Continuing Resources: Integrating Resources

RESOURCE DESCRIPTION AND ACCESS: A COBEC WORKSHOP

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What is an Integrating Resource?

- **Updating Loose-leaf Publications**
  - Base volume(s) that have replacement pages or additions integrated throughout the whole work
- **Updating Databases**
  - Logically interrelated data stored together
- **Updating Websites**
  - Material is continually added, updated, replaced, deleted

Characteristics of an IR

- Continuing
  - issued over a time in a series of iterations with no predetermine conclusion
  - Most integrating resources are continuing
- Finite
  - issued with a predetermined conclusion
  - Complete with a finite number of iterations
    - Ex. COMO 2013 Website

Iterations

- A discrete instance, either when it's first published or after it has been updated
- Each issuance used to determine changes to transcribed fields
  - Requires the continual maintenance of the bib records to reflect the latest iteration

Integrating Resources in MARC21

Form of Record is for Serials with the BLvL changed

- BLvL: i (RDA and LC-PCC PS 2.13.1.3)

- SrTp: d (database); l (print); or w (website)

- Freq: k (for those resources updated more often than daily—OCLC BFaS)

Online Resources:

006;___; $a m (computer file)

007;___; $a c (Electronic Resource)

006/007 – other (e.g., digital audio)

Source of Information

- Website (RDA 2.1.2.4): "choose a source of information identifying the current iteration of the resource as a whole" or if the current iteration cannot be determined, "treat the sources of information identifying its individual contents as a collective source of information for the whole"

General Guidelines

- Creating New Records (RDA 1.6.3):
  - If IR changes to Multipart Monograph or Serial
  - If Multipart Monograph or Serial changes to an IR
  - If a new base volume is issued
  - Edition changes
  - Mergers or Splits
- Otherwise, as each iteration is received, the record is updated to reflect any changes
  - Notes are added if considered important
  - Access points are added/updated if important to user tasks of identification and/or selection

Fields Typically Updated

Based on <u>Current Iteration</u>

- Title (245a)

- Statement of Responsibility (245c)

- Edition (250)

- Material Specified Details (362)

- Publication Statement (264)

- Physical Description (300)

- Series Statement (490)

Cont.

Based on <u>First and/or Last Iteration</u>

- Dates of Publication, distribution, etc.

- Areas based on <u>All Iterations</u>
  - Notes (5XX, 7XX)
  - Standard Number (ISSN) and Terms of Availability 022, 037, etc.)

Changes in Media and Carrier
(RDA 3.1.6.2)

- If a change in Media Type occurs, a new description is required

  e.g., print to microform (337 "unmediated" to "microfilm role")

  Exception: If resource is inconsistent; make general notes for their behavior

- If a change in Carrier occurs, update the record and make a note if considered important unless change also changes Media Type

  e.g., videocassette to DVD, "media type" (video) does not change; no new record; update to reflect changes

245 $a

- If there are changes in the Title Proper with the latest iteration (RDA 6.1.3.3.2)
  - Update record to reflect the change
  - Update any Authorized Access Points to reflect the change

245 $c Statement of Responsibility

- If responsibility changes for the resource, update the Statement of Responsibility for the change (RDA 2.4.1.10.3)

- Make notes on changes or deletions in the Statement of Responsibility if considered important

- Update any Authorized Access Points to reflect the current iteration (RDA 6.1.3.3.1)

246 – Variant Titles

- 2.3.6 – General instructions on variant titles
- 2.3.2.5 – Titles in more than one form
  - *Exception*: Choose as the title proper the full form
    - Add the acronym or initialism as other title information
    - make an added entry for the acronym or initialism

See LC PCC PS 2.3.6.3, section **Best Practices for Making Variant Titles for Other Titles Borne by an Item – F.** Other title information from MARC field 245

247/547 – Former Title

- Changes in Title Proper
  - Provide a Former Title Access point to previous title (RDA 2.3.7.3)
  - Include the dates the resource identified itself under the older title in $f (RDA 2.20.2.3)

  247;10; $a Taxation of intangible assets, $f 1997–1998

  or, if following RDA examples,

  547;___; $a Earlier title proper: Taxation of intangible assets, 1997–1998.

250 Edition Statement

- Change the Edition Statement to reflect the current iteration (RDA 2.5.1.6.3)
  - If edition statement is merely dropped, make a note after updating the 250 if considered important

  - Exception, if the edition has a distinct change (2nd to 3rd), make new description

264/550 – Production, Publication, Distribution, Manufacture Statements

- If recording Production, Publisher, Distributor, and/or Manufacturer information and there is a change with the latest iteration, update the record to reflect the change (RDA 2.7.1.5.3, RDA 2.8.1.5.3, RDA 2.9.1.5.3, and RDA 2.10.1.5.3)

- Record earlier place and/or name in a note if considered important (550 Issuing Body Note)

264 with Changes - RDA 2.20.7.5.3

264;_1: $3 1990-1994: $a Salem, New Hampshire : $b Butterworth Legal Publishers

264;21; $3 1995-<1996>: $a Charlottesville, Virginia : $b Michie

264;21; $3 <1998>-1999: $a Charlottesville, Virginia : $b LEXIS Law Publishing

264;31; $3 2000- $a Huntington, New York : $b Juris Publication, $c [1990]-

N.B.: See LC-PCC PS 1.71: Temporary/Uncertain Data for use of angle brackets

300 - Physical Description

Extent:

- If number of base volume is unknown: RDA 3.4.1.10

  300;___; $a volumes (loose-leaf)

- If number of base volumes is known: RDA 3.4.5.19

  300;___; $a 2 volumes (loose-leaf)

  300;___; $a 1 online resource

Dimensions:

- Update record if dimensions change (RDA 3.5.1.8.2)

310/321 - Frequency of Updates

- **Frequency is Core for LC (RDA 2.20.12.3)**
  - Includes quarterly updates

  310;___; $a Updated quarterly
  Freq: q Regl: r

  310;___; $a Continually updated
  Freq: k Regl: r

  310;___; $a Updated irregularly
  Freq: _ Regl: x

- **Change in Frequency (RDA 2.20.12.4)**
  310;___; $a Updated quarterly, $f 2002
  321;___; $a Updated monthly, $f 1988-2001

362/1 Publication Note

- Only used when first or last iteration not available
  - Used in place of 264;_1; or 264;_4;

362;1_; $a Began in 1996?

N.B.: ~~362;0~~_; Is never used for IR

336-338

- Record as many 336-338 fields as necessary to represent the resource as a whole

  336;___; $a text $2 rdacontent

  336;___; $a cartographic image $2 rdacontent

  337;___; $a computer $2 rdamedia

  338;___; $a online resource $2 rdacarrier

490/500

- If the series statement changes, revise the series statement to reflect the change (RDA 2.12.1.6.2)
- Make a note on changes in the series when later iterations lack it or include it (RDA 2.20.11.5.2)

538 – Equipment or System Requirements (RDA 3.20)

- Used for online Integrating Resources

  538;___ $a System requirements: Adobe Acrobat Reader.

  Mode of Access no longer used for online resources

  ~~538:___; $a Mode of access: Internet.~~

580, 760-787 – Linking notes

- 580 – "Description of the complex relationship between the item described in the record and other items that cannot be adequately generated from the linking entry fields 760-787."—LC MARC21; Explanatory note
  - Previous edition when title has changed (775)
  - Part of a larger resource (773 or other 7XX)
  - Other relationships

  580;___$a Forms part of the Frances Benjamin Johnston Collection.

  773;1_$t Frances Benjamin Johnston Collection.

588 – Source of Description; Title Note

- Note on the iteration used for identification RDA 2.20.13.4

588;___; $a Identification of the resource based on: 1994 edition through update number 10

- Includes Latest Issue Consulted (RDA 2.1.2.4)

Online Resources:

588;___; $a Identification of the resource based on contents viewed October 21, 1999; title form title screen.

- Source of Title Note
  - Can also be placed in 500 field

Identifier of Manifestation (RDA 2 15.1.4)

- RDA Core

- 020 -- ISBN number

- 022 – ISSN number w/ 222 Key Title

- 222 – "Unique title for a continuing resource that is assigned in conjunction with an ISSN recorded in field 022 by national centers under the auspices of the ISSN Network"--LC

Access Points

- Make additional access points for "any persons, families, or corporate bodies associated with the current iteration of an integrating resource" RDA 18.4.2.3
  - Retain older if considered important

Other Machine Actionable Fields (3XX, 5XX)

May duplicate other data fields

Selected Examples:

- 347 – Digital File Characteristics (RDA 3.19); duplicated 516 free text note field

  347;___; $a text file $b PDF $b HTML $2 rda

- 343 – Planar Coordinate Data (for cartographic materials) (RDA 7.27)

  343;___; $b International feet.