

Meeting 1

Date: 2016-01-19 Location: 5207 Attendance: Richard, Simon, Ivar, Dennis, Johan, Jonathan (Skype)	Moderator: Ivar Secretary: Richard
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Minutes

- Meeting template
- Meeting format and formalia
- Meeting frequency
- Google Calendar
- Communication
- Group Contract
- Create Vision
- ShareLaTeX
- Next Meeting

Protocol

Meeting Template

Established today:

<https://docs.google.com/document/d/1v5sABoWhuP3Qc5dx8SkKg4dnjlYK5M-dyGkYenoIAL0/edit#>

Meeting format and formalia

Decisions are based on majority rule. Moderator vote breaks a tie.

- Note attendance, Moderator, Secretary, and location.
- Minutes

- Book a room for the next meeting.

Meeting frequency

2 meetings per week, monday and friday.

Google Calendar

Invites will be sent as google accounts are added to contact spreadsheet.

Communication

Test Slack. Slack invites sent to all member emails (Jonathan). Create an SMS group (Ivar).

Slack URL: <https://datx02-16-23.slack.com/>

Group Contract

<https://docs.google.com/document/d/1a0KlwflpNvGn3nreHxzknr8JNZGhb72N9JJZ4grHJCes/edit>

Includes group ambitions.

Create Vision

Mark-up system written with non-Java language probably but as proof of concept we will integrate our mark-up system with Java. Use Java annotations for integration.

Logging of steps. Graphical specification prioritized for later.

<https://docs.google.com/document/d/1IF9stlB799oIHHA9f2GLcYiX5TvUikN5U6cgv8ybr4/edit>

ShareLaTeX

Possible to create an account with sufficient collaborators without paying. Richard will send invites.

Next Meeting

Time: 2016-01-22 - 15:15

Room: 5207