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Welcome!

Welcome to the MERMAID Documentation. Here we will walk you through how to use MERMAID.

MERMAID is an open-source application that collects and manages real-time coral reef health data, developed in partnership between the WCS, WWF, and Sparkgeo.

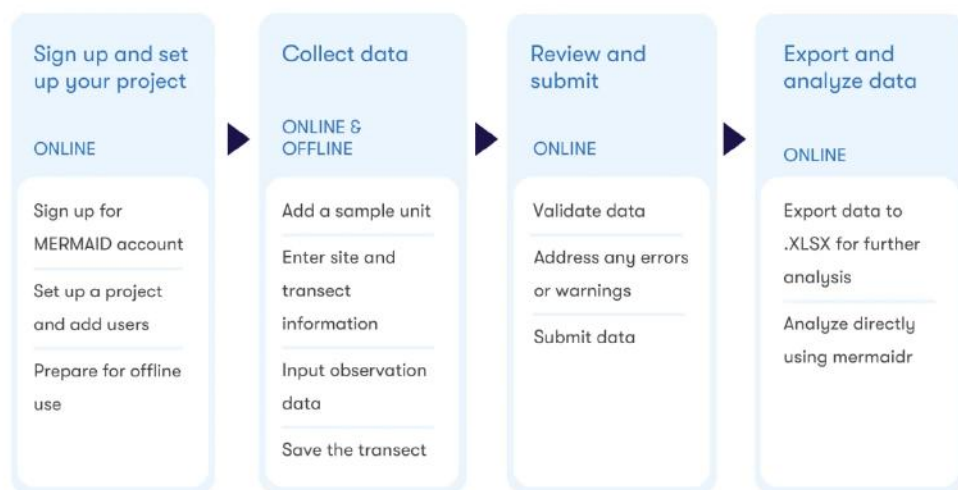
With MERMAID, scientists input their observations straight into the platform using the **Web app**. MERMAID does the job of tagging and sorting data, avoiding duplicates, standardizing scientific names and summarizing critical indicators.

We save you time so you can save coral reefs!

MERMAID joins you in the field with its off-line capabilities, but it stands apart from Excel or personal database apps like Access because it requires virtually zero post-entry data clean up!

Users can select reef fish and coral names from a standard list of taxa with only a few keystrokes; MERMAID will autocomplete the rest. Selecting names means saving time typing in species names or cleaning up typos of misspelled species names.

MERMAID also allows you to calculate reef fish biomass while you type, or see your total coral cover as soon as you have finished entering a transect. When you have finished collecting data, it can be exported to standard field reports (Excel) and used to create graphs or other reports. You can also analyze your data by accessing it directly from MERMAID using the **mermaidr package**.



The MERMAID workflow

The MERMAID workflow:

1. Sign up and set up a project

1. Sign up for an account
2. Set up a project and add users
3. Prepare for off-line use

2. Collect data

1. Select a transect type
2. Enter site information
3. Enter management regime
4. Include benthic attributes and fish species
5. Complete and save the transect

3. Review and submit

1. Validate data

2. Address errors and warnings

3. Submit data

4. Export and analyze data

1. Export to .XLSX for further analysis

2. Analyze directly using **mermaidr**

Questions? You can reach out to us when online via the Contact link at the bottom of the app. An off-line (pdf) version of this documentation is available through the "Download" button at the left menu bar.

A Deeper Dive into MERMAID V2

MERMAID has a fresh design and smarter performance. Dive into everything you need to know about the new MERMAID!

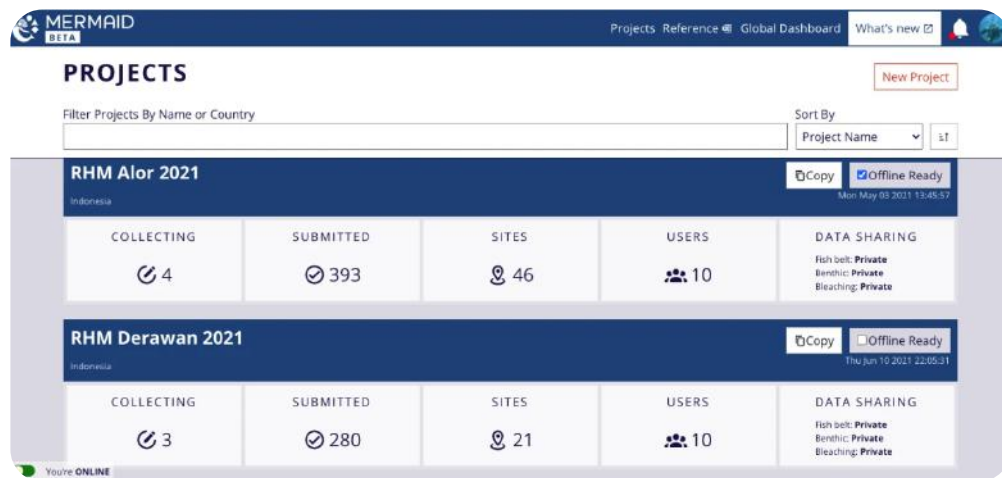


Take a tour of MERMAID version 2 in our latest webinar

The Projects Page

The Projects Page provides a complete summary of what is happening in each project: the number of **submitted and unsubmitted sample units**, the total number of **sites with data**, the number of **users added** to the project, and how the per-protocol **data sharing policies** have been set. **Click on each to go directly to the specific project page**; for example, you can access a project's Submitted data page by clicking **Submitted**. MERMAID Version 2 also added an **all-new notification area in the menu** (the "bell") that informs you of the latest updates from MERMAID and your projects. Close to the notification button, you can find the **Reference** button which you can access from any page. Now, you can download References in XLSX format and have all the benthic

and fish data in one document. Each project also includes the **Copy** project and **Off-line Ready** buttons from MERMAID Version 1.



The Overview Page

As a data manager, you might want to see at a glance all the data that has been submitted as well as who to chase for unsubmitted data. MERMAID Version 2 understands you. It now has **Overview** pages that allow you to inspect the number of **submitted sample units** per method for each site as well as **who has not yet submitted** which sample units, and make sure that **sites are associated with the right management regimes**. Clicking on any sample unit number provides you with direct access to that sample unit. To make changes, the sample unit **must be moved** from the Submitted to the Collecting page. **Re-validation is required before submitting** the updated sample unit. This means no more unexpected site changes or other unintended errors.

MERMAID BETA Projects Reference Global Dashboard What's new

DATA

Collecting Submitted

Filter this table by site or method

Users and Transects

Site	Method	Submitted Transect Number					Transect Number / User
		1	2	3	4	5	Amkieltiela
KE02	Benthic PIT	1	2	3	-	-	1, 2, 3
KE02	Fish Belt	1	2	3	4	5	1, 2, 3, 4, 5
KE03	Benthic PIT	1	2	3	-	-	1, 2, 3
KE03	Fish Belt	1	2	3	4	5	1, 2, 3, 4, 5
KE04	Benthic PIT	1	2	3	-	-	1, 2, 3
KE04	Fish Belt	1	2	3	4	5	1, 2, 3, 4, 5
KE05	Benthic PIT	1	2	3	-	-	1, 2, 3

The Overview Page showing submitted and unsubmitted data

The Collecting Page

The new Collecting Page is designed to allow users **to handle warnings and errors more easily**. It also shows a reminder of why a sample unit cannot be submitted, to help you address problems more quickly. Messages are easier to read and appear next to the field where the problem is. MERMAID Version 2 also deals with site and management regime duplications in a smarter way; Version 1 would check for duplication every time a site or management regime was saved, whereas **in Version 2, duplication is checked only with sample unit validation, and only against submitted sample units** -- a more efficient and more relevant process. The **photo transect method** is now available in MERMAID Version 2 to store your **photo classification results**. On the Submitted page, the Export to XSLX button now produces a single file with data aggregated to sample unit and sample event levels as well as raw observations.

MERMAID BETA Projects Reference Global Dashboard What's new

DATA Benthic PIT 4306 1

Collecting 4306.1 Submitted

METADATA

- Sites
- Management Regimes

OVERVIEW

- Observers and Transects
- Management Regimes Overview

ADMIN

- Project Info
- Users You're ONLINE

Sample Event

Site * 4306

Management * Outside MPA [Control]

Sample Date * 25/01/2023

Transect

Transect Number * 1

Label

ERROR: Incorrect number of observations; expected 20

Saved Validate Submit

Errors or warnings are preventing you from submitting.

The Users Page

The new Users page provides **more detailed information on users** in the project, for teams of any size. MERMAID Version 2 supports **filtering users by name or email address**. Admins can also **change roles, add and remove users without going to another page, and access the user's email addresses** for easy contact.

MERMAID BETA Projects Reference Global Dashboard What's new

DATA Users

Collecting Submitted

METADATA

- Sites
- Management Regimes

OVERVIEW

- Users and Transects
- Management Regimes Overview

ADMIN

- Project Info
- Users
- Data Sharing
- You're ONLINE

Filter this table by name or email Enter email address of user to add + Add User

Name	Email	Admin	Collector	Read-Only	Unsubmitted Sample Units	Remove From
Amkieltiela	@gmail.com				306 Transfer	
Dominic Andradi-Brown	@gmail.com				No sample units	
erdi lazuardi	@wwf.id				No sample units	

Showing 3 of 3 users Back Next

See our [MERMAID Version 2 announcement](#). If you have any questions or want to learn more about MERMAID Version 2, [contact us](#).

Getting started

SIGNING UP

To use MERMAID, you need to sign up at

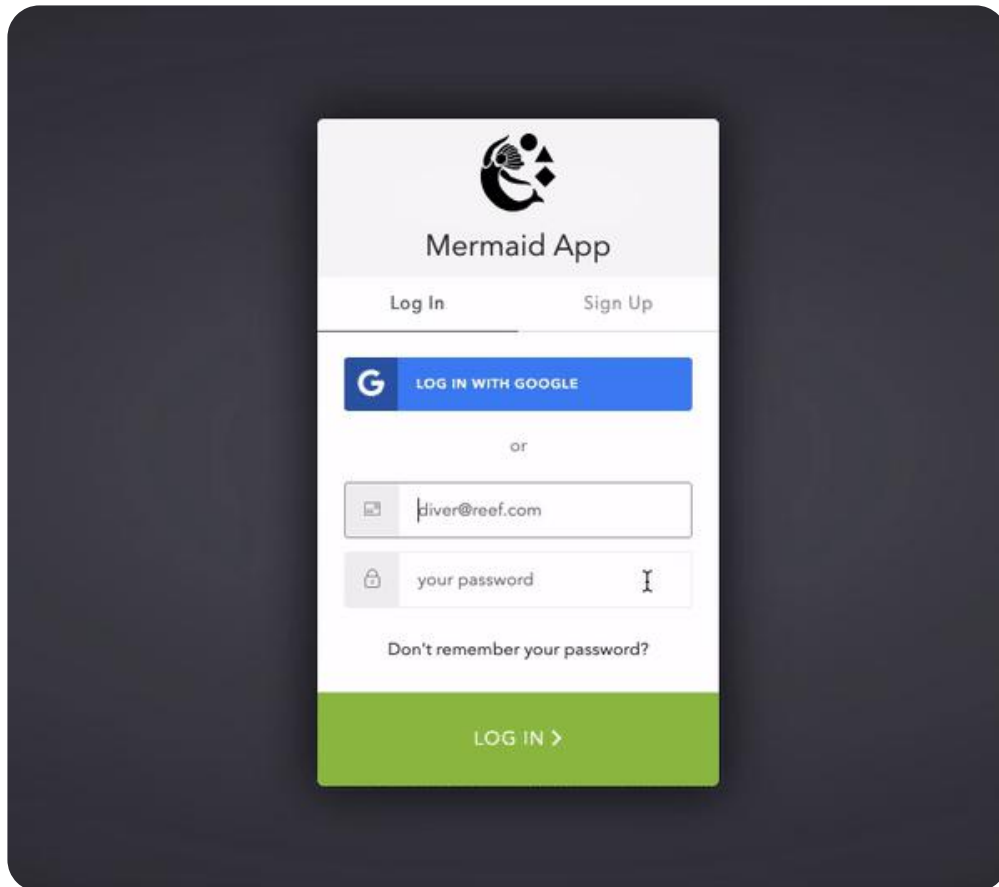
<https://app.datamermaid.org>.

You can 'sign up with Google' to use an existing Gmail account and associated password, or enter a different email and create a password specific to MERMAID. Your account will be linked to your email.

Only users who have a MERMAID account can collect data on MERMAID. Emails not associated with MERMAID accounts can be specified by other users as Sample Unit observers; but without an account you cannot interact with the data.

MERMAID is only officially supported on Google Chrome, Firefox, and Edge browsers, and may not fully work with other browsers, like Explorer or Safari.

After signing up you will receive a confirmation email to verify your new account. You can access your profile information by clicking on the avatar in the upper right corner of any page. Here you can view your email and name, and change your MERMAID account name.



If you forget your unique password for MERMAID, click 'Don't remember your password?' on the login page to receive an email with a link to reset your password.

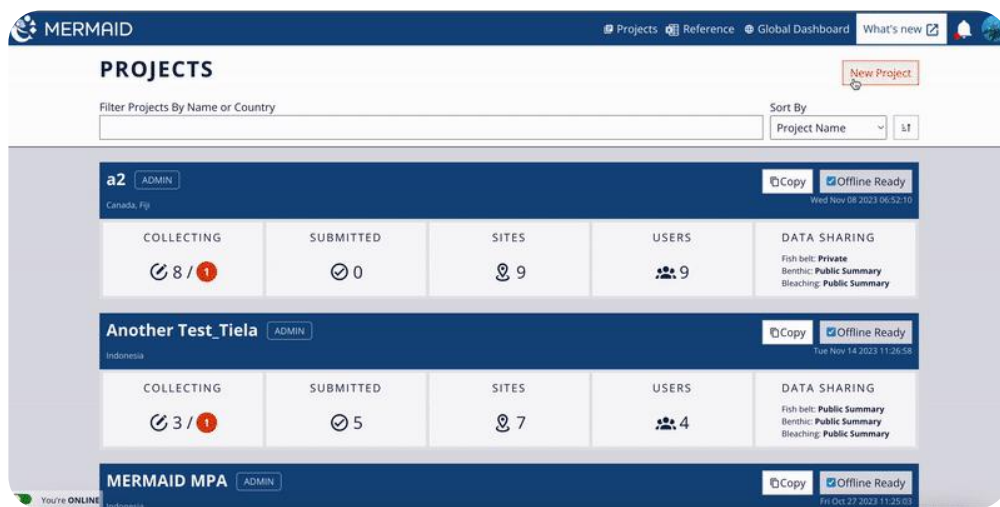
If you signed up for MERMAID using Google and forget your Gmail password, you must reset your password through Google.

SETTING UP A NEW PROJECT

A project consists of a set of observations collected in sample units (transect/quadrat/etc.) surveyed at particular sites, on particular dates, associated with management regimes. All data, data sharing, and user access in MERMAID is organized by project. It is up to you to decide how to organize your observations; many users define a project as containing the data from a single expedition.

A new project can only be created while online. To create, click the red 'New Project' button, enter a project name, then click **"Create Project"** to complete your new MERMAID project. A name is required for every new project. All other information can be added using **"Project Info"** in the lefthand menu.

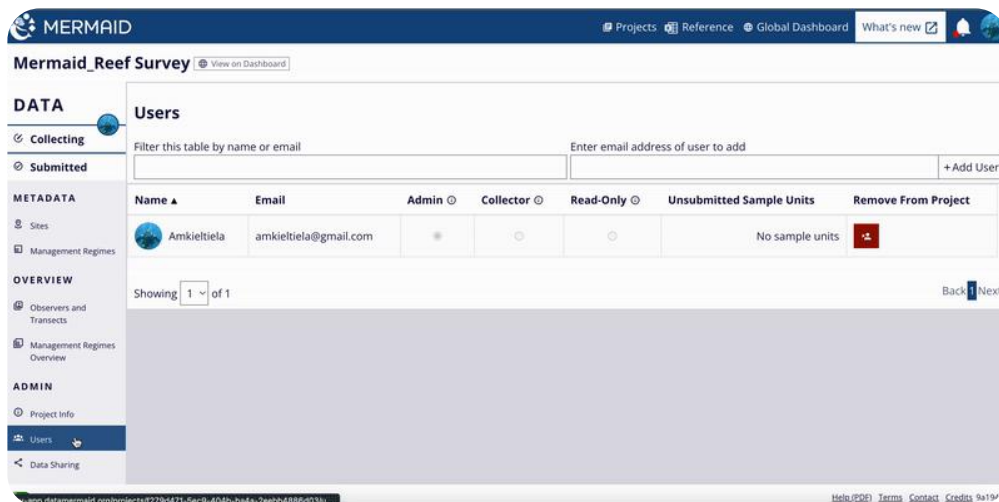
After a project is created, add users, sites, and management regimes while online.



Creating a new project.

1. Add Users:

Enter the email addresses for users involved in the project and select their roles. **Users should be signed up for a MERMAID account before they can be added to a project.** In MERMAID Version 2, you can add an email that has not yet been associated with an account, but that project user's name will appear as '(pending user)' and they will not be able to access MERMAID until they associate that email with an account.



Adding user(s) to the project.

The project creator is automatically the administrator ('admin') of the project. Other users will default to the collector role when added and can be changed to admin or read-only by selecting the appropriate role from the available options. Additional users can be added or deleted by the administrator after a project is created.

The scope of each role is as follows:

- **Read-Only:** user can only view, export, and analyze data in the analysis tools, but cannot collect new observations.
 - *i.e. a project manager who is in charge of writing reports or analyses but is not collecting data in the field*
- **Collector:** user can view, export, and analyze data, and collect new observations. Once a transect is submitted, the user can no longer edit or delete observations.
 - *i.e. a member of the project team who is tasked with collecting data*
- **Admin:** user has all Collector privileges, and can additionally change project information and data sharing, add and remove

project users, transfer unsubmitted sample units between project users, and un-submit sample units for further editing.

- *i.e. typically one person designated as the lead of the project*

If a user must leave a project or reaches the end of their position, their data can be transferred to other users within a project. This can be done within a project through the **"Users"** tab. Simply select 'Transfer' for the user that will be removed from the project, then indicate the user from the project to whom you would like to transfer the unsubmitted sample units. Users can also be removed from a project on this page. **If a user still has unsubmitted sample units on their "collecting" page, be sure to transfer records prior to removing them from the project.**

The screenshot shows the 'Users' management page for the 'Mermaid_Reef Survey' project. The page has a sidebar on the left with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The 'Users' section is active. The main content area has a filter bar and a table of users. The table has columns: Name, Email, Admin, Collector, Read-Only, Unsubmitted Sample Units, and Remove From Project. Two users are listed: Amkieltiela (amkieltiela@gmail.com) and Kim Test (kfisher@wcs.org). Amkieltiela has 1 unsubmitted sample unit and a 'Transfer' button. Kim Test has no unsubmitted sample units. The page also includes a 'Showing 2 of 2' indicator and 'Back' and 'Next' buttons.

Name	Email	Admin	Collector	Read-Only	Unsubmitted Sample Units	Remove From Project
Amkieltiela	amkieltiela@gmail.com	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1 Transfer	Remove
Kim Test	kfisher@wcs.org	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	No sample units	Remove

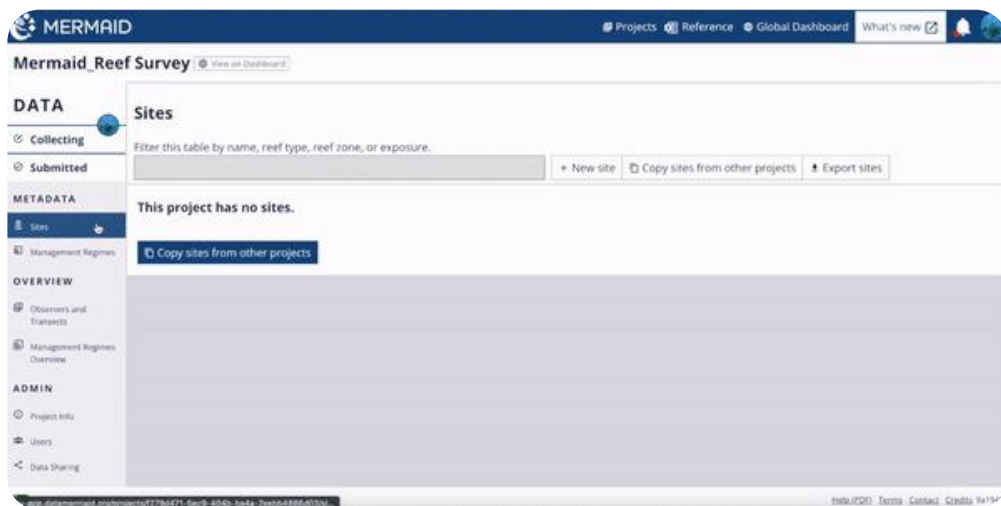
Transfer unsubmitted sample unit(s) to another user.

2. Add Sites:

Adding sites to a project is done after the project has been created, by selecting the **"Sites"** item under **"METADATA"** in the lefthand menu within a project. Once on the sites page, there are two ways to add a site to a project:

1. Create a new site using the **"+ New site"** button at the top right of the page, fill in the details and click the 'Save' button on the top right of the page.

2. Choose from sites that are already in the MERMAID system using the **"Copy sites from other projects"** button next to the create new site button. These may be sites that you or your organization are monitoring and have used before in previous surveys. The search bar allows you to filter the list by site name, project name, or country. Click the check box next to any site you would like to add to your project, then click the **"Copy selected sites to project"** button at the bottom of the dialog. A map at the bottom of the dialog also displays where the site is located with a red dot.



Adding site(s) by selecting from existing sites in MERMAID.

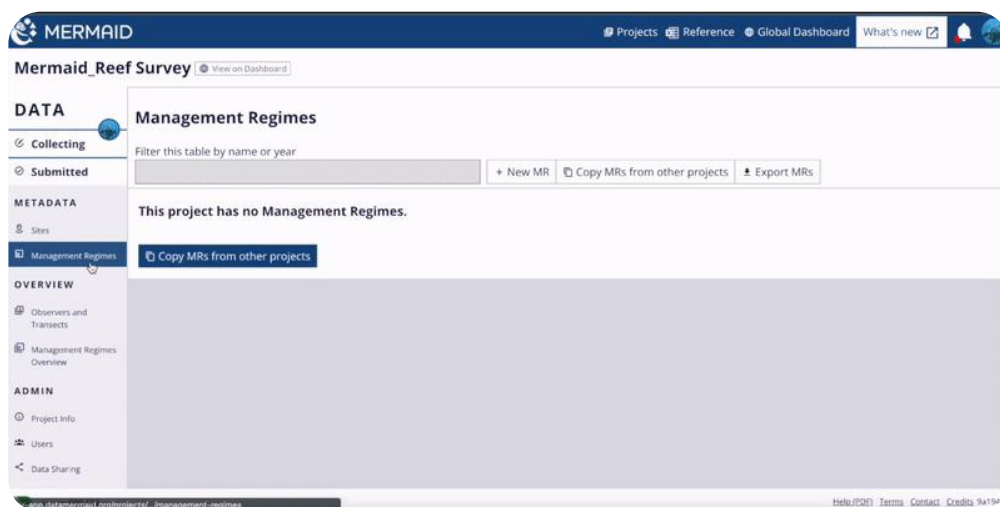
3. Add Management Regime:

A **management regime** categorizes the regulations and restrictions placed on an area in which a survey site is located, on the date of the survey. These may be management regimes for sites that you or your organization are monitoring or have used in previous surveys. To add management regimes, navigate to **"Management Regimes"** in the lefthand menu within a project.

If you are surveying sites with a new management regime, or if your site's management regime has changed, it must be added after creating your new project.

There are two ways to add management regimes to a project:

1. Create a new management regimes using the **" + New MR "** button at the top right of the page, fill in all the details, and then click 'Save' on the top right of the page.
2. Choose from existing management regimes in the MERMAID system using **"Copy MRs from other projects"**. **You can save time by selecting and adding previous management regimes to your project here.** The 'Filter' bar allows you to search the list by management name, project name, or year. Click the check box next to any management type you would like to add to your project, then click the **"Copy selected MRs to project"** button at the bottom of the dialog.



Adding management regime(s) by selecting from existing management regimes in MERMAID.

4. Data Sharing:

MERMAID is committed to working collectively as a community of researchers and reef managers to use the power of data to make faster, better decisions. Coral reef monitoring data is collected with the intent of advancing coral reef science and improving management. We recognize the large effort to collect

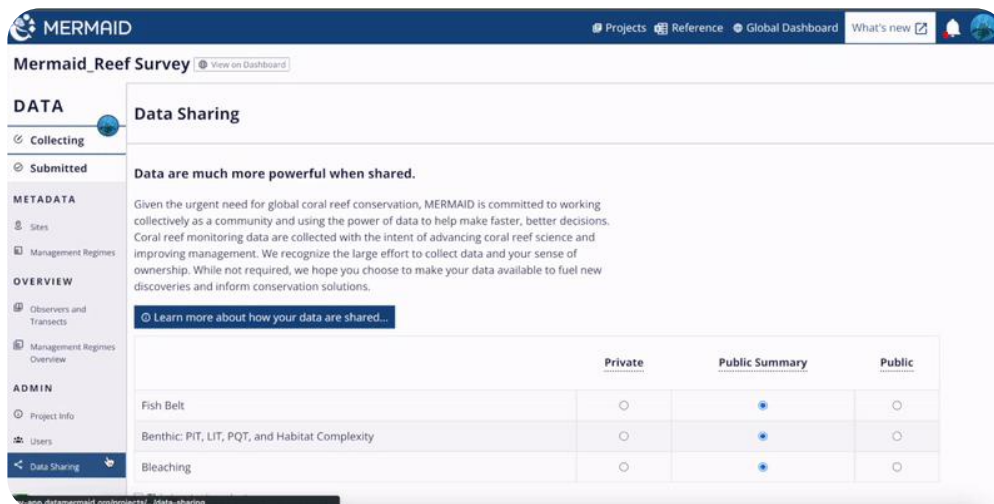
data and your sense of ownership. While not required, we hope you choose to make your data available to fuel new discoveries and inform conservation solutions.

Choosing a data policy for your project determines how much of your project's data can be shared with other users to facilitate global collaboration and understanding of coral reef health via future global dashboard features in MERMAID. It can be chosen independently for different survey methods, so that fish and benthic data can have different levels of sharing. Your data policy level can be changed at any time after creating a project.

The three policy levels are:

- **Public summary** – Collected observations are private, but site-level summary statistics are public, along with metadata for the project, protocol, and site. *This option is the default.*
- **Public** – All collected observations are public.
- **Private** – Collected observations and site-level summary statistics are private, but metadata for project, protocol, and site, including site location and type and count of sample unit at each site, are public.

If you are creating a project to practice using MERMAID or train others, you can indicate this with the 'This is a test project' checkbox at the bottom of the page. Data added for a test project will be omitted from all public reporting.



Set your data sharing options or assign a project as a test project on the Data Sharing Page.

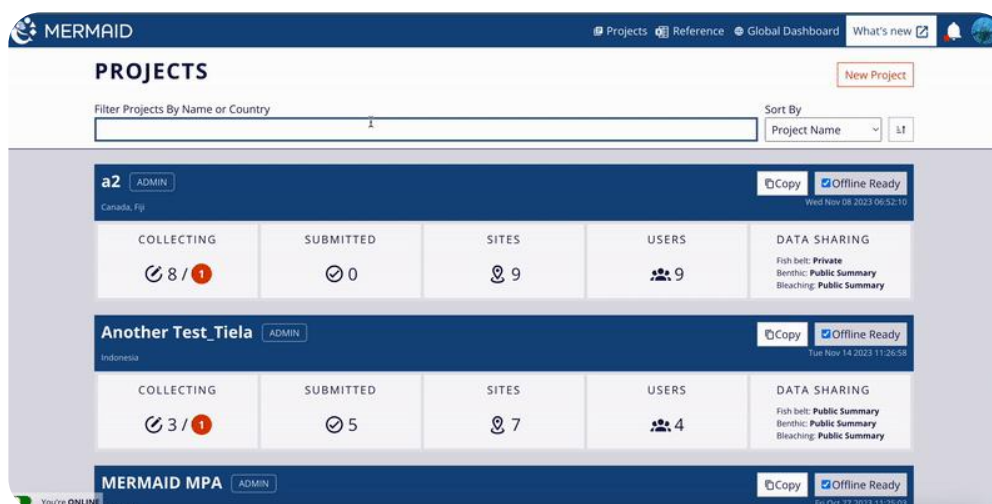
Now your project is ready to be used!

THE PROJECTS PAGE

The Projects Page lists all the MERMAID projects of which you are a part, in any role (admin, collector, or read-only). The Projects Page provides a complete summary of what is happening in each project: the number of **submitted and unsubmitted sample units**, the total number of **sites with data**, the number of **users added** to the project, and how the pre-protocol **data sharing policies** have been set. If you are an admin of a project, there will be an **Administrator Tag** appear next to the project name.

Click the top-left “MERMAID” icon or “Projects” in the top navigation bar of any page to go to your main Projects page.

Project details can only be edited while online.



Access the Collecting Page, Submitted Page, Sites Page, and Data Sharing Page directly from the Project Page.

You can access common project pages directly by clicking each item under each project. For example, if you click **COLLECTING**, you will be directed to that project's **Collecting** page. In this way, the Projects page provides easy access to directly start entering data, review submitted sample units, manage your sites, remove or add additional users, and change your data sharing settings for each project.

If you're doing a repeat survey and would like to create a new project for it, you can use the **Copy** button on the project you want to copy. This will create a new project and copy the sites, management regimes, data sharing policies, and users and their roles.

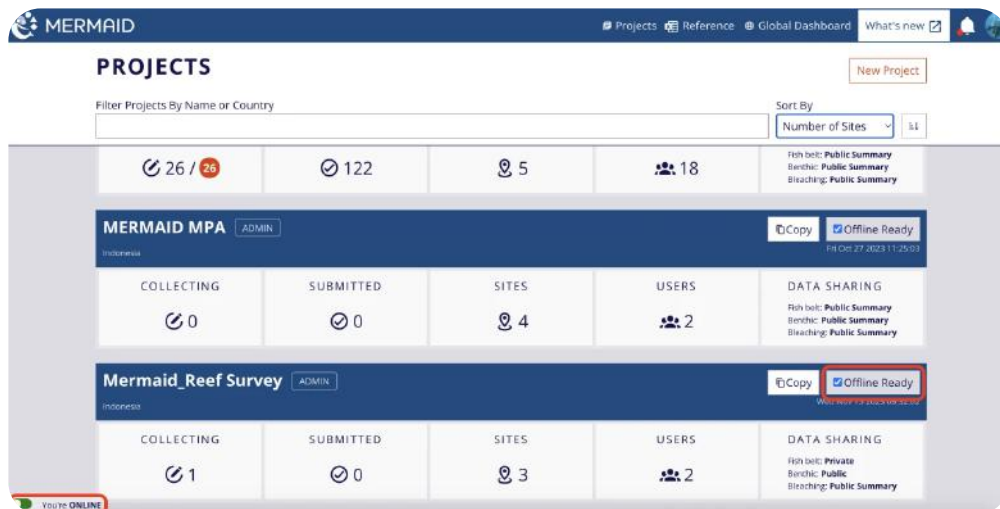
Use the filter bar to search the projects by name or country. You can also download a Reference.xlsx file containing the fish and benthic attributes used in MERMAID, go to the Global Dashboard, view the What's New page, and check updates using the notification (bell) icon.

PREPARING FOR OFFLINE USE

Before heading to the field, there are a few steps that must be followed to ensure you are able to enter data offline.

Be sure to follow each step carefully prior to your expedition while connected to the internet:

- 1.** All project members create accounts
- 2.** A project admin creates the project
- 3.** The project admin must add all other users to the project.
Optionally, copy or add sites and management regimes before going to the field.
- 4. Ensure that the 'Offline Ready' button to the right of each project in the project list that you will use offline has a checked sign.** If it is not checked, click the 'Offline Ready' button to make sure data is available offline.
- 5.** Test offline access by clicking the 'You're ONLINE' toggle on the bottom left of all pages so that it reads 'You're OFFLINE', turning off your Wi-Fi, restarting Chrome, and entering test data into your project.
- 6.** Ensure that you and all other project members are logged in to MERMAID and can access the project with all the latest sites and management regimes, then toggle the 'You're ONLINE' button to 'You're OFFLINE'. **Do not sign out of your MERMAID account.** Now your project is ready to be used offline and it is safe to turn off your computer.



Click the 'Offline Ready' button and toggle the 'You're ONLINE' button to prepare for offline use.

GLOBAL FUND FOR CORAL REEFS

MERMAID supports the [Global Fund for Coral Reefs](#), a blended finance instrument to mobilize action and resources to protect and restore coral reef ecosystems. To set up a GFCR project, simply add 'Global Fund for Coral Reefs' as an organization on your project's 'Project info' page. Projects support multiple organizations.

Mermaid_Reef Survey [View on Dashboard](#)

DATA

Project Info [Save](#)

Collecting

Submitted

METADATA

Sites

Management Regimes

OVERVIEW

Observers and Transects

Management Regimes Overview

ADMIN

Project Info

Users

Data Sharing

You're **ONLINE**

Project Name* Mermaid_Reef Survey

Notes Sustainable Reef Investments

Organizations

Type to search for an organization.

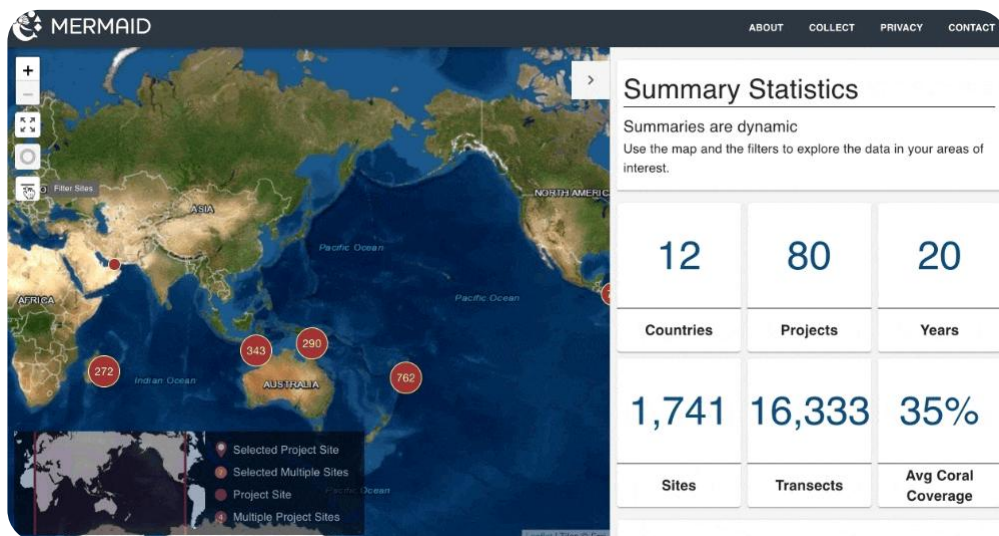
Delete project

You must delete all the sample units in this project to delete this project.
Other users must be removed from this project before deletion.

Adding Global Fund for Coral Reef in the Organizations field.

To view all projects tagged with Global Fund for Coral Reefs:

1. Go to the **MERMAID dashboard**
2. Select the 'filter' icon on the left toolbar
3. Filter organization to 'Global Fund for Coral Reefs'

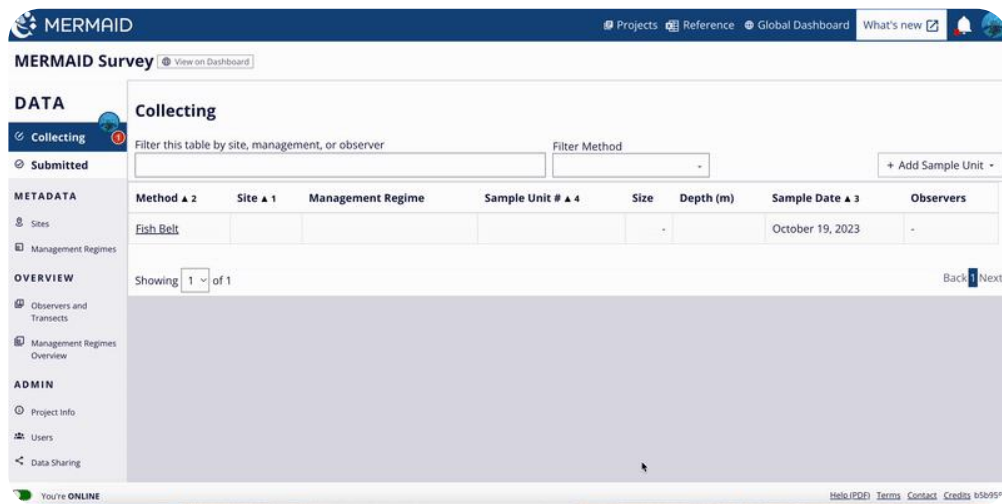


DELETE PROJECTS

Unused or multiple test projects can submerge users in unnecessary data, clogging up projects. You can delete dormant projects using the 'Delete Project' button on the Project Info Page. Rest assured, the process involves multiple steps to prevent accidental deletion and safeguard essential data.

Steps to delete a project is as follow:

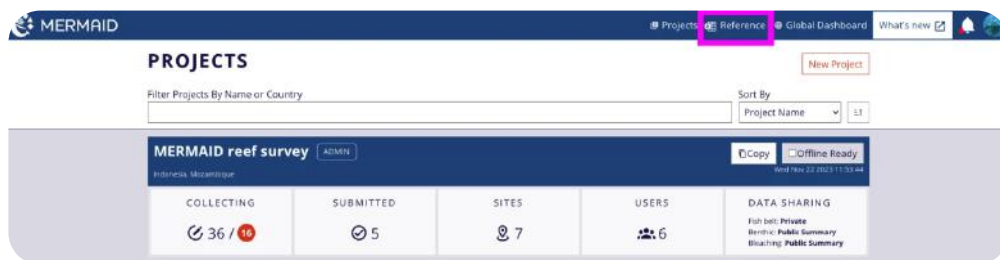
1. Ensure that you have the admin rights to the relevant project.
Only an admin can delete a project.
2. Remove all users.
3. Remove all submitted and unsubmitted sample units.
4. Head to the Project Info Page and click the 'Delete Project' button.



Steps to delete a project.

Fish and benthic taxonomies

Click on 'Reference' in the main toolbar (upper right of the MERMAID Collect app) to download an xlsx file of all benthic attributes and fish species / genera / families that are used in MERMAID. This works offline as well as online.



Download the Reference xlsx from the MERMAID toolbar of Collect (online or offline).

In the xlsx file, you will find five sheets: Fish Families, Fish Genera, Fish Species, Fish Groupings, and Benthic. Each sheet provides information for that taxonomic level. Using **filters**, you can search and sort for the specific information you are looking for.

	A	B	C	D	E	F
1	Family	Name	Biomass Constant A	Biomass Constant B	Biomass Constant C	Trophic Group
2	Acanthuridae	Acanthurus achilles	0.02291	2.96		1 herbivore-detriti
3	Acanthuridae	Acanthurus albimento	0.01698	2.99		1 herbivore-detriti
4	Acanthuridae	Acanthurus albiguttatus	0.01698	2.99		1 planktivore
5	Acanthuridae	Naso annulatus	0.05103	2.71537	0.864	planktivore
6	Acanthuridae	Acanthurus auranticavus	0.02291	2.96		1 herbivore-detriti
7	Acanthuridae	Acanthurus bahianus	0.024066	2.895594		1 herbivore-detriti
8	Acanthuridae	Acanthurus bariene	0.02291	2.96		1 herbivore-detriti
9	Acanthuridae	Ctenochaetus binotatus	0.050728	2.744453		1 omnivore
10	Acanthuridae	Acanthurus blochii	0.014365	3.073704		1 herbivore-detriti
11	Acanthuridae	Naso brachycentron	0.01995	3		1 herbivore-macro
12	Acanthuridae	Naso brevirostris	0.032661	2.93798		1 planktivore

The Reference mermaid_attributes.xlsx spreadsheet includes different sheets for fish and benthic attributes available for use in MERMAID.

Fish and benthic attributes in MERMAID are standardized, and aligned with accepted names in the **World Register of Marine Species (WORMS)**, eliminating discrepancies between different users' data. However, if you want to record an observation of something you think is missing, you can propose to add it in the app, and it will be

reviewed by the MERMAID team. Before adding a new fish or benthic species, please make sure that you are using the accepted scientific name by **WORMS**.

Once you propose a new fish species or benthic attribute, you can directly use it while entering data. The MERMAID team will either accept your proposal, making it available for all other MERMAID users, or work with you to normalize the proposed species or attribute with an existing one; either way, we will let you know by email.

Propose new fish species

1. In any fish belt transect, scroll down to the Observations table.
2. Type the fish species that you want to add. When what you have typed does not match any fish species in MERMAID, the option to propose a new species will appear.
3. Click the “Propose New Species” option.
4. Type the genus name in the Genus field. If the genus you are looking for is not there ("No results found"), send us an email by clicking “Contact” button in the bottom right of the app.
5. Type the species name in the Species field and click "Next".
6. Click "Send to MERMAID for review" to complete your proposal.

The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Fish Belt, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Fish Belt' and features an 'Observers' section with a dropdown menu and an 'Observations' table. The table has columns for 'Fish Name*', 'Size (cm)*', 'Count*', and 'Biomass (kg/ha)'. A single row is visible with a value of 0.0 in the Biomass column. At the bottom right, there is a 'Delete Record' button. The footer shows 'You're ONLINE' and 'Help/FAQ Terms Contact Credits v2.0'.

Proposing a new fish species in MERMAID.

Propose a new benthic attribute

1. In any benthic transect, scroll down to the Observations table
2. Type the benthic attribute that you want to add. When what you have typed does not match any benthic attribute in our database, the option to propose a new benthic attribute will appear.
3. Click the “Propose New Benthic Attribute” option.
4. Type the parent name in the Parent field. Typically, "Parent" will be a coral genus or family, but can be a non-trophic attribute. For example, to add a new *Acropora* species named *Acropora test*, type/select *Acropora* in the Parent field, then type *Acropora test* in the Name field, and click “Next”.
5. Click "Send to MERMAID for review" to complete your proposal.

MERMAID Projects Reference Global Dashboard What's new

DATA Benthic PIT 1206 1 Save Validate Submit

Collecting 1206 1 Submitted

METADATA Sites Management Regimes

OVERVIEW Observers and Transects Management Regimes Overview

ADMIN Project Info Users Data Sharing

Interval	Benthic Attribute*	Growth Form
1	0.5m Hard coral	Branching
2	1.0m Sand	
3	1.5m Sand	
4	2.0m Sand	
5	2.5m Sand	
6	3.0m Sand	
7	3.5m	

+ Add Row

% Hard coral 14.3
% Sand 71.4
% undefined 14.3

Delete Record

You're ONLINE Hello / PDF Terms Contact Credits v2.6.0

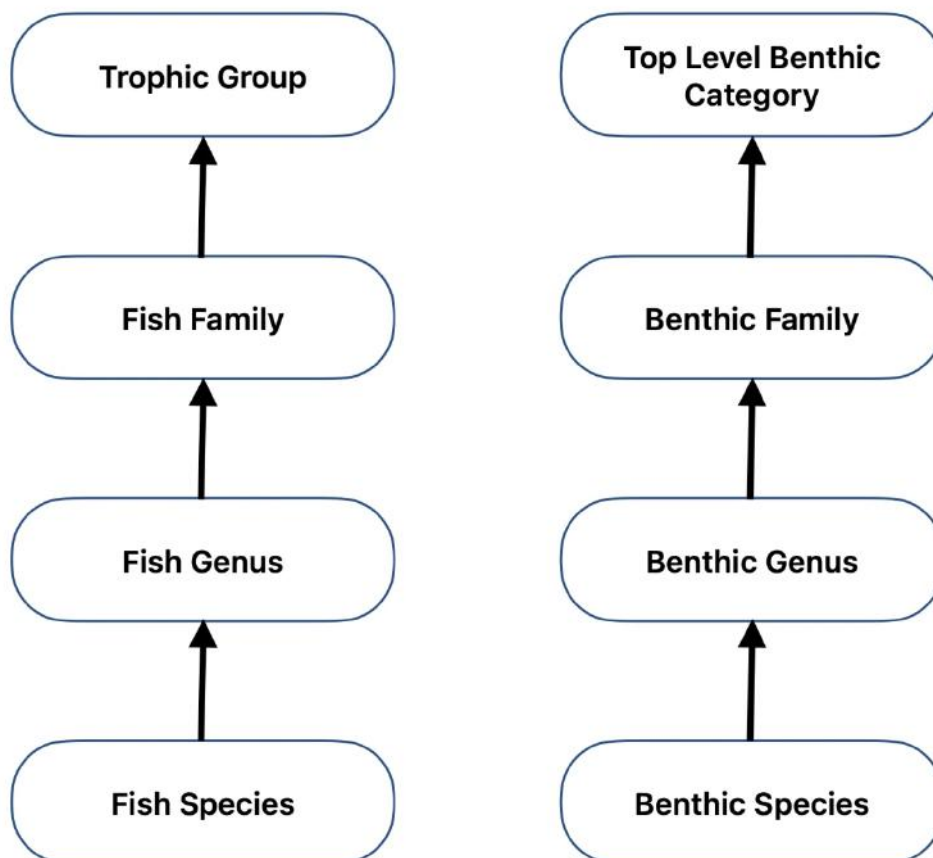
Proposing a new benthic attribute.

STANDARD TAXONOMIC HIERARCHIES

MERMAID has developed a single set of standard taxonomic hierarchies for reef fish and benthic observations that are shared across the MERMAID Collect, Dashboard and R Package apps. This eliminates lengthy data cleaning, simplifies analysis, and makes it easy to create reproducible charts and reports from your data.

Reef fish observations aggregate from species to genus to family to trophic group (e.g. herbivore, planktivore, etc).

Benthic observations aggregate from species to genera to family to a benthic top-level category (e.g. hard coral, soft coral, macroalgae).



Reef fish (left) and benthic (right) taxonomic hierarchies in MERMAID.

Reef fish observations

For reef fish observations, the biomass constants, maximum length, trophic level, fishing vulnerability, climate score, and geographic

distribution are drawn from [FishBase](#).

- Since reference values of biomass constants and trophic level are provided by species in FishBase, when using a genus- or family-level fish observation in Collect, MERMAID automatically averages species-level values. For example, typing "Acanth" allows you to record an observation for the "Acanthuridae" family, the "Acanthurus" genus, or the "Acanthurus achilles" species; if you choose "Acanthurus" biomass constants will be the averages of all species in the "Acanthurus" genus.

Benthic observations

MERMAID uses a hierarchical taxonomy of benthic attributes. This means that every attribute can be 'rolled up' into one of 12 top-level benthic categories which are available in xlsx data downloads from MERMAID and shown in the MERMAID dashboard.

The 12 top-level categories are:

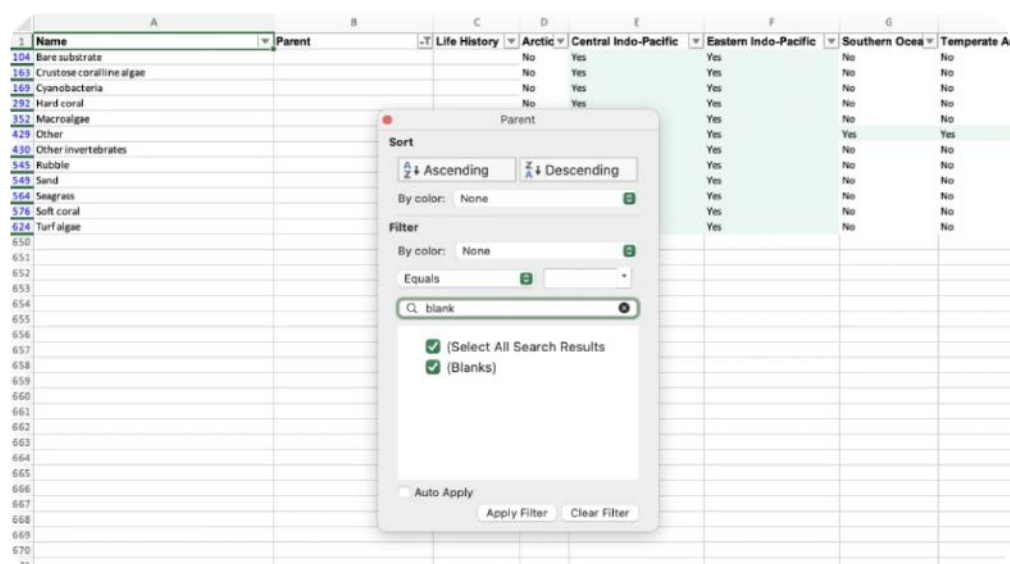
- Bare substrate (e.g., rock)
- Crustose coralline algae
- Cyanobacteria
- Hard coral
- Macroalgae
- Other (e.g., trash, plastic, etc)
- Other invertebrates
- Rubble
- Sand (including silt)
- Seagrass
- Soft coral

- Turf algae (including dead coral or dead coral with algae)

For example, 'Acropora palmata' rolls up to 'Acropora' then 'Acroporidae' then the final top-level category of 'Hard coral'. Top-level category classifications are provided as a separate column in xlsx downloads from your submitted MERMAID data.

- Custom analyses, such as calculating percentages for benthic attributes that are not top-level categories, can be done using observation-level data by **exporting submitted data** from a project or accessing directly using the **mermaidr package**.

Using a 'blank' filter in the Parent column of the Reference xlsx file will provide you with a list of the 12 top-level categories.



Select "(Blanks)" filter in the "Parent" column to show the list of the 12 top-level benthic categories.

Filtering for a specific benthic attribute in the "Parent" column will show all benthic attributes that belong to it.

	A	B	C	D	E	F	G	H
1	Name	Parent	Life History	Arctic	Central Indo-Pacific	Eastern Indo-Pacific	Southern Ocean	Tropical
9	Acropora aculeus	Acropora	No	Yes	No	No	No	Yes
10	Acropora arabensis	Acropora	No	Yes	No	Yes	No	Yes
11	Acropora cervicornis	Acropora	No	No	No	No	No	No
12	Acropora clathrata	Acropora	No	No	No	No	No	No
13	Acropora cytherea	Acropora	Yes	No	No	No	No	No
14	Acropora divaricata	Acropora	Yes	No	No	No	No	Yes
15	Acropora downingi	Acropora	No	No	No	No	No	No
16	Acropora elseyi	Acropora	Yes	No	No	No	No	Yes
17	Acropora florida	Acropora	Yes	No	No	No	No	Yes
18	Acropora gemmifera	Acropora	Yes	No	No	No	No	Yes
19	Acropora humilis	Acropora	Yes	No	No	No	No	Yes
20	Acropora hyacinthus	Acropora	Yes	No	No	No	No	Yes
21	Acropora loripes	Acropora	Yes	No	No	No	No	Yes
22	Acropora millepora	Acropora	Yes	No	No	Yes	No	Yes
23	Acropora monticulosa	Acropora	Yes	No	No	No	No	No
24	Acropora muricata	Acropora	Yes	No	No	No	No	Yes
25	Acropora nasuta	Acropora	Yes	No	No	No	No	Yes
26	Acropora palmata	Acropora	No	No	No	No	No	No
27	Acropora pharaonis	Acropora	No	No	No	No	No	No
28	Acropora prolifera	Acropora	No	No	No	No	No	No
29	Acropora samoensis	Acropora	Yes	No	No	No	No	Yes
30	Acropora secale	Acropora	Yes	No	No	No	No	Yes
31	Acropora spatulata	Acropora	No	No	No	No	No	No
32	Acropora squarrosa	Acropora	No	No	No	No	No	No
33	Acropora tenuis	Acropora	Yes	No	No	No	No	Yes
34	Acropora tortuosa	Acropora	Yes	No	No	No	No	No
35	Acropora valida	Acropora	Yes	No	No	No	No	Yes
550								
551								
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553								
554								
555								
556								

Parent

Sort

By color:

Filter

By color:

☒ And
☐ Or

Choose One

☒ (Select All)
☐ Acanthastrea
☒ Acropora
☐ Acroporidae
☐ Agaricia
☐ Agariciidae
☐ Agelas

☐ Auto Apply

Choose a specific benthic attribute filter in the "Parent" column to show all benthic attributes that belong to it.

Collect data

PROCESS AND DEFINITIONS

The data collection process

All information entered in MERMAID goes through validation before becoming live, scientifically valid data. When entering information from your dive sheets, whether online or offline, you work with transects and quadrats that are **only visible to you**, in the **"Collecting"** area of a project.

When you are online and ready to commit your observations, you **validate** each sample unit individually, and once all warnings and errors are addressed, submit it. Only then does the sample unit become visible to all project members in the **"Submitted"** area of the project. It is also part of all exported xlsx files, and available via authenticated **mermaidr** access. If the project's **data sharing** policy for that sample unit is not "private", the sample unit will also be available to non-project members, accessible via the MERMAID dashboard.

Definitions

- **Site:** A place, defined per-project as a unique set of latitude and longitude coordinates with a name and other attributes, where data is collected
- **Management Regime:** A set of rules in effect at the time of data collection governing coral reef resources, with a name and other optional attributes.
- **Sample event:** An episode of data collection occurring at a Site on a date, with a Management Regime in place. The unique combination of Site, date, and Management Regime defines a Sample Event, which is used for the aggregated calculation of sample unit-level survey results.

- **Sample unit:** A group of observations collected as part of a particular survey protocol, at a given place on a given date (sample event). Because many survey protocols define a transect, "sample unit" is often used interchangeably with "transect" but is more general, including, for example, collections of bleaching quadrats.
- **Observation:** an individual measurement of an observable phenomenon collected as part of a sample unit, for example a benthic attribute at a point along a benthic Point Intercept Transect.
- **Validation:** The MERMAID online process all sample units must undergo before becoming scientifically valid data.
- **Error:** a validation issue prohibiting submission because it violates fundamental survey protocol definitions; for example, a transect cannot be submitted without a defined length.
- **Warning:** a validation issue that flags an unusual value, such as a fish size greater than previously recorded. Warnings can be addressed by changing the relevant value or by indicating that the warning should be ignored.

THE COLLECTING PAGE

The 'Collecting' page is where you can add new sample unit observations and view other observations that you have already collected and saved but not yet submitted.

Select a project from your list to enter the project's "Collecting" page, or directly click the "COLLECTING" tab on the Project Page.

The red number next to the "Collecting" tab in the lefthand menu indicates the number of records you have collected and saved but not yet submitted. The search bar allows you to filter the records by site name, management regime, or observer name. Use the "Filter

Method" button to filter based on the method. It allows users to filter in multiple ways and show the total sample unit(s) using the chosen method(s) next to the filter button. Click on the "x" symbol to remove all filters applied. Click on the table headers to sort based on your preference.

The screenshot shows the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The main header indicates the current survey is 'Mermaid_Reef Survey'. The left sidebar contains navigation menus for DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Collecting' and features a filter input field and a 'Filter Method' dropdown. Below this is a table with the following data:

Method	Site	Management Regime	Sample Unit #	Size	Depth (m)	Sample Date	Observers
Fish Belt	1201	Control	2	-		November 15, 2023	-
Benthic PIT	1201	Control	1	-	10	November 15, 2023	-

Below the table, it shows 'Showing 2 of 2' records. A '+ Add Sample Unit' button is located to the right of the table. The bottom status bar shows 'You're ONLINE' and links for Help/FAQ, Terms, Contact, and Credits.

Filter data based on the method using the "Filter Method" button and sort data by clicking the header(s).

Only users with 'Collector' or 'Administrator' roles can collect and submit new observations; 'Read-only' users cannot collect sample units.

A sample unit requires validation prior to submission. Validation will ensure that all data in a sample unit are correct. If not, an error or warning will appear on top of the page and next to the issue that need to be resolved.

Observations can be added both online and offline, but they can only be validated and submitted when connected to the internet.

MERMAID Version 2 also provides an improved experience to record data using a mobile phone.

11.20



app.datamermaid.org



MERMAID



PROJECTS

New Project

Filter Projects By Name or Country

Aceh East Coast 2019

ADMIN

Indonesia

Copy

Offline Ready

Mon Jan 23 2023 16:58:05

COLLECTING

3636 / 36

SUBMITTED

144

Alor MPA

ADMIN

Indonesia

Copy

Offline Ready

Wed May 31 2023 11:01:01

COLLECTING

You're ONLINE

SUBMITTED

1927



15



ADDING NEW SITES AND MANAGEMENT REGIMES

In the lefthand menu you can find "Sites" and "Management Regimes". Here admins and collectors can add a new site or management regime to a project. A site is a unique latitude and longitude, with accompanying attributes; a management regime is the area (including MPAs, OECMs, or open access zones) defined by a set of rules in effect at the time of data collection.

Adding a new site

Navigate to the "Sites" tab and select "+ New site"

A new site requires a name, country, coordinates, and details on the exposure, reef type, and reef zone. The name can be the site's common name or unique ID. A point symbol will appear on the map below it to show the site location based on the coordinates. The point can be move around to adjust to the right location and the coordinates will follow. When all details have been added the "Save" button will turned on to allow saving the site.

In the "Sites" tab you can choose "**Copy sites from other projects**" to add existing sites and their metadata from other MERMAID projects.

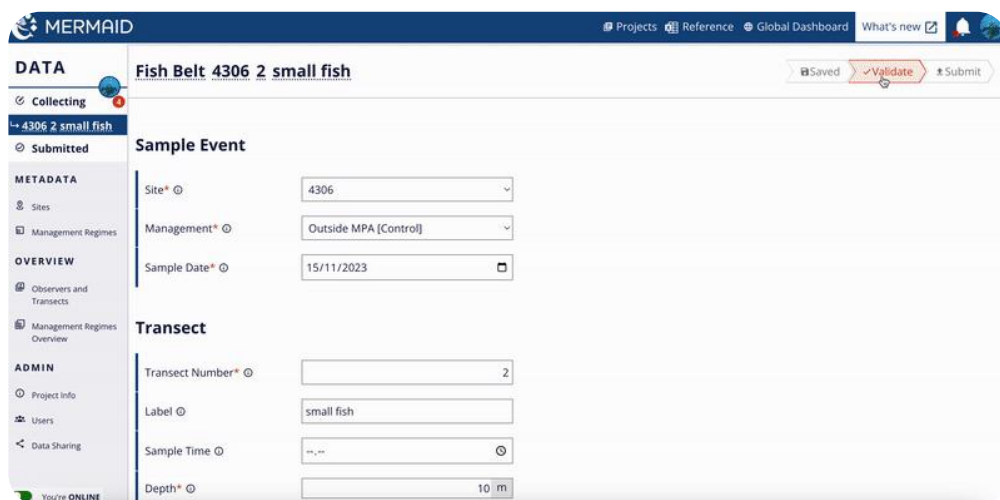
The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The main header shows 'Mermaid_Reef Survey'. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project info, Users, Data Sharing). The 'DATA' section is expanded, and the 'Sites' sub-tab is active. A filter bar allows filtering by name, reef type, reef zone, or exposure. Below the filter bar, a table lists 5 sites. The table has columns for Name, Reef Type, Reef Zone, and Exposure. The sites are numbered 1201 through 1205. A map at the bottom shows the site locations on a satellite image. The map includes a '+ New site' button and a 'Copy sites from other projects' button. The bottom right corner shows 'Allen Coral Atlas' and 'Satellite Coral Reef Mosaic'.

Name	Reef Type	Reef Zone	Exposure
1201	fringing	fore reef	exposed
1202	fringing	fore reef	sheltered
1203	fringing	back reef	semi-exposed
1204	fringing	fore reef	sheltered
1205	fringing	fore reef	sheltered

Adding new site to the project.

A new site created by one user is shared across the project with all other users and available for them to use in observations. Best practice is to plan the sampling sites for your project in advance and add them before going to the field.

If multiple new sites have identical coordinates, they will be flagged as **duplicate sites if used in submitted sample units**. In other words, MERMAID will detect duplicate sites only if used in a project. If this happens, for example because multiple team members add the same site while offline, you will see a warning after you hit the "Validate" button next to the "Site" field within a sample unit that says "Site: Similar records detected". Click "Resolve" to decide whether to merge the duplicate sites or keep them separate.



The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled "Fish Belt 4306 2 small fish" and features a "Validate" button. Below the title, the "Sample Event" section contains fields for Site* (4306), Management* (Outside MPA [Control]), and Sample Date* (15/11/2023). The "Transect" section contains fields for Transect Number* (2), Label (small fish), Sample Time, and Depth* (10 m).

Resolve duplicate sites in a project.

A dialog box will show you which sites are considered duplicates. Here you can decide whether to keep one site and merge it with the duplicate sites, or to edit a site and change the metadata to indicate that they actually are separate, unique sites. **Unique sites must have different coordinates.**

If you choose to keep a site, the site that will be merged with the site you chose to keep will be highlighted in yellow. Select “Merge” to confirm.

Resolve Duplicate Site

Original site



✓ Keep site

Edit site

Duplicate site

✓ Keep site

Edit site

Name	4306	4306
Country	Indonesia	Indonesia
Latitude	-2.0022	-2.0022
Longitude	130.568	130.568
Map		
Exposure	exposed	exposed
Reef Type	fringing	fringing
Reef Zone	fore reef	fore reef

Cancel

✓ Keep both

Merge duplicate sites.

When sites have been merged, the sites will be updated with the single merged site, and this merged site will automatically be assigned to all sample units that were using the duplicate sites. All observation data will be preserved.

Adding a new management regime

Navigate to the “Management Regimes” tab and select “+ New MR”

MERMAID Projects Reference Global Dashboard What's new

Mermaid_Reef Survey

DATA

- Collecting
- Submitted

Filter this table by name or year

+ New MR Copy MRs from other projects Export MRs

Management Regime Name	Secondary Name	Year Est.	Compliance	Open Access	Access Restrictions	Periodic Closure	Size Limits	Gear Restrictions	Species Restrictions	No Take
Control	Outside MPA			✓						
NTZ	Inti									✓
Use	Traditional									

Showing 3 of 3 Back Next

METADATA

- Sites
- Management Regimes

OVERVIEW

- Observers and Transects
- Management Regimes Overview

ADMIN

- Project Info
- Users
- Data Sharing

You're ONLINE

Help/FAQ Terms Contact Credits 47a9P

Create new management regime in a project.

A new management regime requires a name and at least one rule; all other details are optional. "Open Access" is the default for the "Rules". When you are finished, save the management regime. You can also delete using the "Delete Management Regime" button at the bottom of the page. **Only saved management regime can be deleted.**

On the "Management Regimes" page you can also choose "**Copy MRs from other projects**" to add existing management regimes and their metadata from other MERMAID projects.

A new management regime created by one user is shared across the project with all other users and is available for them to use in observations. Best practice is to know the management regimes within your project in advance and add them while online, before going to the field. Management regime details can be edited after creation if needed.

Multiple management regimes with identical names will be flagged as **duplicate management regimes**. If this happens, you will see a warning next to the "Management" field that says "Another Management Regime is similar to this one".

These management regimes can be merged or kept separate. Click “Resolve” button to decide whether to merge the duplicate management regimes or keep them separate.

The screenshot shows a web form titled "Fish Belt 1209 1". At the top right, there are buttons for "Saved", "Validate", and "Submit". Below these, a red error message states: "Errors or warnings are preventing you from submitting." The form has a section titled "Sample Event" with three input fields: "Site" (dropdown menu showing "1209"), "Management" (dropdown menu showing "Control [Outside MPA]"), and "Sample Date" (text input showing "02/03/2023"). A yellow warning box is displayed next to the "Management" field, containing the text "WARNING Another Management Regime is similar to this one." and a "Resolve" button.

A dialog box will show you which management regimes are considered duplicates. Here you can decide whether to keep just one management regime or to edit a management regime and change the metadata to indicate that they actually are separate, unique management regimes. Unique management regimes must have different names.

The screenshot shows a dialog box titled "Resolve Duplicate". It contains a table comparing two management regimes: "Original MR" and "Duplicate MR". Each column has a "Keep MR" button (highlighted in red) and an "Edit MR" button. The table has the following rows:

	Original MR	Duplicate MR
Name	Control	Control
Secondary Name	Outside MPA	Outside MPA
Year Established		
Area		
Parities		
Compliance		
Rules	Open Access	Open Access
Notes		

At the bottom right of the dialog box, there are two buttons: "Cancel" and "Keep both" (highlighted in red).

If you want to keep just one management regime, select the “Keep MR” button. The duplicate management regime(s) that will be merged with the management regime you choose to keep will be highlighted in yellow. This merged management regime will now be assigned to all

sample units that had been associated with the duplicate management regime. All observation data will be preserved. If you want to keep both management regimes, select “Keep both”.

ENTERING A TRANSECT

When you’re ready to enter new data for a project, click “+ **Add Sample Unit**” at the top right of the Collecting page and select a method.

There are six methods available in MERMAID: fish belt transect, benthic point intercept (PIT) transect, benthic line intercept (LIT) transect, benthic photo quadrat transect, bleaching quadrat collections, and habitat complexity transect. These transects are similar to methods described in the [Coral Reef Monitoring Protocol for Assessing Marine Protected Areas](#) (Ahmadia et. al 2013) (Appendix 2). The benthic photo quadrat transect currently stores your photo identification results only.

The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The main header shows 'Mermaid_Reef Survey'. The left sidebar contains a 'DATA' section with 'Collecting' and 'Submitted' tabs, and an 'ADMIN' section with 'Project Info', 'Users', and 'Data Sharing'. The main content area is titled 'Collecting' and features a table with columns: Method, Site # 1, Management Regime, Sample Unit # 2, Size, Depth (m), Sample Date, and Observers. The table lists two entries: 'Benthic PIT' and 'Fish Belt'. A '+ Add Sample Unit' button is located at the top right of the table. The bottom of the page shows a status bar with 'You're ONLINE' and a footer with links for Help/FAQ, Terms, Contact, and Credits.

Method	Site # 1	Management Regime	Sample Unit # 2	Size	Depth (m)	Sample Date	Observers
Benthic PIT	1204	Control	1	50m	10	November 15, 2023	-
Fish Belt	1204	Control	2	50m x 20m	10	November 15, 2023	Amkieltiela

There are six methods available in MERMAID.

After selecting a method, you must **fill in all required fields**, marked with a red asterisk. Sites and Management Regimes that you added previously will appear in the dropdowns. A helper text is also available to all input fields. You can view this feature by clicking the

info icon next to any relevant field. Each will have its own explanation, including text-filling examples.

The screenshot shows the MERMAID 'Fish Belt' data entry interface. The top navigation bar includes 'Projects', 'Reference', 'Global Dashboard', and 'What's new'. The left sidebar lists navigation options: 'DATA' (with a sub-menu for 'Collecting' and 'Submitted'), 'METADATA' (with sub-items for 'Sites', 'Management Regimes', 'Observers and Transects', and 'Management Regimes Overview'), 'OVERVIEW', and 'ADMIN' (with sub-items for 'Project Info', 'Users', and 'Data Sharing'). The main content area is titled 'Fish Belt' and contains two sections: 'Sample Event' and 'Transect'. The 'Sample Event' section has three required fields: 'Site*' (a dropdown menu), 'Management*' (a dropdown menu), and 'Sample Date*' (a date picker). The 'Transect' section has four fields: 'Transect Number*' (a text input), 'Label' (a text input), 'Sample Time' (a time picker), and 'Depth*' (a text input with a unit 'm' dropdown). At the top right of the form, there are buttons for 'Saved', 'Validate', and 'Submit'.

Use the show and hide feature for the helper text. This approach applies to all methods in MERMAID.

Optional transect information includes label, sample time, reef slope, visibility, current, relative depth, tide, and any notes.

This screenshot is similar to the one above, showing the MERMAID 'Fish Belt' data entry interface. The layout and navigation are identical. The 'Sample Event' section contains the same three required fields: 'Site*', 'Management*', and 'Sample Date*'. The 'Transect' section contains the same four fields: 'Transect Number*', 'Label', 'Sample Time', and 'Depth*'. The primary difference is in the top right corner, where the 'Validate' and 'Submit' buttons are replaced by a single 'Save' button.

When filling in any sample unit, all necessary information (shown with an asterisk symbol) cannot be empty.

Each transect requires at least one 'observer', defined as a person who collected transect observations. This is a required field, and you

can choose from the available list of users associated with your project. To remove an observer, uncheck the box next to the observer's name.

The screenshot shows the MERMAID web application interface for a project named 'Fish Belt'. The top navigation bar includes links for 'Projects', 'Reference', 'Global Dashboard', and 'What's new'. The left sidebar contains a 'DATA' section with 'Collecting' and 'Submitted' tabs, and an 'ADMIN' section with 'Project Info', 'Users', and 'Data Sharing'. The main content area is divided into two sections: 'Observers' and 'Observations'. The 'Observers' section lists five users with checkboxes: Amkieltiela, Erwan Sola, Jocie Bentley, Kim Fisher, Sharla Gelfand, and Shinta Trilestari Pardede. The 'Observations' section has a table with columns for 'Fish Name', 'Size (cm)', 'Count', and 'Biomass (kg/ha)'. At the bottom right, there is a 'Delete Record' button.

Choose an observer by clicking the checkbox next to the observer's name.

You can save a transect any time, online or offline. A disabled Save button indicates that no data have changed since the last time you saved the transect.

When online, you can validate and submit the transect. Offline, only the 'Save' button will appear.

Deleting a Transect

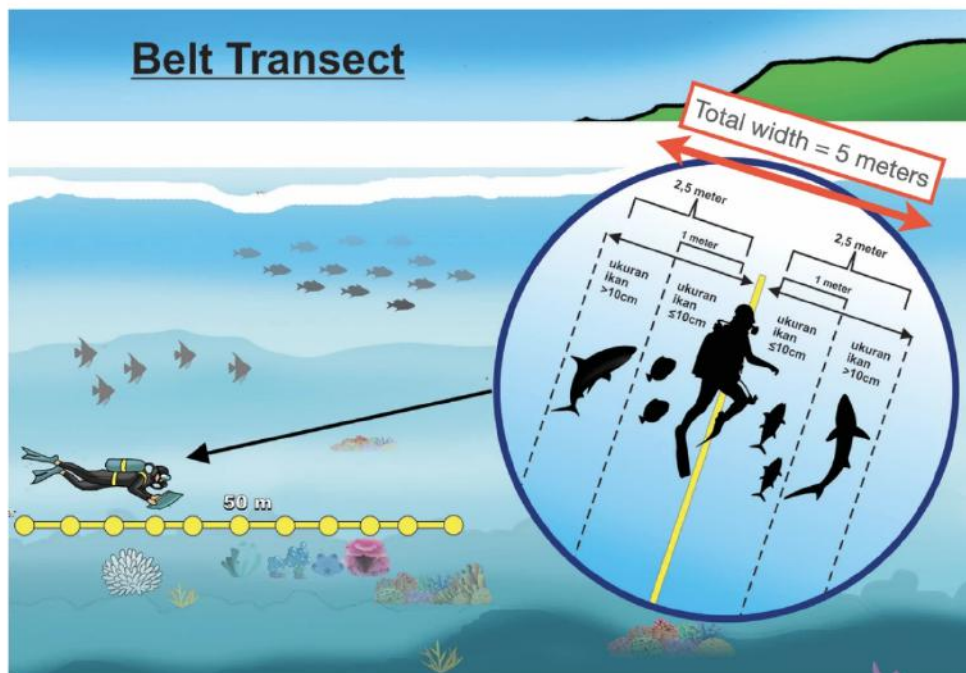
If you wish to delete a transect, click the "Delete Record" button at the bottom of any unsubmitted Sample Unit in Collecting. This will permanently remove the record and its observations from MERMAID, so be sure that you want to remove it before confirming.

SAMPLE UNIT TYPES

Fish belt transect

Assess reef fish populations by recording the size and abundance of fish along a 'belt' transect of a specific width and length

In MERMAID, fish belt transects require users to specify the **length** of the surveyed transect (meters), and the **total width** of the surveyed transect (meters). MERMAID users can choose their values to estimate the total transect area surveyed for their biomass calculations. E.g., a transect of 50 m length x 5 m total width = 250 m² area, or 0.025 ha.



MERMAID also requires users to enter a transect number (e.g., 1, 2, etc.) to keep track of replicate transects. Users can add more text information to the optional 'label' field if necessary, e.g., 'long swim transect'. In addition, MERMAID users can select how fish sizes are estimated underwater. Typically, scientists use 1cm, 5cm, or 10cm size bins. This provides information on whether a fish was observed as:

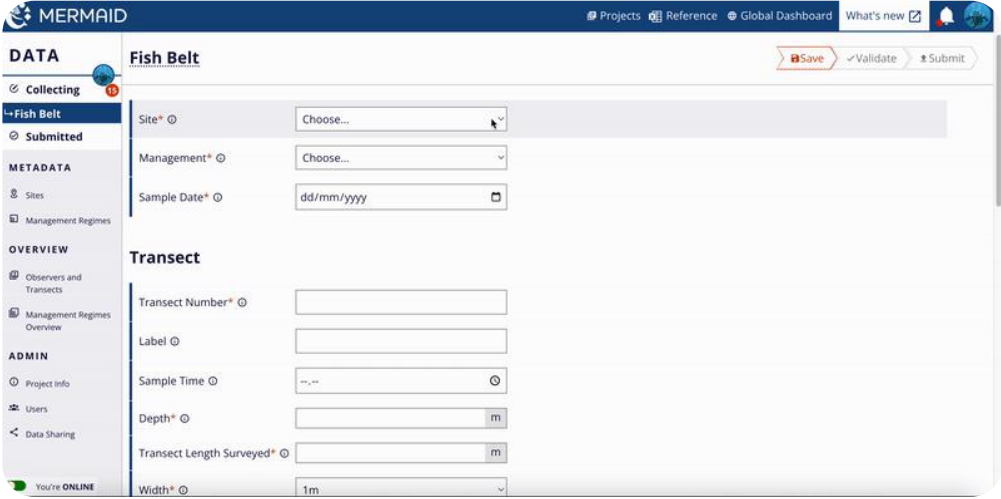
- 26 cm (1 cm bin)

- 25-30 cm (5 cm bin)
- 20-30 cm (10 cm bin)

For all fish larger than 50+ cm, select the '50+cm' bin and enter in the exact size estimate in cm.

Additionally, there are other size bin groupings that can be selected:

- AGRRA: 0-5cm, 6-10cm, 11-20cm, 21-30cm, 31-40cm, 40-50cm, 50+cm
- WCS India: 0-5cm, 5-10cm, 10-20cm, 20-30cm, 30-50cm, 50+cm



The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Fish Belt, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Fish Belt' and features a 'Save' button, a 'Validate' button, and a 'Submit' button. The form includes fields for Site (dropdown), Management (dropdown), Sample Date (calendar icon), Transect Number (text input), Label (text input), Sample Time (time picker), Depth (text input with unit 'm'), Transect Length Surveyed (text input with unit 'm'), and Width (text input with unit 'm').

Entering transect and observations information.

After entering information about the transect and observers, you can enter in your reef fish observations. **Note:** Once you have selected a fish 'size bin' and entered data, you are not able to change the size bin without deleting your observations.

The screenshot shows the MERMAID web application. The top navigation bar includes 'Projects', 'Reference', 'Global Dashboard', and 'What's new'. The left sidebar has sections for 'DATA' (Collecting, Submitted), 'METADATA' (Sites, Management Regimes), 'OVERVIEW' (Observers and Transects, Management Regimes Overview), and 'ADMIN' (Project Info, Users, Data Sharing). The main content area is titled 'Fish Belt' and has a 'Save' button. It contains two sections: 'Observers' with a list of names (Amkieltiela, Erwan Sola, Jocie Bentley, Kim Fisher, Sharla Gelfand, Shinta Trilestari Pardede) and checkboxes, and 'Observations' which is a table. The table has columns: 'Fish Name*' (with a dropdown arrow), 'Size (cm)*' (with a dropdown arrow), 'Count*' (with a dropdown arrow), and 'Biomass (kg/ha)'. The first row shows '1' in the first column, a dropdown in the second, and '0.0' in the fourth. Below the table are 'Total Biomass (kg/ha)' and 'Total Abundance' both showing '0.0'. A '+ Add Row' button is below the table. At the bottom left, it says 'You're ONLINE' and at the bottom right, 'Update Record'.

Entering observation data to the Observation Table. Use the predictive feature to type faster.

To enter a reef fish name, simply type any three letters of an observed fish family, genus, or species, MERMAID will provide a **predictive dropdown** with names. This ensures all spelling is correct and consistent. Select the fish family, genus, or species to use for an observation by using the 'up' or 'down' arrow keys or entering more letters so that there is only one choice and press the Enter or Return key to select a name.

MERMAID's fish names use the [World Register of Marine Species](#) (WORMS) taxonomy standard. Before proposing new fish *species to the MERMAID team*, check the species is an accepted standard on WORMS. Biomass coefficients are linked in from [FishBase](#) Bayesian [length-weight coefficients](#) in order to calculate biomass 'on the fly' as you enter each observations. **Not seeing your biomass estimates?** Double check that you have entered a transect length and width (so MERMAID knows the transect size that you are estimating biomass).

To avoid common errors, MERMAID will flag the following warnings and errors:

- Warning: Total biomass less than 100 kg/ha or greater than 2,000 kg/ha

- Warning: Total fish count less than 10
- Warning: Total observations less than 5
- Errors: Missing metadata information (e.g., depth, transect length or width, observers, etc.)

Be a sailfish: enter your data at top speeds!

Did you know that the Indo-Pacific Sailfish (*Istiophorus platypterus*) is the fastest fish in the world with swimming speeds at >110 km/hour? MERMAID helps you be a sailfish too and enter your data at top speeds!

How? Use the 'tab' and 'return' keys and your 'up' and 'down' arrows on your keyboard to quickly enter your observations. After typing a few letters and selecting your observed fish with the 'up' or 'down' arrow keys on your keyboard, use the 'tab' key to move across to the size and count columns, then type or select your entry (still on your keyboard). At the end of a row, press 'tab' at the end of a row to duplicate the fish species. This is helpful if you are entering on row of *Acanthuridae* 5-10cm bin observations, then press 'tab' to enter *Acanthuridae* 10-15cm observations, for example. Or maybe then you see a sailfish! Press 'return' to type in 'Istpl' and use the down arrow key to select *Istiophorus platypterus*.

Benthic point transect (PIT)

The benthic point intercept transect (PIT) records observations of benthic cover at regular intervals along a transect.

Each transect requires a transect number, depth, the surveyed transect length (m), the interval between point observations (m), and the interval point where you start to record your data (m). For example, points counted every 50 cm can be entered as 0.5m in the "Interval size" field.

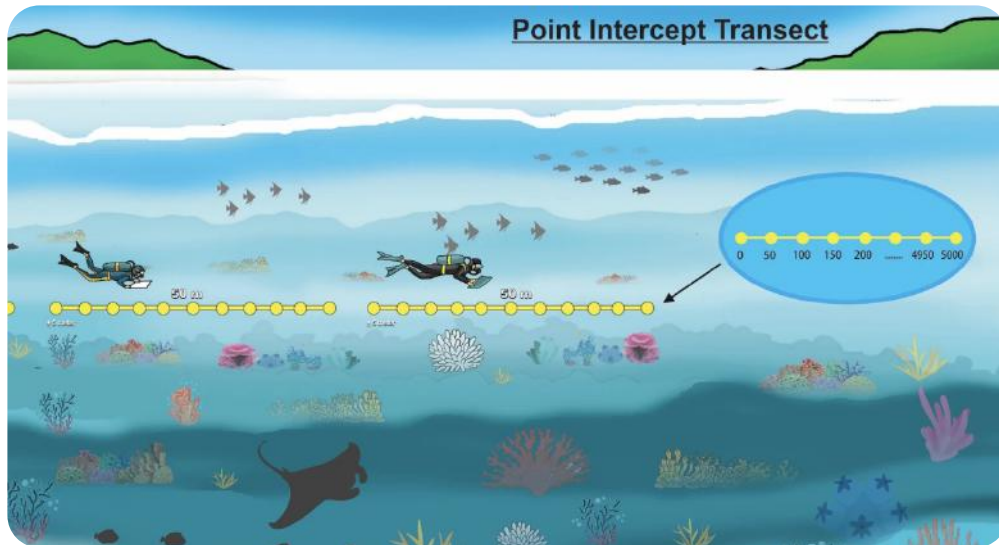


Image: Komaruddin/WCS Indonesia

MERMAID Projects Reference Global Dashboard What's new

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METADATA

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OVERVIEW

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You're ONLINE

Benthic PIT Save

Sample Event

Site* Choose...

Management* Choose...

Sample Date* dd/mm/yyyy

Transect

Transect Number*

Label

Sample Time --:--

Depth* m

Entering the transect and observations information.

Enter the benthic attribute observed at each point at the bottom of the page.

Entering observation data to the Observation Table. Use the predictive feature to type faster.

After typing any three letters of an observed benthic attribute, MERMAID will provide a **predictive dropdown** with names. This ensures that all spelling is correct and consistent. Select the benthic attribute by using the 'up' or 'down' arrow keys on your keyboard or with your mouse, or entering more letters so that there is only one choice, and then pressing the 'Enter'/'Return' or 'Tab' key to select a name. Growth forms can be selected from the dropdown list or predicted by typing.

Available benthic attributes can be found using the "Reference" icon at the header of any page. *New benthic attributes can be proposed to the MERMAID science team for approval and addition.*

The number of rows should equal the total number of expected points based on your transect length and interval size. You will receive a warning if the number of entered rows does not match this.

The percent cover of each benthic category along the transect will automatically be calculated and displayed at the bottom of the rows. All benthic attributes belong hierarchically to a small number of top-level benthic categories commonly used for analysis, such as "hard coral".

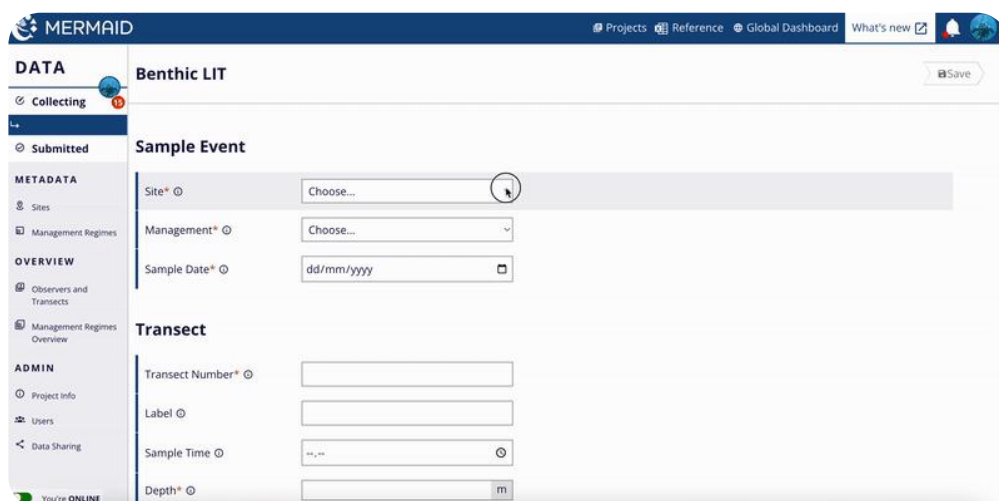
NAVIGATION TIP

Use the 'Tab' key to move across to the attribute and growth form columns. At the end of the row, press 'Enter'/'Return' to create a blank row and add a new benthic attribute observation. Press the 'Tab' key at the end of the row to duplicate the benthic attribute in the next row.

Benthic line transect (LIT)

The benthic line intercept transect (LIT) records observations of benthic cover length along a transect.

Each transect requires a transect number, depth (m), and the surveyed transect length (m).



The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project info, Users, Data Sharing). The main content area is titled 'Benthic LIT' and features a 'Save' button. It is divided into two sections: 'Sample Event' and 'Transect'. The 'Sample Event' section includes fields for Site* (a dropdown menu), Management* (a dropdown menu), and Sample Date* (a date picker). The 'Transect' section includes fields for Transect Number* (a text input), Label (a text input), Sample Time (a time picker), and Depth* (a text input with a unit dropdown set to 'm'). A status indicator at the bottom left shows 'You're ONLINE'.

Entering transect and observations information.

Enter the benthic observations from the transect at the bottom of the form.

Entering observation data to the Observation Table. Use the predictive feature to type faster.

After typing any three letters of an observed benthic attribute, MERMAID will provide a **predictive dropdown** with names. This ensures that all spelling is correct and consistent. Select the benthic attribute by using the 'up' or 'down' arrow keys on your keyboard or with your mouse, or entering more letters so that there is only one choice, and then pressing the 'Enter'/'Return' or 'Tab' key to select a name. Growth forms can be selected from the dropdown list or predicted by typing.

Available benthic attributes can be found using the “Reference” icon at the header of any page. *New benthic attributes can be proposed to the MERMAID science team for approval and addition.*

The sum of the observation lengths entered should equal the total transect length. You will receive a warning if not.

The percent cover of each benthic category along the transect will automatically be calculated and displayed at the bottom of the rows. All benthic attributes belong hierarchically to a small number of top-level benthic categories commonly used for analysis, such as "hard coral".

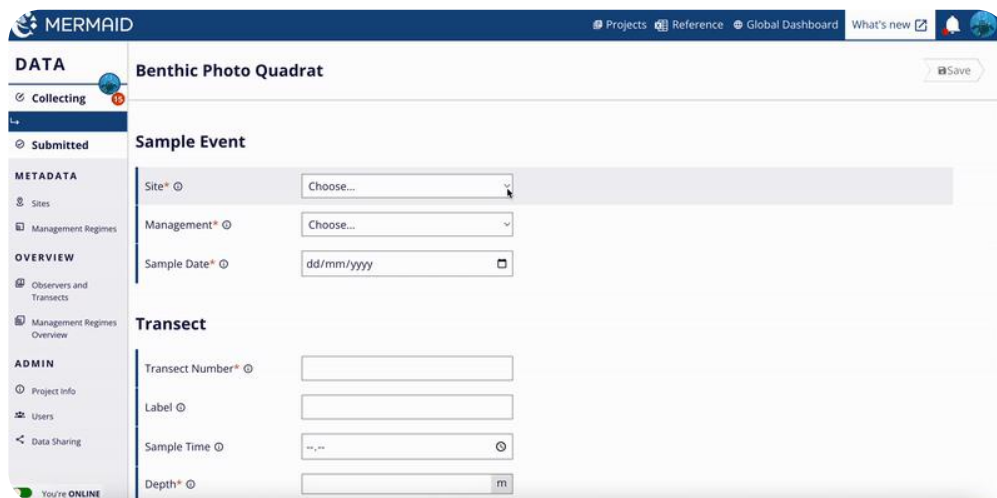
NAVIGATION TIP

Use the 'Tab' key to move across to the attribute, growth form, and length columns. At the end of the row, press 'Enter'/'Return' to create a blank row and add a new benthic attribute observation. If the same attribute is observed but with a different length, press the 'Tab' key at the end of the row to duplicate the benthic attribute in the next row.

Benthic Photo Quadrat

This sample unit records the results of classified photo quadrat images.

Each transect requires a transect number, depth (m), surveyed transect length (m), the starting quadrat number, the quadrat size (m²), the number of quadrats, and the number of points per quadrat.



The screenshot shows the 'Benthic Photo Quadrat' form in the MERMAID system. The interface includes a top navigation bar with 'Projects', 'Reference', 'Global Dashboard', and 'What's new'. A left sidebar contains navigation links for 'DATA' (Collecting, Submitted), 'METADATA' (Sites, Management Regimes), 'OVERVIEW' (Observers and Transects, Management Regimes Overview), and 'ADMIN' (Project Info, Users, Data Sharing). The main form area is titled 'Benthic Photo Quadrat' and has a 'Save' button. It is divided into two sections: 'Sample Event' and 'Transect'. The 'Sample Event' section contains fields for 'Site*' (a dropdown menu), 'Management*' (a dropdown menu), and 'Sample Date*' (a date input field with a calendar icon). The 'Transect' section contains fields for 'Transect Number*' (a text input), 'Label' (a text input), 'Sample Time' (a time input with a clock icon), and 'Depth*' (a text input with a unit dropdown set to 'm'). At the bottom of the form, there is a status bar indicating 'You're ONLINE'.

Entering transect and observations information.

Enter the photo identification results from the photo quadrat observations at the bottom of the form.

Entering observation data to the Observation Table. Use the predictive feature to type faster.

Each observation must record the total number of points identified as a particular benthic attribute in a particular photo quadrat.

After typing any three letters of an observed benthic attribute, MERMAID will provide a **predictive dropdown** with names. This ensures that all spelling is correct and consistent. Select the benthic attribute by using the 'up' or 'down' arrow keys on your keyboard or with your mouse, or entering more letters so that there is only one choice, and then pressing the 'Enter'/'Return' or 'Tab' key to select a name. Growth forms can be selected from the dropdown list or predicted by typing.

Available benthic attributes can be found using the “Reference” icon at the header of any page. *New benthic attributes can be proposed to the MERMAID science team for approval and addition.*

The sum of the points in the observations entered for that quadrat must equal the total number of points entered at the transect level above.

The percent cover of each benthic category along the transect will automatically be calculated and displayed at the bottom of the rows. All benthic attributes belong hierarchically to a small number of top-

level benthic categories commonly used for analysis, such as "hard coral".

NAVIGATION TIP

Use the 'Tab' key to move across to the attribute, growth form, and number of points columns. At the end of the row, press 'Enter'/'Return' to create a blank row and add a new benthic attribute observation. Press the 'Tab' key at the end of the row to duplicate the benthic attribute in the next row.

Coral bleaching

This rapid assessment field method can be used to quantify coral bleaching for different genera of hard corals.

In this rapid assessment field method, the sample unit is a collection of quadrats observed for coral bleaching on a single dive/snorkel. [The method is described in detail here.](#)

First, observers choose a consistent quadrat size (typically 1 to 2 m²) to use on the survey. During a survey, an observer records information from a set of quadrats, typically ~15-20 quadrats. Within a quadrat, an observer first counts the number of coral colonies for each hard coral genus and classifies each colony within 7 categories of bleaching severity: normal, pale, 0-20% bleached, 20-50% bleached, 50-80% bleached, 80-100% , and recently dead. After recording the coral colonies, the observer then visually estimates the cover of three main benthic groups within the quadrat: hard coral, macroalgae, and soft coral. Then, the observer swims a set distance (e.g., 10 fin kicks) to begin the next quadrat.

The screenshot shows the MERMAID web application interface. The left sidebar contains navigation links for DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Bleaching' and includes a 'Save' button. It is divided into two sections: 'Sample Event' and 'Quadrat Collection'. The 'Sample Event' section has dropdown menus for 'Site' and 'Management', and a date input for 'Sample Date'. The 'Quadrat Collection' section has input fields for 'Number' (set to 1), 'Label', 'Sample Time' (with a clock icon), and 'Depth' (set to 'm').

Entering transect and observations information.

In MERMAID, observations from the surveys are recorded in 2 sections. The 'Colonies Bleached' section records the total number of colonies in each bleaching category for each genus. The 'Percent Cover' section records the % cover of hard coral, macroalgae, and soft coral for each quadrat.

This screenshot shows the 'Observers' section of the 'Bleaching' form, where several observers are listed with checkboxes. Below this is the 'Observations - Colonies Bleached' section, which contains a table for recording data. The table has columns for 'Benthic Attribute', 'Growth Form', and a series of columns for the 'Number of Colonies' in different bleaching categories: Normal, Pale, 0-20% bleached, 20-50% bleached, 50-80% bleached, 80-100% bleached, and Recently dead. A single row of data is shown with values 0, 0, 0, 0, 0, 0, and 0. A '+ Add Row' button is located below the table. At the bottom right, summary statistics show 'Total number of colonies' and 'Total number of coral genera', both currently at 0.

Benthic Attribute *	Growth Form	Number of Colonies						
		Normal	Pale	0-20% bleached	20-50% bleached	50-80% bleached	80-100% bleached	Recently dead
1		0	0	0	0	0	0	0
Total number of colonies							0	
Total number of coral genera							0	

Entering observation data to the Observation Table. Use the predictive feature to type faster. The bleaching observation is divided into two sections, i.e. 'Colonies Bleached' section and 'Percent Cover' section.

NAVIGATION TIP

Use the 'Tab' key to move across the colonies bleached and percent cover columns. At the end of the row, press 'Enter'/'Return' key to create a blank row to add the next complexity observation. If the same bleaching or percent cover is observed at the next interval, press the 'Tab' key at the end of the row to duplicate.

Habitat complexity

This transect records observations of benthic habitat complexity on a scale of 0 to 5, based on the methodology proposed in Wilson et al. (2007) and described in Darling et al. (2017) and Gurney and Darling (2017) (Appendix 2).

To enter a habitat complexity transect, you will need to provide a transect number, depth (m), the surveyed transect length (m), and the interval between complexity observations (m). For example, assessing complexity every 5 m can be entered at '5 m' in the "Interval size" box.

The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Habitat Complexity' and features a 'Save' button. Below the title, the 'Sample Event' section includes dropdown menus for 'Site' and 'Management', and a date picker for 'Sample Date'. The 'Transect' section contains input fields for 'Transect Number', 'Label', 'Sample Time', and 'Depth'.

Entering transect and observations information.

Enter the habitat complexity score at each interval at the bottom of the page. You must have as many rows of observations as you do intervals in the transect length.

The screenshot shows the MERMAID web application interface for entering habitat complexity data. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Habitat Complexity' and features a 'Save' button. Below the title, there are two sections: 'Observers' and 'Observations'. The 'Observers' section lists five names with checkboxes: Amkieltiela (checked), Erwan Sola, Jocie Bentley, Kim Fisher, Sharla Gelfand, and Shinta Trilestari Pardede. The 'Observations' section contains a table with two columns: 'Interval' and 'Habitat Complexity Score'. The first row shows '1' in the 'Interval' column and '1m' in the 'Habitat Complexity Score' column. Below the table is a '+ Add Row' button. At the bottom right of the table area is a 'Delete Record' button. The footer of the page indicates 'You're ONLINE' and provides links for Help (PDF), Terms, Contact, and Credits v2.5.0.

Entering observation data to the Observation Table.

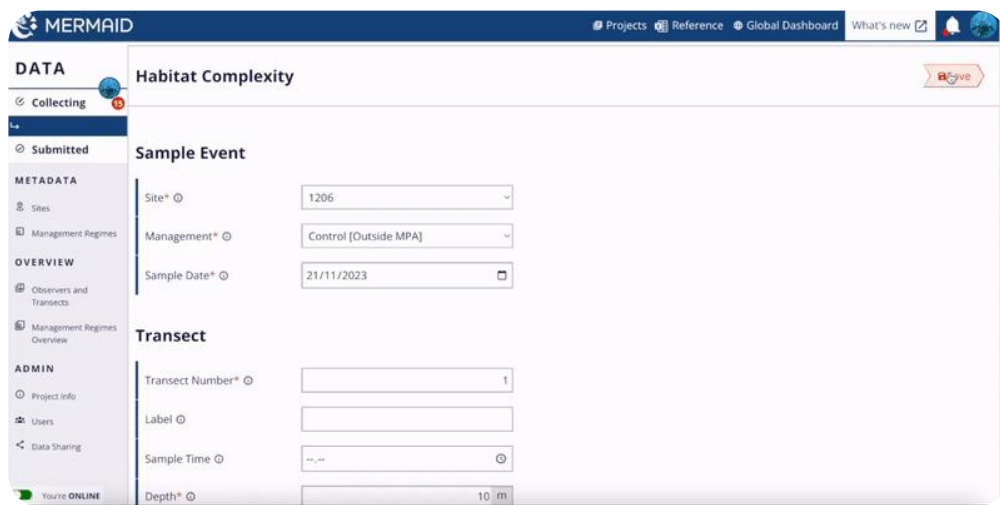
NAVIGATION TIP

Use the 'Tab' key to move across the interval and habitat complexity score columns. At the end of the row, press 'Enter'/'Return' key to create a blank row and add the next complexity observation. If the same habitat complexity is observed at the next interval, press the 'Tab' key at the end of the row to duplicate the previous row.

SAVING A TRANSECT

Once you enter any new information into a transect, you can save it using the button in the upper right corner of the page.

The save button is bright red when there is new information to be saved. If the button is gray and says “Saved”, you have already saved the transect and there is no new information to be saved.



The screenshot displays the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The left sidebar contains a menu with sections: DATA (Collecting, Submitted), METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project Info, Users, Data Sharing). The main content area is titled 'Habitat Complexity' and features a 'Save' button in the top right corner. Below the title, there is a 'Sample Event' section with three dropdown menus: 'Site*' (1206), 'Management*' (Control [Outside MPA]), and 'Sample Date*' (21/11/2023). Below this is a 'Transect' section with four input fields: 'Transect Number*' (1), 'Label', 'Sample Time' (with a clock icon), and 'Depth*' (10 m).

Click the red 'Save' button to save a sample unit. Once saved, the button will greyed out and read 'Saved'.

After saving, you can always return to the transect to add or change data and information and resave.

If you try to navigate away from a page with unsaved information, you will see a warning on the screen that you have unsaved data – choose “Cancel” to stay on the transect and save; choose “Ok” to leave the transect unsaved.

Once you validate and successfully submit your transect, you can no longer edit it. If you need to edit a submitted transect, a project admin must un-submit it; if you are not the project admin, they will then need to transfer it to you for editing.

All sample units are always saved on your computer. Any time you are online, MERMAID also saves to a backed-up database in the Cloud.

Validate and submit data

After your data has been saved, it can be validated. Validation is the “proofreading” of the sample unit information and observations. This is where mistakes and outliers are caught and brought to your attention to correct. Site and management regime validations are checked only against submitted sample units. A reminder of why a sample unit cannot be submitted is shown under the Submit button to help you address problems more quickly.

Validation can only be done online.

After saving a transect, **click the activated red “Validate” button to validate your transect.**

The screenshot shows the MERMAID web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The main content area is titled 'Fish Belt 1206 1' and contains a form for data entry. The form is divided into two main sections: 'Sample Event' and 'Transect'. The 'Sample Event' section includes fields for Site (1206), Management (Choose...), and Sample Date (21/11/2023). The 'Transect' section includes fields for Transect Number (1), Label, Sample Time, and Depth (10 m). A sidebar on the left contains navigation links for DATA, METADATA, OVERVIEW, and ADMIN. At the top right of the form, there are buttons for 'Saved', 'Validate' (highlighted in red), and 'Submit'.

Validating a sample unit can only be done when connected to the internet.

After successfully validating a transect and resolving any errors or warnings, the Validate button will be grayed out and the Submit button will be activated in red.

After validating, you will receive one of the following results:

A. Success!

Nice work, your sample unit was validated successfully! There are no errors with the data and it is ready to submit.

B. Warnings

The screenshot shows the MERMAID web interface for a data entry form titled 'Fish Belt 1206 1'. The interface includes a sidebar with navigation options like 'Collecting', 'Submitted', 'METADATA', 'OVERVIEW', and 'ADMIN'. The main content area displays a 'Sample Event' form with fields for 'Site*', 'Management*', and 'Sample Date*'. A 'Transect' section contains a 'Transect Number*' field and a 'Label' field. At the top of the form, there are three warning and error messages: 'WARNING: Fewer than 5 observations', 'WARNING: Fish biomass less than 50 kg/ha', and 'ERROR: One or more invalid fields: site, management, sample date, transect number, width, depth'. A red banner at the top right states 'Errors or warnings are preventing you from submitting.' and provides links to 'Scroll to observations' and 'Ignore warning'.

Warning messages can be either ignored or solved by correcting the data in the field.

A yellow warning will appear at the top of the page or by and individual form field if MERMAID identifies a potential issue in your transect information. Warnings are validations that identify entered data that are possible, but unusual.

You can decide whether each warning can safely be ignored for your data. If the issue resulted from a data entry mistake, you can correct the data in the field, or in some cases by clicking a “Resolve” button to open a dialog where you can add or change the information. Click “update” to incorporate your changes into the transect. You can also navigate to fields with issues by clicking 'Scroll to observations' next to the warning.

After addressing warnings, resave the transect and validate again. Repeat the process for any additional warnings that are identified. If you don't believe a warning is accurate for your transect, you can disregard it by clicking the 'Ignore warning' checkbox next to the warning.

C. Errors

The screenshot shows the MERMAID reef survey interface. The top navigation bar includes 'Projects', 'Reference', 'Global Dashboard', and 'What's new'. The main header is 'MERMAID reef survey' with a 'View on Dashboard' link. The left sidebar has sections for 'DATA' (Collecting, Submitted), 'METADATA' (Sites, Management Regimes), 'OVERVIEW' (Observers and Transects, Management Regimes Overview), and 'ADMIN' (Project Info, Users, Data Sharing). The main content area is titled 'Fish Belt 1206 1' and shows a list of errors: 'IGNORED Fewer than 5 observations', 'IGNORED Fish biomass less than 50 kg/ha', and 'ERROR One or more invalid fields: site, management, sample date, transect number, width, depth'. A red warning message at the top right states 'Errors or warnings are preventing you from submitting.' with links to 'Scroll to observations' and 'Ignore warning'. The 'Sample Event' section shows 'Site*' as '1206', 'Management*' as 'Choose...' with an 'ERROR Required' message, and 'Sample Date*' as '21/11/2023'. The 'Transect' section shows 'Transect Number*' as '1'. At the top right of the form are buttons for 'Save', 'Validate', and 'Submit'.

Errors can not be ignored and must be resolved before a sample unit can be submitted.

A red warning message will appear if MERMAID identifies an error in a sample unit's information or observations. Errors must be resolved before a transect can be submitted; they cannot be ignored. To address each error, scroll down to the field that has the 'ERROR' notice and directly change the information.

After resolving all errors, resave the transect and validate again. Repeat the process for any additional errors that are identified, until all 'ERROR' notices have disappeared.

D. Submit data

When you are finished entering data for a sample unit and have resolved all Errors and Warnings, you can Submit the sample unit.

After submitting data, admin users can still edit the transect or return a transect to the observer, so as a collector, make sure your data are finalized and clean before submitting! **Submitting data can only be done when online.**

To submit data, select the red button in a validated transect that says **“Submit”**.

MERMAID reef survey [View on Dashboard](#)

DATA

Fish Belt 1206 1 [Saved](#) [Validated](#) [Submit](#)

Collecting **Submitted**

METADATA

OVERVIEW

ADMIN

Sample Event

Site* 1206

Management* Control [Outside MPA]

Sample Date* 21/11/2023

Transect

Transect Number* 1

Label

IGNORED Fish biomass greater than 5000 kg/ha

[Scroll to observations](#) ☒ Ignore warning

Submit a sample unit by clicking the 'Submit' button after all errors and warnings addressed.

Submitting data moves it from the "Collecting" page to the "Submitted" page. This shares your observations with the other users in the project (and depending on Data Sharing settings, potentially with the world). Within the "Submitted" page, admins can edit or delete transects or return them to their original observers for further editing.

If you are a read-only member on a project you can see data once it has been submitted and you can export it, but you cannot edit this data while it is in MERMAID.

You can also view your submitted data per project in the MERMAID Dashboard directly from the Collect app. Simply click on the icon 'View on Dashboard' next to the project name to navigate to the dashboard.

MERMAID [Projects](#) [Reference](#) [Global Dashboard](#) [What's new](#)

Mermaid Reef Survey [View on Dashboard](#)

DATA

Submitted

Collecting **Submitted**

Filter this table by site, management, or observer

Filter Method

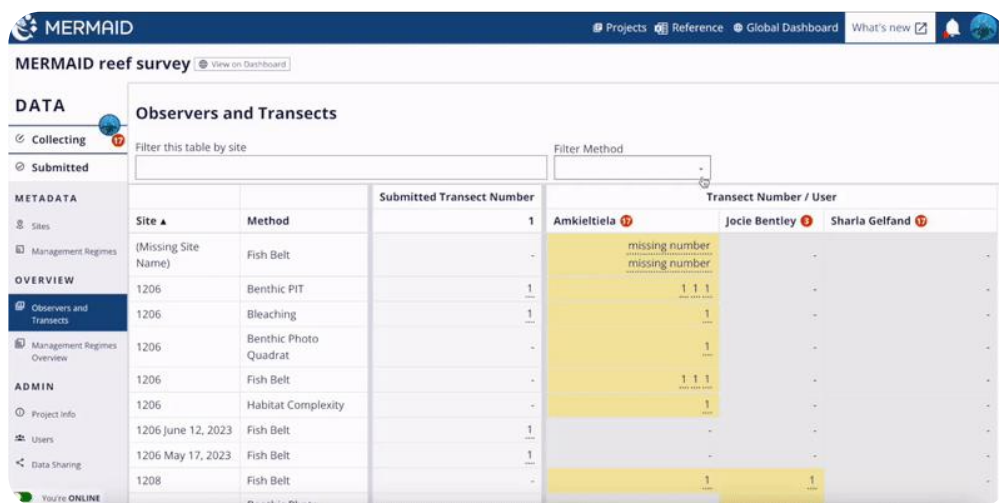
[Export To XLSX](#)

Manage your data

The OVERVIEW area provides project-level views of how a project is progressing and easy ways to find out who to chase for missing data. It is also enhanced with filtering by method feature through a button next to the search bar. This feature allows users to filter in multiple ways. The total sample unit using the chosen method(s) will appear next to the filter button.

The 'Observers and Transects' page summarizes the number of submitted and unsubmitted transect(s) per site and method.

Hover over each transect number to see detailed information including who was the last person editing the transect, who were the observer(s) collecting the transect, site name, management regime, and collecting date. You can also head to the submitted transect by clicking the 'View Submitted Sample Unit'.



Filter this table by site		Filter Method	
Site	Method	Submitted Transect Number	Transect Number / User
(Missing Site Name)	Fish Belt	-	Amkietliela 17
1206	Benthic PIT	1	Jocie Bentley 17
1206	Bleaching	1	Sharla Gelfand 17
1206	Benthic Photo Quadrat	-	missing number
1206	Fish Belt	-	missing number
1206	Habitat Complexity	1	1 1 1
1206 June 12, 2023	Fish Belt	1	1
1206 May 17, 2023	Fish Belt	1	1
1208	Fish Belt	-	1
	Benthic Photo	-	1

The Observers and Transects page helps you to easily identify who to chase for unsubmitted sample unit(s).

The 'Management Regimes Overview' summarizes the number of submitted (not unsubmitted) sample units per management regime.

Management regimes that have no submitted transects will not appear in the 'Management Regimes Overview' table. You can

MERMAID

[Projects](#)
[Reference](#)
[Global Dashboard](#)
[What's new](#)

MERMAID reef survey [View on Dashboard](#)

DATA

- Collecting
- Submitted

Management Regimes Overview

Filter this table by site Filter Method

METADATA		Transect Number / Management Regime	
Sites	Method		Control
1206	Benthic PIT		1
1206	Fish Belt		1:1

Showing 2 of 2

OVERVIEW

- Observers and Transects
- Management Regimes Overview

ADMIN

- Project Info
- Users
- Data Sharing

[Back](#)

You're ONLINE

[Help \(PDF\)](#)
[Terms](#)
[Contact](#)
[Credits v2.0](#)

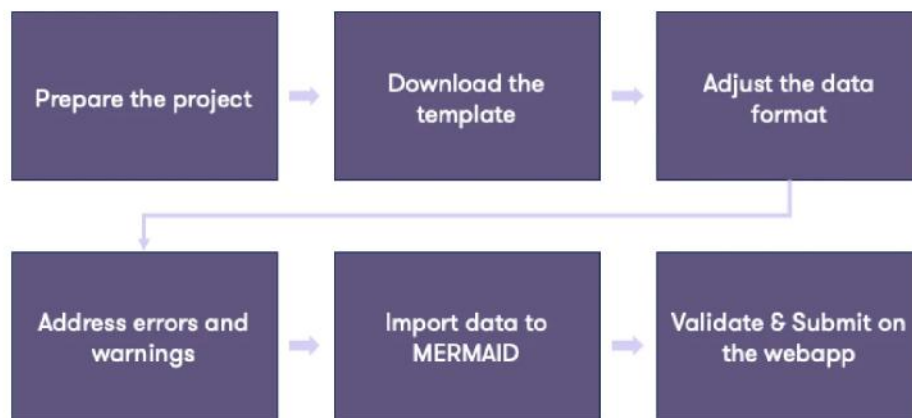
The Management Regimes Overview table helps you to make sure that all sites have the correct management regimes.

Upload spreadsheets

Good news! You can now upload your existing data or 'legacy data' directly to MERMAID using the mermaidr R package.

If you are new to MERMAID but have data from past surveys in other formats, you may be trying to figure out how to import your legacy data into MERMAID. The mermaidr package is a way to ingest your old data into MERMAID.

Ingesting data should only be used for legacy data. For an ongoing project, it is easier to use the app directly.



The ingestion workflow.

Steps for ingestion using the mermaidr package:

1. Create a project in MERMAID with sites, management regimes, and users added.

2. Adjust your data format to the MERMAID template. You can download the template for each method using the `mermaid_import_get_template_and_options` function from the mermaidr package. More information on how to use it can be seen [here](#).
3. Ensure the mandatory fields are filled. Mandatory fields include an asterisk (*) sign in the column name.
4. Check each field to make sure it matches allowed field options for importing data for a given method. To check each field, use the `mermaid_import_check_options` function from the mermaidr package. More information and example on how to use it can be seen [here](#). A field that matches will produce a green check sign.
5. After all fields have passed the checking process, you can import your data using the `mermaid_import_project_data` function from the mermaidr package. Detailed information and an example can be seen [here](#).

All ingested data will appear on the Collecting page. These data will need to go through the regular validation and submission process. For an example how to ingest your legacy data using the mermaidr package, head to the [ingesting fishbelt data example](#).

Unsubmitted ingested transects appear on the Collecting page of the user who did the ingesting. To transfer unsubmitted sample units to another user, a project admin can use the project's Users page.



Ingested data will appear in your collecting page and will be shown on the Project Page under the COLLECTING tab. The number in the red circle shows the number of sample units in your collecting page, while the number without the red circle show the total unsubmitted sample units in a project.

We have also prepared below a video to walk you through the ingestion steps, using the historical fishbelt data as an example.



Ingesting historical fish belt data into MERMAID using the mermaidr package.

Use your data

EXPORT TO XLSX

Submitted transects can be exported to a tabular format in a .xlsx file for further analysis by clicking the 'Export To XLSX' button. Use the 'Filter Method' button next to the search bar to filter the submitted transects based on method. The total transects using the chosen method(s) will appear next to the filter button.

Data can only be exported when online and after transects have been submitted. **Data in a test project will not be exported.**

Make sure that the project is not a test project. Select which method you would like to download. All records of each sample unit with the same method will be combined into a single spreadsheet. This will begin downloading a .xlsx to your computer. All user levels (admin, observer, and read-only) can export data from a project.

The screenshot shows the MERMAID reef survey web application interface. The top navigation bar includes links for Projects, Reference, Global Dashboard, and What's new. The main header indicates the user is logged in as 'You're ONLINE'. The left sidebar contains navigation options: Collecting, Submitted, METADATA (Sites, Management Regimes), OVERVIEW (Observers and Transects, Management Regimes Overview), and ADMIN (Project info, Users, Data Sharing). The main content area is titled 'Submitted' and features a search bar with the placeholder 'Filter this table by site, management, or observer' and a 'Filter Method' dropdown menu. An 'Export To XLSX' button is located in the top right corner of the table area. The table displays four rows of data for sample units, with columns for Method, Site, Management Regime, Sample Unit #, Size, Depth (m), Sample Date, and Observers. The data is filtered to show only 'Submitted' transects.

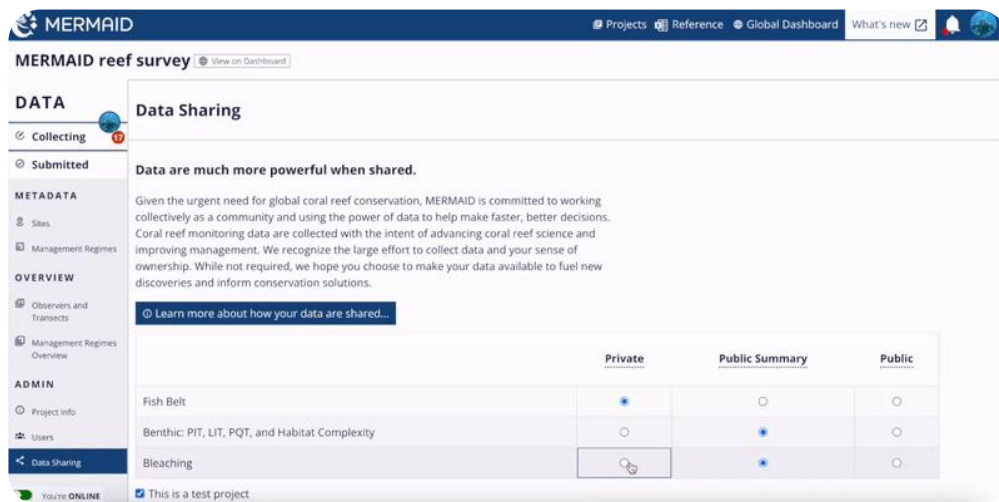
Method	Site	Management Regime	Sample Unit #	Size	Depth (m)	Sample Date	Observers	
Benthic PIT	1206	Control	1		5.0m	10	June 12, 2023	Amkieltiela
Bleaching	1206	Control			1.00m	8.5	April 7, 2023	Amkieltiela
Fish Belt	1206	Control	1	50.0m x Mixed: >=10 cm & <35 cm @ 5 m, >=35 cm @ 20 m	10	May 17, 2023	Amkieltiela	
Fish Belt	1206	Control	1	5.0m x Mixed: >=10 cm & <35 cm @ 5 m, >=35 cm @ 20 m	10	June 12, 2023	Amkieltiela	

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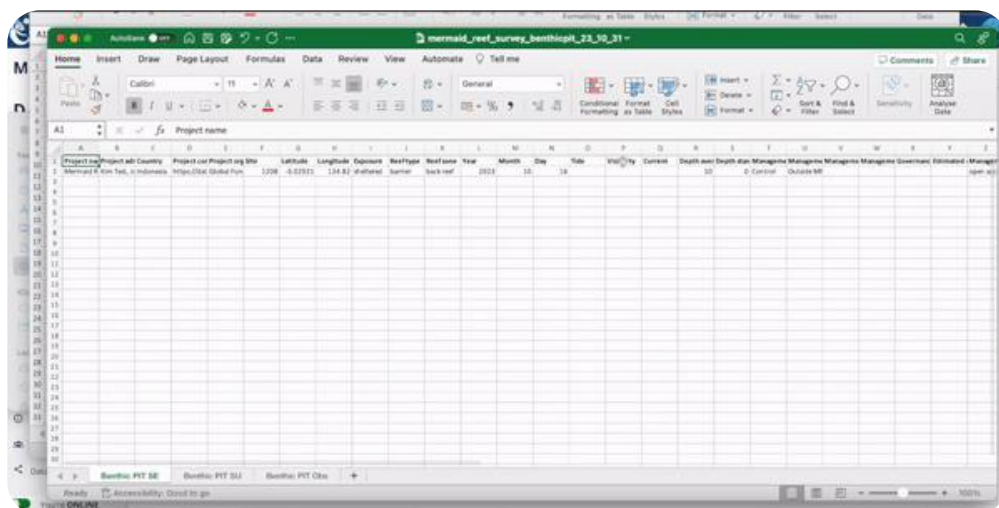
Export submitted sample unit(s) per method by clicking the 'Export To XLSX' button.

To change a project from a "Test Project" to an actual project, click "Data Sharing" in the lefthand menu. Scroll down and uncheck the 'This is a test project' checkbox. **Wait approximately 20 minutes for the data to sync with the server**, and then you can export your data.



Change a project from a "Test Project" to an actual project by uncheck the 'This is a test project' checkbox.

MERMAID also calculates **standard deviations** corresponding to estimated sample event (site and date) averages. You can find this information in the exported data, under the Sample Event (SE) tab, or by retrieving sample event data using **mermaidr**, which gives direct access to MERMAID data through R Studio.



After exporting your data, you can find the standard deviation values under the Sample Event (SE) tab.

Questions? You can reach out to us when online via the [Contact](#) link at the bottom of any page. An offline (pdf) version of this documentation is also available on the left side of the same area.

R PACKAGE

MERMAID has a helpful R package for accessing and importing your data.

Although Excel or similar programs work for basic analyses, many scientists use programs like **R** (often in the **RStudio** environment) for larger datasets or more sophisticated analyses. **The mermaidr** is an R package specifically for working with MERMAID data and enables you to access your data from MERMAID, compile datasets from multiple MERMAID projects, and ingest legacy data into MERMAID.

If you would like more information and detailed instructions on usage, you can see the [package website](#). You can also find a helpful list of package functions [here](#). We also prepared an example of using the mermaidr package for analysis, which is demonstrated [here](#). More information on how to ingest legacy data into MERMAID can be found in the [Ingesting legacy data using R studio](#) page.

If you are new to the R programming language, our [new R users guide](#) is a great place to start! If you find yourself stuck, please don't hesitate to [ask for help](#).

API

All access to MERMAID data, including that done by mermaidr, the MERMAID web application, and the dashboard, is done through an [Application Programming Interface](#) (API). If you need custom access to data, for example because you are creating a map or writing your own tool, you can use API documentation [here](#) as a guide. The documentation includes a getting started page on [how to use the Insomnia API client](#) file included with the MERMAID API code repository to access all API endpoints.