

# Continuing Resources: Serials



**RESOURCE DESCRIPTION AND ACCESS:  
A COBEC WORKSHOP  
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# Governing Body



- CONSER – Cooperative Online Serials Program

## Resources:

PCC RDA CONSER Standard Record (CSR):

<http://www.loc.gov/aba/pcc/conser/documents/CONSER-RDA-CSR.doc> (Dec. 18, 2013)

Provides Core requirements for cataloging serials  
(including Rare)

Note: CONSER and PCC (BIBCO) Day 1 for RDA  
only cataloging is January 1, 2015

# Authors and Serials



- Unlike single volume resources, serial volumes have restrictions on when you can put an corporate body in the 1XX field.
- There are two criteria must be met according to the LC-PCC PS (RDA 19.2.1.1.1)
  - 1st : Originating, issuing, or causing to be issued
  - 2nd: One out these seven criteria:
    - ✦ Works that record the collective thought of the body
    - ✦ Legislative, judicial, and other government hearings
    - ✦ Works that report the collective activity of the body
    - ✦ Works that represent to collective activity of a performing group when it goes beyond mere performing
    - ✦ Cartographic works originating from the body
    - ✦ Legal works (Laws, bills, etc.)
    - ✦ Named individual works by two or more bodies acting as a corporate body

# Brainstorming on Authors



245;##; \$a Annual report / \$c Ministry of Agriculture & Fisheries.

245##; \$a Georgia commercial driver's manual / \$c Georgia Department of Driver Services.

# Title (RDA 2.3.2)



- Preferred Source of information
  - Title page
  - Cover
  - Caption
  - Masthead
  - Colophon
  - Any other source forming part of the resource itself
    - ✦ Accompanying material
    - ✦ Container
  - Published description

# Other Title Information (RDA 2.3.4)



- RDA – generally omit
- LC-PCC PS – Core of LC
- CONSER
  - Record if it provides clarity or support for the title proper that otherwise would be misleading
    - ✦ Frequency in other title information can be recorded in the 310 fields following RDA 2.14.1.3
    - ✦ LC-PCC PS – Core of LC
    - ✦ Not required for CONSER
- Parallel titles
  - Record all in 246 or both 245 (\$b) and 246

# Variant Titles (246)



- **Initialisms and Acronyms**
  - If not chosen as the title proper, record in 246 rather than other title information (RDA 2.3.6)
  - Not required for CONSER
- **Record all variant titles if considered important for patron access**
- **Record minor changes in title in the 246**

# Statement of Responsibility



- RDA 2.4.2 – Record the statement of responsibility for a resource
  - Record all variants (e.g., name changes) in the 550

550;\_\_\_; \$a Issued by: United States Department of Transportation, 1986-1994; Georgia Department of Public Safety, 1994-2005 ; American Association of Motor Vehicle Administrators, 2006-



# Publication Statement (264/1)



- **Base Statement**
  - Place (RDA 2.8.2) – only first named is core
    - ✦ Record changes in place if considered important (RDA 2.8.1.5.2)
  - Name (RDA 2.8.4) – only first named is core
    - ✦ Record changes in name of publisher if considered important (RDA 2.8.1.5.2)
  - Dates (RDA 2.8.6) – Record publication dates of first and last issue
    - ✦ If dates are know
    - ✦ If first and last issue is in hand

# Changes in Publication Statements



- Unless the title changes for a serial, or the 1XX changes, a new record is not required when the issuing body changes
- 264 First indicators allow for the recording of the publication history
  - \_ = earliest (blank)
  - 2 – Intervening
  - 3 – Current/Latest

\$3 materials specified helps clarify the change

264;\_1; \$3 <1976->: \$a New York, NY : \$b Alan R. Liss, Inc.

264;31; \$3 <2005-> \$a Hoboken, N.J. : \$b Wiley-Liss, Inc.

# 008 - DtSt: and Dates:



- May be different than the 264 \$c
- For Serials, the dates recorded in the 008 reflect date of content, not date of publication
- Second date has 9999 as the last date if the serial is current (DtSt: c)

DtSt: c      Dates: 2008, 9999.  
264;\_1; \$a ... : \$b ... , \$c [2007]-

Copyright date is 2007

## 264/2-4 – Distribution. Manufacture, Copyright



- Follows the same guidelines as outlined in RDA
  - If no 264;\_1; - record 264;\_2;
  - If no 264;\_1; or 264;\_2; record 264;\_3;
  - 264;\_4; \$a - LC PCC PS 2.11 -- it is not required to record copyright for serials

In all cases, if more than one place or name is provided, only the first need be recorded

# 300 – Extent, Other Physical Details, Dimensions



- If the resource is complete, record the number of units and a term for the type of carrier (RDA 3.4)
- If the resource is incomplete, only provide a term  
**300;\_\_\_; \$a volumes**
- Other physical details (RDA 3.6-3.9, 3-11, 3.14-3.10.3, 7.15, 7.17, 7.18) – not usually used with serials, however same as for other resources; use catalogers judgement
- Dimensions only required for non-print serials (RDA 3.5)

# 310 and 321 – Frequency



- Core for CONSER – 310 Current frequency
- Former frequency is not Core (RDA 2.20.12.4) for new/original records
- 310 has corresponding fixed fields

**Freq: m**

**Regl: r**

**310;\_\_\_; \$a Monthly, \$b 1968-**

**321;\_\_\_; \$a Bimonthly, \$b Jan. 1955-1967.**

# Content, Media, and Carrier (336-338)



- This the same as all other resources
  - 336-338 Core for CONSER

# 362 – Numbering of Serials



- First or only sequence core (RDA 2.6)
  - Substitute a slash (/) for a dash (-) if needed for clarity

**362;1\_; \$a Began in 1998/1999-**

- Follow RDA 2.6.2.3 (numeric) and RDA 2.6.3.3. (chronological) Alternative and make a note (RDA 2.20.5.3 (with first indicator 1 - unstructured))
  - ✦ Transcribe as found (RDA 2.6.1)

**362;1\_; \$a Began with volume 1, issue 1 (January 3, 2013);  
ceased with volume 1, issue 1 (February 3, 2013)**

- Record or supply numeric or chronological designation for the first issue when available even if not in hand



# 490 – Series and Numbering



- Title proper of series, ISSN for series, Numbering within series (only if all present on all issues), Title proper of subseries, ISSN of subseries, and Numbering within subseries (only if all issue have it)
  - All items are Core with LC/PCC and CONSER (RDA 2.12.2, 2.12.8-2.12.10, 2.12.16-2.12.17)

# 588 – Notes on Issue, Part, or Iteration



- RDA 2.20.13
- Always record a 588 note on the issue used for cataloging the resource
  - This note is also accompanied by the Source of title note
  - Prefer using: Description based on:
- Always record a second 588 field for the last issue reviewed when cataloging a resource
  - Prefer using: Latest issue consulted:

**588;\_\_; \$a Description based on: Vol. 1, issue 3  
(September 30, 2005); title from caption.**

**588;\_\_; \$a Latest issue consulted: Vol. 2, issue 1 (May 1,  
2006).**

# 008 and Identifiers



- 008:
  - Alph: a (Roman alphabet)
  - BLvL: s (for serial)
    - ✦ b – Serial component part (serial within a serial – used with 773)
  - S/L: Successive v. Latest entry – Code 0 for Successive Entry
  - SrTp: Type of Continuing Resource
  - Freq: Frequency
  - Regl: Regularity
- ISSN - 022 (RDA 2.15)

# 7XX Relationship



- Already covered on Day 2
- 780 (previous title) and 785 (later title) are the most common 7XX fields associated with serials
- 776 – Additional Physical Form - used to show the relationship of a serial in a different carrier (e.g., print v. online)
- Other 7XX fields
  - 767 – Translation
  - 770 – Supplement/Special Issue
  - 772 – Supplement Parent Entry
  - 773 – Host Item Entry
  - 774 – Constituent Unit Entry
  - 775 – Other Edition Entry
  - 777 – Issued with Entry

# CONSER Core



- Everything up to this point is consider Core or Core If [applicable] for CONSER
- There are additional note fields used in serials cataloging
  - 515 – Numbering Peculiarities Note  
**515\_\_\_; \$a Some issues lack volume numbering.**
  - 525 – Supplements note  
**525;\_\_\_; \$a Supplements accompany some issues.**
  - 530 – Addition physical form note (with 776)
  - 547 – Former title Complexity note
  - 550 – Issuing body note.
  - 555 – Cumulative Index/Finding Aid Note
  - 580 – Linking Entry Complexity Note (e.g., merges, or splits)

# Serials and Non-book Formats



- Choose a work form for the Type of resource you have (e.g., maps, scores, sound recordings, etc.)
  - Change BLvL: s
  - Code DtSt: correctly (c, d, or u)
  - Add 006 for Continuing Resource
  - Add any other fields required by CONSER outlined above
- If the resource is also on the Internet
  - Add an 006 for the computer
  - Add a 007 for the electronic aspect
  - Change Form to o for Electronic
  - Adjust the 336-338 as needed
  - Add a 347 for Digital File Characteristics
  - Add a 776 if print counterpart exists
  - Add 856 for the URL