

UNCLASSIFIED

TRANSPARENCY BOARD

8th Meeting

19 July 2011

15.00 – 17.00

Venue: Cabinet Office, **1 Horse Guards Road, G 14** London SW1A 2AS

Chair: Minister for the Cabinet Office

AGENDA

Transparency strategy update

	Timing	Item	Lead
1	15:00 – 15:05 (5 mins)	Welcome and Introductions Agree note of previous meeting – paper TB(8)1.i	<i>Chair</i>
2	15.05 – 15.35 (30 mins)	Strategy projects overview and update <ul style="list-style-type: none">• PM letter implementation• Transparency and Right to Data Strategy• PDC and Growth Review	<i>Tim Kelsey Pete Lawrence Cass Chideock</i>
3	15.35 -15.55 (20 mins)	Sector Board update Objectives & challenges for each panel <ul style="list-style-type: none">• Health• Education• Transport• Crime & Justice	<i>Tim Kelsey</i>

Sector/ departmental update

4	15.55 – 16.35 (40 mins)	Met Office Progress plans to release more data - discussion	<i>CEO John Hirst Sarah Jackson Charlie Ewen</i>
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Forward look

5	16.35 – 16.50 (15 mins)	Transparency Board forward plan Plans for next 6 months: <ul style="list-style-type: none"> • Transparency Board member presentations • Topics to be considered 	<i>Tim Kelsey</i>
8	16.50 – 17.00 (10 mins)	AOB Date of next meeting is 6 September	<i>Chair</i>

ATTENDEES**Transparency Board**

- Francis Maude, Minister for the Cabinet Office (Chair)
- Professor Nigel Shadbolt (attending the second half)
- Tom Steinberg
- Andrew Stott

Ministers

- Lord McNally, Minister of State, Justice

Officials

- Kitty von Bertele, Cabinet Office
- Will Cavendish, Cabinet Office
- Cass Chideock, Cabinet Office
- Charlie Ewen, Meteorological Office
- Rachel Fentem, Cabinet Office
- Sarah Jackson, Chief Advisor to Government, Meteorological Office
- Kieran Kumaria, Cabinet Office
- John Hirst, CEO Meteorological Office
- Zoe Hoyal, Cabinet Office (secretariat)
- Tim Kelsey, Cabinet Office
- Pete Lawrence, Cabinet Office
- Irene Loh, Cabinet Office
- Jane Sigley, Ministry of Justice

Apologies

- Sir Tim Berners-Lee
- Dr Rufus Pollock
- Anna Reid, Cabinet Office
- Rohan Silva, No.10