

Team 25 Agreement

Communication:

Discord Server: <https://discord.gg/QyNMe3>

- This will be used for discussing project-specific topics such as what technology will be used, different features we are working on, etc.
- Different channels will be made to discuss different features or user stories we are working on.

Facebook messenger:

- This will be used to set up in-person meetings and reach any member of the team instantly as all members have messenger on their phones, get notifications and check it regularly.

The expected response time is within 2 hours. If unable to address the inquiry right away, just let the sender know so.

Meetings:

- Team meetings will be Wednesdays 5 to 6pm and Fridays at 2 to 3pm.
- TA meetings will be Thursdays from 4 to 4:30pm.
- All meetings are mandatory unless otherwise agreed upon by all members.
- Discussion topics will be decided on for every meeting on the discord chat on the general channel.

Version Control:

- We will be using Git for version control.
- Commit messages should be informative and concise, not longer than 2 lines.
- We will develop features on branches and create Pull Requests when we want to integrate the feature with the main product branch.
- Pull requests will require the review of at least (1) other team member before they can be approved and merged.
- All the project code will be contained within a single repository. This repository is Team25's repository. <https://github.com/CSCC01/Team25>

Work distribution:

- Stories, tasks and burndown chart will be created during team meetings.
- Work will be assigned during the meetings, based on member's comfortability and time availability.
- Everyone should contribute a fair and roughly equal amount

Submitting work:

- One team member will be responsible for compiling the completed work from among the group members into a submit-ready package for every deliverable. Note, he is NOT necessarily responsible for the completion of the work, that is the responsibility of the person(s) who was/were assigned the tasks.
- The work should be organized in such a way that it is easy for the submitter to compile and submit the work.

Contingency Planning:

Conflicts between team members:

- If two or more group members cannot agree on something during the project, a vote will be held during the next in-person team meeting after everyone argues their side.
- In the case that this does not solve the problem we will ask the opinion of Saba, the TA assigned to our group.
- If we still cannot reach a compromise, Professor Thierry will be contacted.

Drop out:

- In the case of a group member dropping the course (which hopefully does not happen), the assigned workload will be distributed among the remaining members.
- If a team member is considering dropping out of the course they should notify the team (1) or more weeks in advance so the team has time to redistribute and complete the missing team members work.

Sickness:

- If a group member gets sick, then they are expected to make the necessary arrangements with the rest of the group to make sure their work is completed on time and with no loss of overall quality.

Slacking Off / Missing Meetings without Cause / Academic Dishonesty:

- If a group member shows signs of being a liability to the group and the project then a representative for CSCC01 will be contacted and the situation will be dealt with accordingly, including the option of removal of said member from the project.

I have read and agree to the team agreement terms laid above:

Joseph Sokolon:

Handwritten signature of Joseph Sokolon, appearing as 'Joey' in a cursive script.

Edgar Sarkisian:

Handwritten signature of Edgar Sarkisian, appearing as 'ES' in a cursive script.

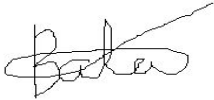
Jayden Arquelada:

Handwritten signature of Jayden Arquelada, appearing as 'Jayden Arquelada' in a cursive script.

Rishabh Kant:

Handwritten signature of Rishabh Kant, appearing as 'RS' in a cursive script.

Balaji Badu:

Handwritten signature of Balaji Badu, appearing as 'Balaji' in a cursive script.