

# DataCite Board Meeting

February 1, 2023

**Attending:** John Chodacki (JC), Tiwonge Banda (TB), , Mohamed Ba-Essa (MBa), , Torsten Reimer (TR), Irina Sens (IS), Jennifer Gibson (JG), Mark Hahnel (MH), Ingrid Dillo (ID), Viv Hutchison (VH) [9]

**Apologies:** Adrian Burton (AB), Salvatore Mele (SM), Lynn Woolfrey (LW), Marco Marsella (MM) [4]

**Staff:** Matt Buys (MB), Helena Cousijn (HC), Sarala Wimalaratne (SW), Britta Dreyer (BD) [4]

## Summary

**Board member term cycles.** The staff presented the term cycles following the implementation of the statute changes in April 2022. Specifically §12 was updated to implement term limits for elected board members. The Board presented the staggered rotation based on the implementation. As of April 2022 (a) Any board members within an existing term (two years previously) would be allowed one more three year term and (b) Any re-elected or newly elected board members would be allowed to serve two more three year terms. Finally, the Board discussed the vacant board position due to the Deputy President stepping down from the Board. Board members agreed to express interest in the vacant roles (Community Engagement Steering Group co-chair and Deputy President), as well as share suggestions for potential board candidates.

**2023 strategic priorities.** The Executive Director presented the 2023 strategic priorities in the form of OKRs (Objectives and Key Results). This cascade down from the community developed [multi-year strategic plan](#). During 2022, we spent considerable effort in operationalizing and launching our strategic plan. We have made significant strides in accelerating global adoption, supporting the entire research lifecycle and building an engaged community. In 2023, we plan to scale our efforts and cement the foundation established in 2022. We seek to scale our efforts globally, bring stability to our infrastructure and maintain agility as we adapt to the needs of the community.

**Metadata schema release cycle and strategic alignment.** The staff presented the current process and workflows related to the schema design release and implementation. As we continue to operationalise our multi-year strategic plan, we evaluate our various processes and strategic initiatives. During 2022, the Board established terms of references for the various groups, including the terms of reference for the metadata working group. Currently each minor schema version design and subsequent technical implementation takes approximately 12-24 months. Major schema version design and subsequent technical implementation is expected to take longer. As the metadata schema is core to our services and infrastructure, it is critical that we have effective processes to support the regular release and schema improvements in line with community trends. The Board discussed the processes and agreed that the staff should review processes, understand community expectations and develop a plan to align our release cycles and strategic objectives. The staff will work on this over the coming months.

**2022 Financial Report and 2023 Budget.** The staff presented the 2022 financial report (pre-audit) and the initial 2023 budget. DataCite closed the 2022 fiscal year with a positive overall result, with total income being €336,556 above budget and expenses €233,003 below budget. This was due to a combination of factors, including the ongoing COVID-19 travel restrictions and membership outreach expense reductions, as well as additional expenses in the licenses budget related to automation and professionalization efforts. Looking ahead to 2023, we are forecasting membership revenue of €1,863,480, with consistent new membership and consortia revenue growth. We also expect to receive additional project funding from the National Institutes of Health, the Wellcome Trust, and the Chan Zuckerberg Initiative. Our budget for 2023 includes increased administrative and licensing costs, as well as travel and infrastructure costs, to align with our growing needs and the launch of new services. There are no cash flow concerns for the following 24 months.

## Motions

**Motion:** November 2022 Minutes to be approved. **Vote:** Approved, no objections, no abstentions.