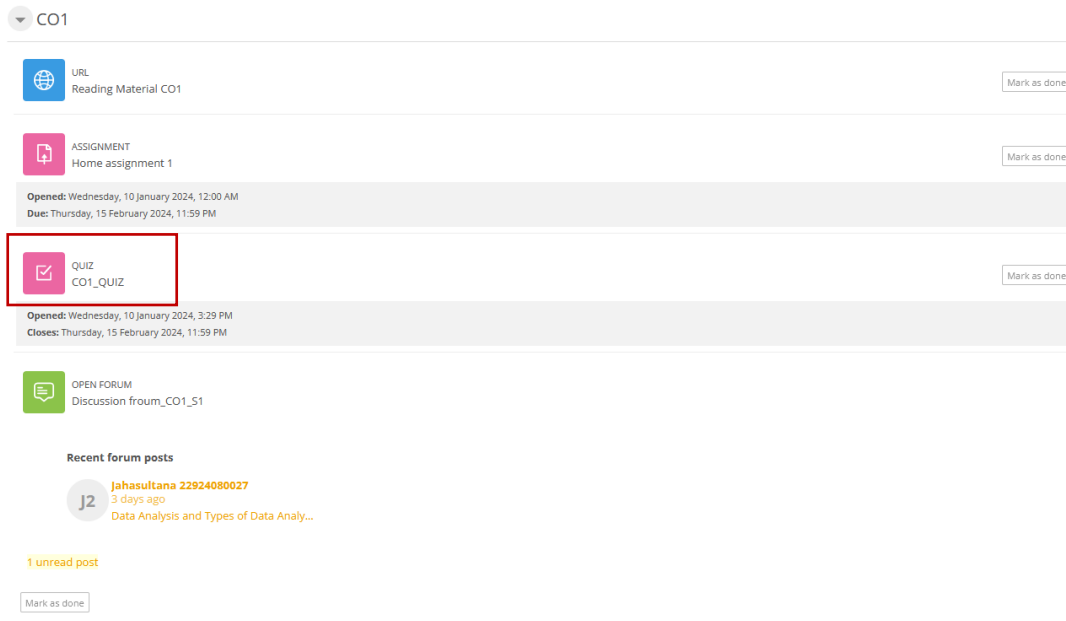


GUIDELINES FOR ATTEMPTING A QUIZ

Step 1: Click on the “QUIZ” label as shown in the below screenshot.



CO1

URL
Reading Material CO1

ASSIGNMENT
Home assignment 1

Opened: Wednesday, 10 January 2024, 12:00 AM
Due: Thursday, 15 February 2024, 11:59 PM

QUIZ
CO1_QUIZ

Opened: Wednesday, 10 January 2024, 3:29 PM
Closes: Thursday, 15 February 2024, 11:59 PM

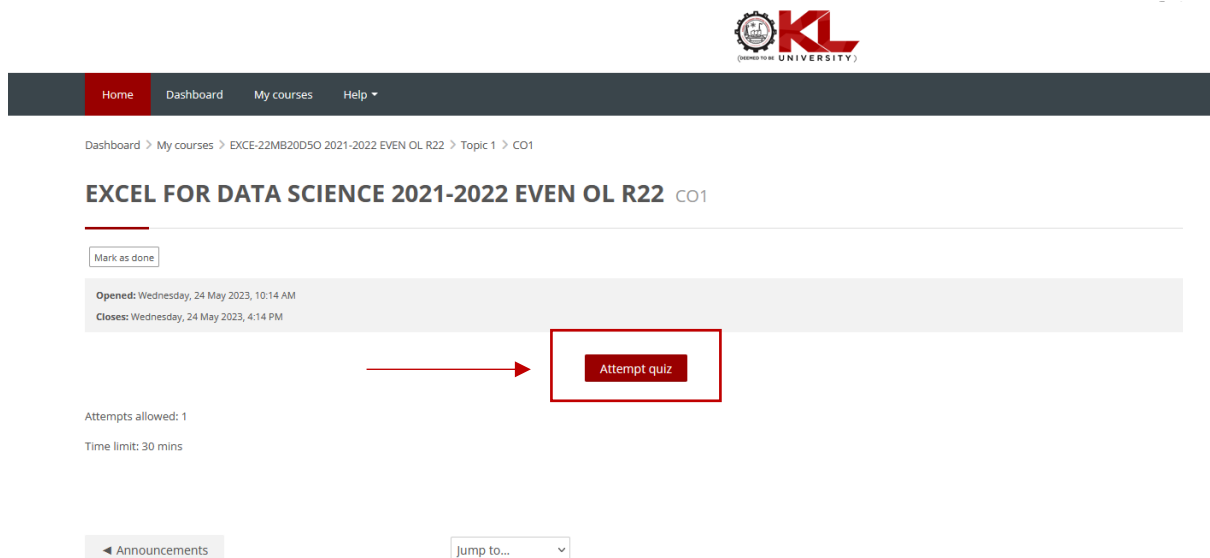
OPEN FORUM
Discussion forum_CO1_S1

Recent forum posts

J2 **Jahasultana 22924080027**
3 days ago
Data Analysis and Types of Data Analy...

1 unread post

Step 2: Click on the “ATTEMPT QUIZ” label as shown below.



KL
KUALA LUMPUR
UNIVERSITY

Home Dashboard My courses Help

Dashboard > My courses > EXCE-22MB20D50 2021-2022 EVEN OL R22 > Topic 1 > CO1

EXCEL FOR DATA SCIENCE 2021-2022 EVEN OL R22 CO1

Mark as done

Opened: Wednesday, 24 May 2023, 10:14 AM
Closes: Wednesday, 24 May 2023, 4:14 PM

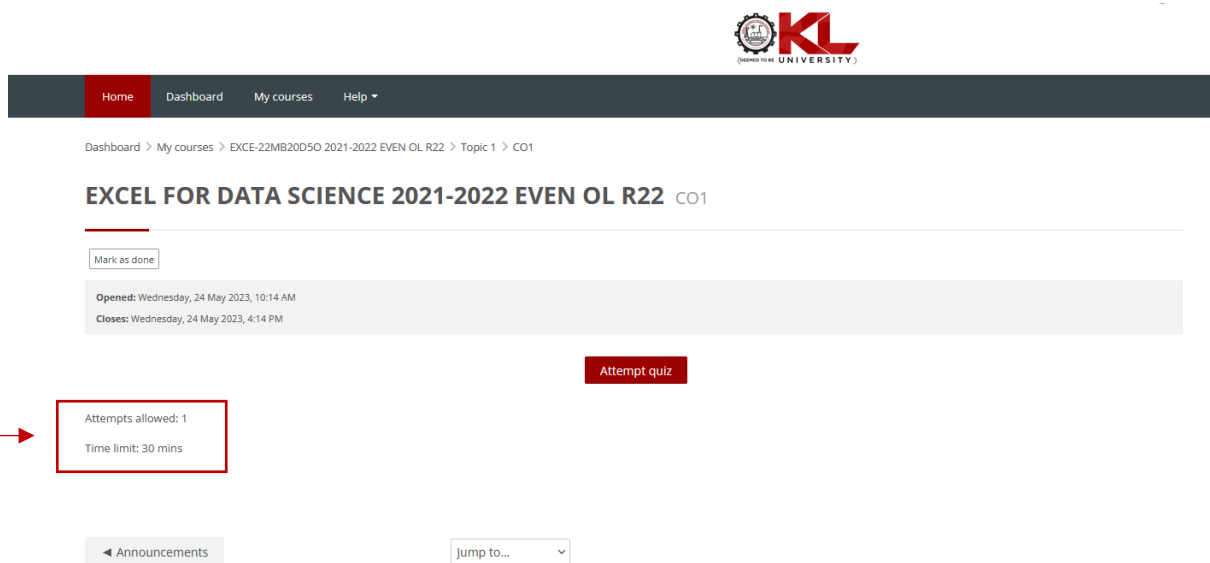
Attempt quiz

Attempts allowed: 1
Time limit: 30 mins

Announcements

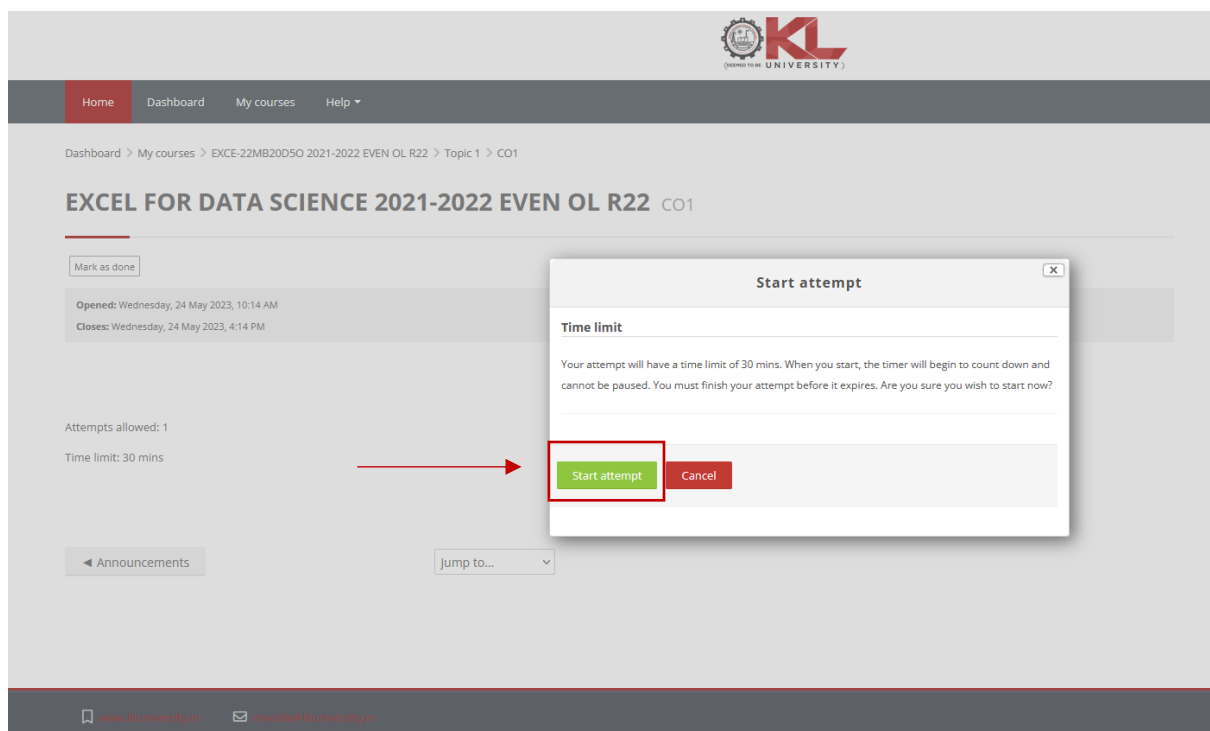
Jump to...

Number of attempts that are allowed and the **Time limit** for the quiz will be displayed as shown in the screenshot.



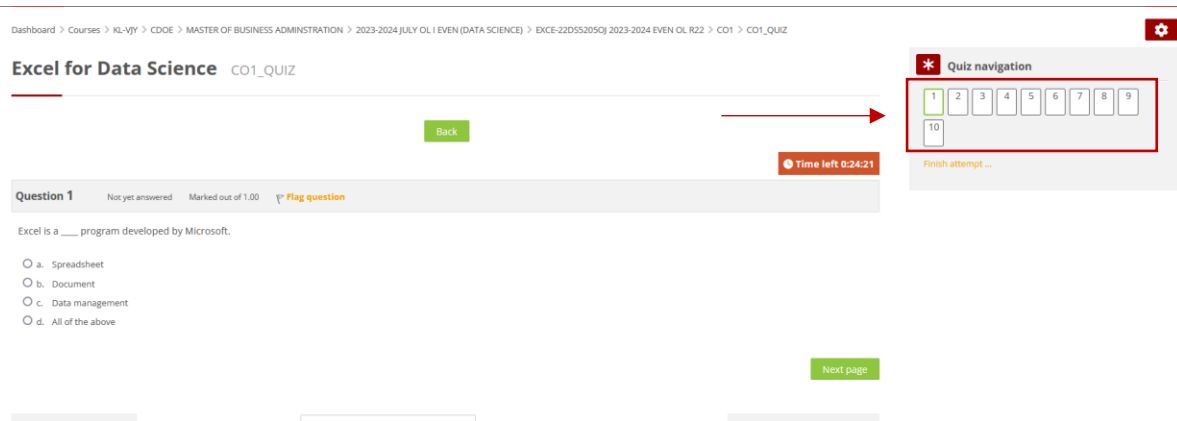
The screenshot shows the KL University logo at the top right. Below it is a navigation bar with links: Home, Dashboard, My courses, and Help. The breadcrumb trail reads: Dashboard > My courses > EXCE-22MB20D50 2021-2022 EVEN OL R22 > Topic 1 > CO1. The main heading is "EXCEL FOR DATA SCIENCE 2021-2022 EVEN OL R22 CO1". Below the heading is a "Mark as done" button. A grey box contains the text: "Opened: Wednesday, 24 May 2023, 10:14 AM" and "Closes: Wednesday, 24 May 2023, 4:14 PM". A red "Attempt quiz" button is positioned to the right. A red box highlights the text: "Attempts allowed: 1" and "Time limit: 30 mins", with a red arrow pointing to it from the left. At the bottom, there is an "Announcements" link and a "Jump to..." dropdown menu.

Step 3: Click on the “**START ATTEMPT**” button as shown below.

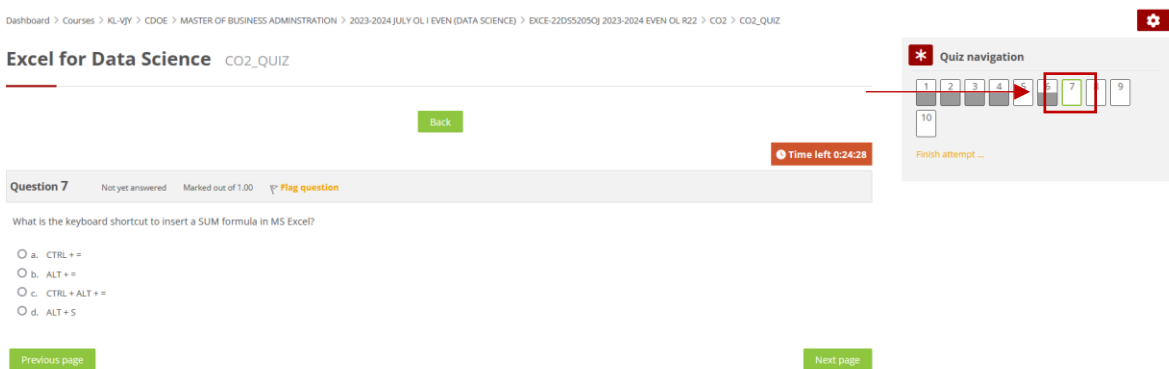


This screenshot shows the same quiz interface as the previous one, but with a "Start attempt" dialog box open. The dialog box has a title bar "Start attempt" with a close button (X). Inside, under the heading "Time limit", it says: "Your attempt will have a time limit of 30 mins. When you start, the timer will begin to count down and cannot be paused. You must finish your attempt before it expires. Are you sure you wish to start now?". At the bottom of the dialog are two buttons: "Start attempt" (highlighted with a red box and a red arrow pointing to it from the left) and "Cancel". The background interface is dimmed, showing the same navigation, breadcrumb, heading, and attempt limits information as before.

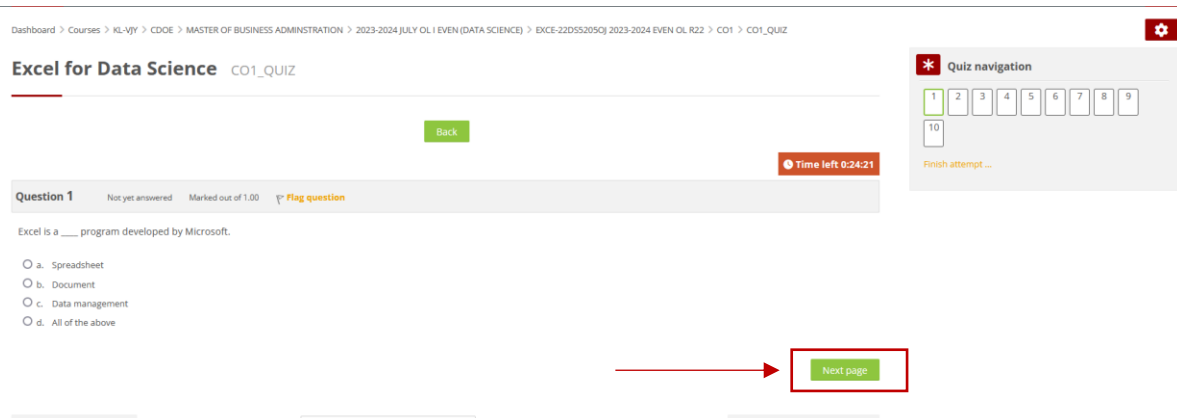
Step 4: Quiz questions will be displayed as shown in the screenshot.



You can keep track of where you are in a quiz by looking at the Quiz Navigation window. A bold, green-colored dark line highlights the number you are on. Clicking on any number in the navigation window will bring you to that question.



If the quiz covers multiple pages, you will need to click the Next button to see the next page. This will automatically save your answer.




If you want to flag a question to look at later, click on the flag icon next to the questions. The flag will turn red and the corner of the question's box in the navigation window will also turn red.

Dashboard > Courses > KL-VY > CDOE > MASTER OF BUSINESS ADMINISTRATION > 2023-2024 JULY OL I EVEN (DATA SCIENCE) > EXCE-22D55205QJ 2023-2024 EVEN OL R22 > CO1 > CO1_QUIZ

Excel for Data Science CO1_QUIZ

Back

Time left 0:24:21

Question 1 Not yet answered Marked out of 1.00  **Flag question**

Excel is a ____ program developed by Microsoft.

- ☐ a. Spreadsheet
- ☐ b. Document
- ☐ c. Data management
- ☐ d. All of the above

Next page


The navigation window turns red.

Dashboard > Courses > KL-VY > CDOE > MASTER OF BUSINESS ADMINISTRATION > 2023-2024 JULY OL I EVEN (DATA SCIENCE) > EXCE-22D55205QJ 2023-2024 EVEN OL R22 > CO2 > CO2_QUIZ

Excel for Data Science CO2_QUIZ

Back

Time left 0:29:10

Question 5 Not yet answered Marked out of 1.00  **Remove flag**

What is the keyboard shortcut to copy the value from the cell above the active cell into the cell or the Formula Bar in MS Excel?

- ☐ a. CTRL + ALT + ^
- ☐ b. ALT + SHIFT + ^
- ☐ c. CTRL + SHIFT + ^
- ☐ d. CTRL + SHIFT + C

Previous page

Next page

Quiz navigation

1	2	3	4	5	6	7	8	9	
10									

Finish attempt ...


Clicking on **Finish Attempt** will bring you to the final screen of the quiz.

Dashboard > Courses > KL-VY > CDOE > MASTER OF BUSINESS ADMINISTRATION > 2023-2024 JULY OL I EVEN (DATA SCIENCE) > EXCE-22D55205QJ 2023-2024 EVEN OL R22 > CO2 > CO2_QUIZ

Excel for Data Science CO2_QUIZ

Back

Time left 0:29:10

Question 5 Not yet answered Marked out of 1.00  **Remove flag**

What is the keyboard shortcut to copy the value from the cell above the active cell into the cell or the Formula Bar in MS Excel?

- ☐ a. CTRL + ALT + ^
- ☐ b. ALT + SHIFT + ^
- ☐ c. CTRL + SHIFT + ^
- ☐ d. CTRL + SHIFT + C

Previous page

Next page

Quiz navigation

1	2	3	4	5	6	7	8	9	
10									

Finish attempt ...

After the last question, you will be taken to a Summary of attempt window. This will show you the status of the questions in the test and any flags you may have set. You can go back to any of the questions simply by clicking on the question number.

Excel for Data Science

CO2_QUIZ

Back

CO2_QUIZ

Summary of attempt

Question	Status
1	Answer saved
2	Answer saved
3	Answer saved
4	Answer saved
5	Not yet answered
6	Answer saved
7	Not yet answered
8	Not yet answered
9	Not yet answered
10	Not yet answered

Return to attempt

Time left 0:16:38

This attempt must be submitted by Saturday, 10 February 2024, 3:36 PM.

Submit all and finish

*

Quiz navigation

1

2

3

4

5

6

7

8

9

10

When you are ready to submit your quiz, but sure to click the **Submit all and finish** button on the last page.

Excel for Data Science

CO2_QUIZ

Submit all your answers and finish?

Once you submit your answers, you won't be able to change them.

Cancel

Submit all and finish

CO2_QUIZ

Summary of attempt

Question	Status
1	Answer saved
2	Answer saved
3	Answer saved
4	Answer saved
5	Answer saved
6	Answer saved
7	Answer saved
8	Answer saved
9	Answer saved
10	Answer saved

Return to attempt

Time left 0:15:05

This attempt must be submitted by Saturday, 10 February 2024, 3:36 PM.

Submit all and finish

*

Quiz navigation

1

2

3

4

5

6

7

8

9

10