

## 1. Cover Page

*\*It is strongly recommended to keep the proposal within 10 pages.*

BIMP- EAGA- ROK Cooperation Fund (BKCF) Project Proposal	
<b>Proponent Contact Information</b>	
Organization Name	
Organization Type (Please indicate the organization type)	<input type="checkbox"/> Public (e.g. NGOs/Research Institutions) <input type="checkbox"/> Private
Organization Address	e.g. Address 1, Address 2, City, Country
Focal Person Name / Position (Please indicate the name and position of the focal person of the project.)	
Telephone Number	
Email Address	
<b>Project Information</b>	
Project Title (Please keep the project title clear and concise)	
Target Country(ies)	<input type="checkbox"/> Brunei Darussalam <input type="checkbox"/> Malaysia <input type="checkbox"/> Indonesia <input type="checkbox"/> Philippines
Target Geographic Location(s) (Please tick the box and indicate the specific target location (province/city) accordingly.  * BIMP-EAGA covers the entire sultanate of Brunei Darussalam, the provinces of Kalimantan, Sulawesi, Maluku and Papua in Indonesia; the states of Sabah, Sarawak and the federal territory of Labuan in Malaysia; and the entire island of Mindanao and the island province of Palawan in Philippines	<input type="checkbox"/> BIMP-EAGA - Location:  <input type="checkbox"/> Not within BIMP-EAGA - Location:
Project Duration	<input type="checkbox"/> 1 year <input type="checkbox"/> 2 years
Proposed Project Start Date	mm.yyyy
Proposed Project Completion Date	mm.yyyy
Proposed Project Budget (total in USD)	Year 1 : USD Year 2 : USD Total Budget : USD
Potential Project Co-Financing (optional)	
Goal and Objective (200 words max) (Please provide the summary of Project Objectives)	
Project Beneficiaries (100 words max) (Please provide the summary of Project Beneficiaries)	
Project Implementation Partners	

<b>Primary Project Sector &amp; Areas</b>  <i>(Please tick <u>ONE</u> most relevant sector and indicate its area(s).)</i>	<input type="checkbox"/> Environment - Area(s): <input type="checkbox"/> Tourism - Area(s): <input type="checkbox"/> Connectivity - Area(s): <input type="checkbox"/> Agriculture and Fisheries: - Area(s):
<b>Secondary Project Sector &amp; Areas</b>  <i>(Please tick <u>AT LEAST ONE</u> relevant sector(s) and indicate its area(s).)</i>	<input type="checkbox"/> Environment - Area(s): <input type="checkbox"/> Tourism - Area(s): <input type="checkbox"/> Connectivity - Area(s): <input type="checkbox"/> Agriculture and Fisheries: - Area(s):
<b>Category of Project to be Implemented</b>	<input type="checkbox"/> Policy and regulatory framework <input type="checkbox"/> Sector master plan <input type="checkbox"/> Pre-feasibility or feasibility study <input type="checkbox"/> A small-scale demonstration <input type="checkbox"/> National Determined Contribution implementation <input type="checkbox"/> Green recovery and green employment <input type="checkbox"/> Capacity building and public awareness <input type="checkbox"/> Others (50 words max.):

## 2. Project Justification

<b>2.1 Project Justification and Beneficiary</b>
<b>Problem Analysis (max. 600 words)</b>
<p>Please provide:</p> <ol style="list-style-type: none"> <li>1) a description of the current situation or issue related to the project (background, geographic region, and beneficiaries, etc).</li> <li>2) an analysis of the problem the project is trying to address. <u>Develop a Problem Tree</u> by defining the core problem and identifying its causes and effects. <u>The description must be clearly linked to the project's objectives and how the project will address the problem.</u></li> </ol>
<b>Project History (max. 200 words)</b>
<p>List any related projects or activities, whether current or complete. Describe how this new proposal would complement them. Details of any related current or complete projects may also be included, as well as lessons learned.</p>
<b>Project Beneficiaries (max. 250 words)</b>
<p>Please state who and approximately how many people would directly and indirectly benefit from this project, how many of these beneficiaries would be men, and how many would be women.</p>
<b>2.2 Project Description</b>
<p>This section is designed to provide a detailed description of the project's objectives and activities, as outlined in the attached <u>Logical Framework (Appendix 1)</u>.</p>
<b>Project Objective (max. 300 words)</b>
<p>Please indicate and describe the overall objective, the expected outcomes, and the outputs of the project in detail. It should be consistent with the <u>Logical Framework (Appendix 1)</u>.</p>
<b>Main Activities (max. 300 words)</b>
<p>List and describe the main activities that the project will implement to achieve the above outputs and outcomes in detail. The project breakdown should be consistent with the <u>Logical Framework (Appendix 1)</u>.</p>
<b>2.3 Project Implementation Arrangement</b>

### Management Arrangements (max. 200 words)

*Describe and visualize the project's management structure, coordination mechanisms, and the project management reporting line.*

### Project Team Composition (max. 200 words)

*Describe briefly the type and number of personnel involved in the project. Include and specify the terms of reference for each position in Annex 3 (Institutional Portfolio and Terms of Reference for Human Resources).*

### Monitoring and Evaluation Arrangements (max. 300 words)

*Describe the monitoring and evaluation arrangement of the project.*

## 2.4 Gender and Other Cross-Cutting Issues

### Gender (max. 200 words)

*Indicate how gender-related issues will be taken into account during project implementation, specifically addressing how women and men would equally benefit from the project and whether the proposed project has allocated resources for this purpose. Proposals must ensure that projects provide equal opportunities for participation, where appropriate, and how this will be monitored.*

### Other Cross-Cutting Issues (max. 200 words)

*Indicate cross-cutting issues and state how these issues will be addressed by the project, as applicable.*

## 2.5 Potential Risks

### Potential Risks & Mitigation Strategy and Measures

*Outline all potential risks or threats in the Project Results and corresponding mitigation strategies. The table below can be adjusted as necessary.*

Potential Risks	Probability	Impact	Mitigation Strategy
	Low/Mid/High	Low/Mid/High	

## 2.6 Project Sustainability and Scale-up (max. 300 words)

*State how the outputs and benefits of the project will be 1) sustained after the proponent's exit and 2) scaled up (expansion or replication) after the project is completed. The project is encouraged to be further developed into an upscalable and influential project that would economically or socially benefit the target country(ies).*

## Appendix 1. LOGICAL FRAMEWORK

Using the provided template, please provide a comprehensive description of the project's logical framework. If additional rows are required, ensure the structure remains consistent by copying and pasting an existing row into the respective section. Note that this section will not be included in the page count of the Proposal.

Project Logical Framework						
Project Results	Indicator(s)	Baseline	Target		Means of Verification	Source of Data
			Mid-term	Final		
<b>Outcome 1</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Output 1.1</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 1.1.1</b>	[Insert Text Here]					
<b>Activity 1.1.2</b>	[Insert Text Here]					
<b>Output 1.2</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 1.2.1</b>	[Insert Text Here]					
<b>Activity 1.2.2</b>	[Insert Text Here]					
<b>Output 1.3</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 1.3.1</b>	[Insert Text Here]					
<b>Activity 1.3.2</b>	[Insert Text Here]					
<b>Outcome 2</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Output 2.1</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 2.1.1</b>	[Insert Text Here]					
<b>Activity 2.1.2</b>	[Insert Text Here]					

<b>Output 2.2</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 2.2.1</b>	[Insert Text Here]					
<b>Activity 2.2.2</b>	[Insert Text Here]					
<b>Output 2.3</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 2.3.1</b>	[Insert Text Here]					
<b>Activity 2.3.2</b>	[Insert Text Here]					
<b>Outcome 3</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Output 3.1</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 3.1.1</b>	[Insert Text Here]					
<b>Activity 3.1.2</b>	[Insert Text Here]					
<b>Output 3.2</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 3.2.1</b>	[Insert Text Here]					
<b>Activity 3.2.2</b>	[Insert Text Here]					
<b>Output 3.3</b> [Insert Description Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]	[Insert Text Here]
<b>Activity 3.3.1</b>	[Insert Text Here]					
<b>Activity 3.3.2</b>	[Insert Text Here]					