

Board meeting

November 17, 2023

Meeting information

Date: November 17, 2023
Time: 9:00 - 10:30 AM Eastern Time US/Canada | 2:00 PM - 3:30 PM UK
Location: Please join via Zoom link in the calendar invitation
Meeting type: Regular
Notice given: January 4, 2023
Next meeting: 28 February 2024 4:00 PM (UK) 11:00 AM EST/EDT (TBC)

Advance reading

Materials for all Board meetings are kept in the relevant folder (Always refer to the PDF).

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|--|----------|
| Context and goals for the meeting | [ITEM A] |
| Board register | [ITEM B] |
| Board business and meeting schedule FY24 | [ITEM C] |
| Financial report | [ITEM D] |

Discussion agenda

All times U.S. Eastern

| | | |
|--------------|---|----------|
| 9:05 | Questions on the advance reading | |
| 9:15 | Welcome new members | |
| 9:20 | Appointment of officers [decision] | [ITEM E] |
| 9:25 | Expectations for Board participation [information] | [ITEM F] |
| 9:30 | Proposal for Board committees FY24 [decision] | [ITEM G] |
| 10:10 | Executive session: Standing item (new for FY24) | [ITEM H] |
| 10:25 | AOB | |

Minutes

Approved: [March 5, 2024]

Published: [March 5, 2024]

Secretary Signature: *MMR*

Attendance

Board of Directors

Please sign in to the attendance tab in

Board members (late or early departure) *[BOD members please put your name here if you missed/will miss a portion of the meeting]:*

- Jason

Board Chair/Secretary Present: Yes

Quorum (7): YES

Guests (not Board members)

Please sign in (first name, last name, title, affiliation):

- Jennifer Gibson, Dryad
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Notes

Advance reading

- JW and JG provided a quick overview and orientation of the meeting structure and materials:

Context and goals for the meeting . JG provided a quick overview of Board meeting materials. Designed to help guide the flow of the meeting [ITEM A]

Board register and Action sheet. Designed to provide history of activity and actions taken. [ITEM B]

Board business (plan for the upcoming year) . New part. A plan for board work.

[ITEM C]

Financial report.

[ITEM D]

No questions on Advanced readings.

- Introductions of new and existing members. Members shared their backgrounds and reasons for joining the board.
- JW discussed the efforts to emphasize the importance of organizational continuity, professionalization and effective functioning of the board. He encouraged feedback and self-assessment to help improve board operations.

Appointment of officers [Decision]

[ITEM E]

Notes: Description: Chair: charged with overseeing the meetings. Vice-chair: charged with presiding over meetings in the chair's absence. Secretary: Notekeeping and ensuring compliance with our bylaws. Treasurer: Chairs the Finance Committee

Motion: To approve Jason Williams as CHAIR of the Dryad Board of Directors.

Proposed: Jason Williams

Seconded: Jake Carlson

Result: Carried

Motion: To approve Andrew Beckerman as VICE-CHAIR of the Dryad Board of Directors.

Proposed: Jason Williams

Seconded: Jake Carlson

Result: Carried

Motion: To approve Mona Ramonetti as SECRETARY of the Dryad Board of Directors.

Proposed: Jason Williams

Seconded: Jake Carlson

Result: Carried

Motion: To approve Ian Mulvany as TREASURER of the Dryad Board of Directors.

Proposed: Jason Williams

Seconded: Jake Carlson

Result: Carried

Expectations for Board participation

[ITEM F]

Notes: Board assessment. Encourage us to be introspective in our actions. A Culture of the Board discussion

Proposal for Board committees

[ITEM G]

Notes: How do we support JG and her team question posed. Side note: Newly instituted action: Last 10 minutes of the meeting will be dedicated for board members to speak amongst themselves.

JW Provided a brief overview of various boards and proposed committees and task forces.

JW left. AB assumed the duties of leading the meeting.

JG: Today's expectation is the approval of motions and votes for the following: the code of conduct committee, ratification of the elections and nominations group, IDEA committee/task force and strategic advisory committee, fundraising advisory board, finance committee. Call for members to volunteer their time to participate in one of these groups.

IM: Finance Committee. Will provide a recommendation for membership at a later date.

JG: In order for the discussions of these proposed committees to be productive, the motions and votes were deferred to a later time. Proposal for approvals to be executed online with full approval.

Reminder to review and act upon emails regarding committee participation and other follow-ups.

Last 10 minutes: Members debrief

Meeting Adjournment: [time]: Eastern Time Us/Canada: 10:30AM/UK: 3:30PM