

Board meeting

NOVEMBER 2024

Meeting information

Date: 25 Nov 2024
Time: 4:00 - 5:30 PM in London / 11:00 PM - 12:30 PM in New York
Location: Please join via Zoom link in the calendar invitation
Meeting type: Regular
Notice given: November 13, 2023
Next meeting: TBC March 2025

Advance reading

Materials for all Board meetings are kept in the relevant folder [here](#). (Always refer to the PDF).

Context and goals for the meeting	[ITEM A]
Meeting minutes for approval	[ITEM B]
Board register	[ITEM C]
Board business and meeting schedule	[ITEM D]
Financial report FY25 Q1	[ITEM E]

Discussion agenda

All times GMT

16:00	Appointment of officers [Decision]	
16:10	Approval of minutes [Decision]	[ITEM B]
16:15	Questions on the advance reading	
16:20	Proposal to revise Dryad fees [Decision]	[ITEM F]
16:35	Executive team presentations [Information]	[ITEM G]
16:55	Proposal for committees structure and operation [Decision]	[ITEM H]
17:05	Opportunities and risks for Dryad from change in US administration [Discussion]	
17:20	Executive session & board self-assessment	[ITEM I]

Minutes

Approved: [Month, DD, YYYY]

Published: [Month, DD, YYYY; Time AM/PM (Eastern Time US/Canada)]

Secretary Signature:

Attendance

Board of Directors

Please sign in to the attendance tab in [this spreadsheet](#)

Board members (late or early departure) *[BOD members please put your name here if you missed/will miss a portion of the meeting]:*

- Andrew 5 mins after

Board Chair/Secretary Present: Yes/Yes

Quorum (7): Yes

Guests (not Board members)

Please sign in (first name, last name, title, affiliation):

- Jess
- Ryan
- Sarah
- Maria

Notes

Appointment of officers [Decision]

Motions and votes are documented [here](#).

JW: Provided an overview of each chair. Each officer provided a brief overview of each position.

JW: Discussion: Appointment of officers

Discussion to revise frequency of exco meetings and duration of meetings

Andrew: Chair

Jason: Vice chair

Mona: Secretary

Ian: Treasurer

Approval of minutes [Decision]

[ITEM B]

Focus of the meeting centered around the appointment of officers.

Motion to approve the minutes of May 20, 2024 postponed

Motion to approve the minutes of September 23, 2024 postponed.

Proposal to revise Dryad fees [Decision] [ITEM F]

JG: Fee discussion. Input from all the right places. Discussion of model. Varied voices from community

IM: FinCo perspective: opportunity to be transparent in the process and costs.

JW: Motion to revise Dryad fees

Motion carried.

Executive team presentations [Information] [ITEM G]

RS: Platform development: Curation Support, Internal updates, site design updates

Things are settling down in terms of challenges.

Collaboration with the curation team has been more integrated in this past year.
(Developers and curators communication is very important)

JH: Curation & Publishing Services

Curation team: 3 members

Trying to streamline processes, time and cost-saving solutions

Cost management: Fee waiver update: Decreasing fee waiver requests. Archiving:
Preservation costs. Dataset retention policy. Payment upon submission: "private for peer review"

DRYAD BOARD OF DIRECTORS MEETING NOVEMBER 2024

SL: Community

Onboarding new members. Coordinating quarterly webinars for members and researchers.
Organizing AGM

Product Market fit: surveys, interviews, Defining Dryad's value proposition: hands on support important to members.

JG: Congrats to Sarah on her new position.

MG: Partnership Development: membership recruitment maintenance. Fundraising: Open Science Initiative. F the Navigation Fund: bioRxiv and medRxiv. IDing review of revenue discrepancies. Product market Fit work and AGM

JW: Thanked everyone for continued commitment.

JG: Thanked staff for all their work. Thanked officers particularly Jason.

Meeting Adjournment: [time] ## 12:25 EST