

1. You will receive an email inviting you to set up your Digital Cookie Site, it will contain a link to set up your Girl Scout's account

It's time to register your Girl Scout for Digital Cookie!



Girl Scout Cookies <noreply@girlscouts.org>

2. First, you will set up your password. Once set up you will log in with your email and your new password

Create Your Digital Cookie Password

When you create your password, a confirmation email will be sent.

Password

Passwords must be 8-16 characters, include 1 number, capital letter and lowercase letter, with optional special characters !, #, \$.

Confirm Password

Submit

3. Because digital cookie is an online platform, your Girl Scout will need to watch the video with important safety tips to help her stay safe. You will not be able to continue until you complete the video.
4. You will then need to click to agree to terms and conditions. All the additional documents referenced are in the links within the document.
5. You're in! Now you need to activate your Girl Scout, even if they participated in prior years. Click the button to Activate, and you will then

have the opportunity to change her name to a nickname and add her own email address. Once you save, you will be brought back to this screen but now the “Access Site button is available

Girl Account

Rhiannon McCormick

Preferred First Name:*
(or use a nickname)

Girl Email Address:
(optional)

Digital Cookie Registration

Register your Girl Scout to participate in Digital Cookie. She'll get access to the Digital Cookie Platform where each Girl Scout can set up her cookie site and goals, manage orders and learn marketing business skills.

Girls 13 and older can add their own email address. This allows them to manage details for their cookie site.

Digital Cookie Status	Girl Scout	Date of Birth	GSUSA ID	Troop	Preferred First Name*	Girl Email Address	Action
Registered	Rhiannon McCormick	04/14/2015	121428071	43202	Rhiannon	---	Edit

6. **You're in!!!** There is a lot you can do here on this site, new this year you can send cheers as they progress towards their goals. It's a good idea to check out the different options. However, before it goes live you will need to set

up your storefront. Navigate to the setup area:

Digital Cookie can help boost your sales, sharpen your entrepreneurial skills, and power unique adventures for you and your troop year-round!

COOKIE SALES START IN

2	2	42	53
DAYS	HRS	MIN	SEC



You don't have any new cheers.

But you can still inspire your troop members!

[Send a Cheer](#)

0 packages cred

Sales last up



My Sales Goal

0 packages

[UPDATE](#)

Packages Sold

0

[UPDATE](#)

Packages to Sell

0

[SEE DATA](#)



Ou



My Cookie Site: Set up your site

[Set up your cookie site, get published and start getting orders.](#)

[Site Setup Video](#)

[Site Setup Quick Tip Sheet](#)



Orders to Deliv

Approve for delivery: 0 Order(

Orders to deliver: 0 Order(s)

Girl Delivery is currently turne
[details](#)


Learning

From Your C


7. Cookie sales are more than fundraising, it's practicing entrepreneurship and business skills. The very first thing your Girl Scout will need to do is set a reasonable goal, and because it's hers she should know what it is and why when asked. The dollars will automatically calculate. There is a help button

below each step in case you want more information.

STEP 1 **SET MY SALES TARGET** REQUIRED

 **Your Goal Calculator**

Rhiannon wants to sell packages which = about * to help her Troop and others.

[Learn more](#)

The money you earn stays local, funding amazing experiences for you and your troop.

*When you sell cookies, it goes to your troop budget. Together, you can accomplish big things!

[Step 1 help](#) ▼

8. Next she will write her cookie story. She will need to know the troop's goals, and what the troop intends to do with the money. Remember – the money is to fund the troop and share proceeds charitably, the party event is not the primary goal.
 - a. Videos and pictures are fantastic additions to your site! Remember not to share any identifiable information such as last names, school names, addresses or contact info. Be mindful of your backgrounds, and Girl Scouts should make sure their messages are in line with the Promise and Law. This is not a requirement, and you can always add one later. You can also update your goals and cookie story. We had to practice a few times to get our giggles out.
9. Once you've reached the end you can preview the site. The parent will need to click the button to approve and publish.

Rhiannon's Digital Cookie Site Preview

**PARENT
- OR -
GUARDIAN**

Rhiannon submitted her **Digital Cookie** page for your approval on 01/16/2024 09:27 PM CST. When you approve and publish, her site will be open for business.

[Learn about approvals](#)

10. Once you approve the site will go live when the sale starts! You will be able to publish the link to her site on social media and send emails to friends and family with the link when the site is available.
11. Check out some of the other tabs! A lot of functionality is turned off until the site is live, but there's still a lot to see.



- a. Badges – we will be posting badge requirements on Band and working to get requirements met. These can also be done at home! Parents will need to check off the requirements as they are met.
- b. Learning – there are some good videos and tutorials here, including tips to make a good digital cookie video!
- c. Customers – here is where you can send out emails when the sale opens!
- d. Orders – these are all the orders placed through the digital cookie site. You do NOT need to add paper orders here, and you do not need to include digital cookie orders on a paper form. **IMPORTANT: parents will need to approve orders here. After a few days unapproved orders will be rejected.** Some orders may be in person delivery, and if you are not comfortable with that you will have the opportunity to decline.
- e. Cheers – Cheer on your troop members here! Sometimes we need encouragement and sometimes we need congratulations, this is a GREAT way to be a sister to every Girl Scout!

****Consider creating a QR code that links to her site! It's a lot easier to remember and share. Adobe has an option to generate a QR code, and there are several sites that will generate a code for free. This might be useful in lieu of paper orders as well.**