Sprint 2 - Sprint Planning Meeting Minutes

Location: Microsoft Teams

Date: Feb 08, 2023

Time: 5:00pm – 5:30pm

Agenda Items

1) Team members must decide between front end and backend development teams

2) Team must focus on research of tasks based on the given development team they are on

3) Scrum master will present a visual of the prototype idea for timeline to discuss design

4) Objective of this meeting is to refine features of timeline

Action Items

[action item]	Owner	Deadline	Status
1.) Create Prototype Presentation	Scrum Master	Feb 08	In Progress
2). Research	Everyone	Feb 08	On Going
3.) Plan Sprint	Everyone	Feb 08	In Progress