAL CHART

INDIGENOUS CULTURAL COMMUNITY AFFAIRS SECTION

It shall be responsible in the protection of the right of ICCs/IPs and preserve and protect their culture, traditions and institutions. It shall consider these rights in the formulation and application of national plans and policies.

Programs and Planning

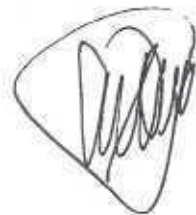
1. Responsible in planning, programs to ICC's and IP's responsive to their needs and cultural identities.
2. Creates opportunities, plans or programs which provides for inclusivity of cultural identity and sensitivity in mainstream society, private sector and public sector.
3. Coordinates specific programs for the Development of Cultural & Muslim Communities;
4. Integrates the comprehensive plan of activities of the cultural communities with emphasis on the promotion of their culture;
5. Formulates plans, implements and coordinates the activities of the youth groups in various barangays.
6. Establishes records of the Barangay and Cultural Communities Affairs such as Barangay Profiling/Data Banking.
7. Initiates/assists in the implementation of the Special Programs of the City Mayor and other offices;

Monitoring and Evaluation

1. Monitors programs, projects and activities for the ICC's or IP's and conducts regular evaluation to ensure it is responsive to their needs.
2. Primarily responsible in the planning, monitoring and evaluation of programs and services for ICC's and IP's.
3. Functions as Research Unit in the international, national and local best practices in cultural integration and promotion.
4. Monitors the accomplishment of Cultural Affairs in consonance to the Annual Investment Plan.
5. Performs other tasks deemed necessary for promotion and protection of ICC's and IP's Welfare.
6. Assists in the planning, formulation and development of programs concerning Policy Formulation and Development.
7. Networks with NGOs, NGAs and other government offices.
8. Identifies and implements different programs and projects for the promotion of the general

Administrative Support

1. Primarily responsible in the keeping of records, files and other documents in the office.
2. Prepares communication, messages, resolutions relating to cultural affairs.
3. Provides general administrative support or other clerical functions in all areas of the office.
4. Prepares procurement plans and ensure monitoring of supplies for the office.
5. Performs such other functions and duties as may be directed whenever necessary.



SECTION III. The aforementioned position shall be entitled to receive a Monthly Compensation and shall enjoy the benefits commensurate to the position as provided for by law.

SECTION IV. Fund and appropriations to the organic operations of the Office shall be regularly allocated from the General Fund of the municipality.

SECTION V. Reporting, Monitoring and Evaluation shall be done during Regular Executive meeting for at least every Quarter.

SECTION VI. EFFECTIVITY. This Ordinance shall take effect immediately upon approval.

This Ordinance was enacted on motion of Hon. Alex D. Payangga and unanimously seconded by the members present.

ENACTED: October 20, 2022.

CERTIFIED CORRECT:



LYDIA O. LASTIMOSA

Secretary to the Sanggunian

CERTIFIED AND ATTESTED TO HAVE
BEEN ENACTED ON OCTOBER 20, 2022:



REYNALDO L. BAGAYAS, JR.

Presiding Officer

Municipal Vice Mayor

APPROVED:



ROGELIO N. QUIÑO

Municipal Mayor