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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Meeting/Project Name:** | **Scrap Collector** | | | | | | |
| **Date of Meeting:** | 18/02/2020 | | **Time:** | | | 19h | |
| **Secretary:** | Nguyễn Hoàng Nhân | | **Location:** | | | Nu Tea Coffee (66, 17 Str) | |
| **1. Meeting Objective** | | | | | | | |
| **Check the job assigned before Tet holiday**  * **Assign new tasks** | | | | | | | |
| **2. List of Attendees** | | | | | | | |
| **Name** | | **Department/Division** | | **E-mail** | | | |
| Lại Đức Hùng | | Supervisor | | hungld5@fe.edu.vn | | | |
| Nguyễn Duy Đạt | | Team Leader | | datndse63093@fpt.edu.vn | | | |
| Tiết Lê Bảo Khánh | | Team Member | | khanhtlbse62247@fpt.edu.vn | | | |
| Nguyễn Hoàng Anh Trung | | Team Member | | trungnhase62282@fpt.edu.vn | | | |
| Nguyễn Hoàng Nhân | | Team Member | | nhannhse63259@fpt.edu.vn | | | |
| **3. Content** | | | | | | | |
| * **Review Use case Diagram** * **Review Conceptual ERD, Database** * **Review Report 2** * **Review Use case specification** | | | | | | | |
| **4. Action Items** | | | | | | | |
| **Action** | | | | | **Owner** | | **Due Date** |
| Rework ERD | | | | |  | | 22/02/2019 |
| Rework Database | | | | |  | | 22/02/2019 |