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Date: 25/02/2013.

National Bank Building  
Harambee Avenue,  
Nairobi  
Tel: 020-2828000  
Fax: 020-311444/222304  
E-Mail:

Dear sir/madam,

**REF: Application for Graduate development programme**

I am writing this letter for an application for Graduate development programme position in your organisation that you did advertise.

I have successfully completed a diploma in Computer Science at the University of Nairobi and graduated on 28th August 2012 with Credit. Additionally, currently am a finalist in 4th year student pursuing completion of my degree in Bachelor of computer Science. I will be honored to be part of your organization given a chance. Furthermore, I have the ability to work within a team as well as cross-team and to work under pressure with minimal supervision. Some of the attributes I possess that justify my qualification for this position include the ability to learn quickly and to expand my full potential in order to produce the best results. Besides, working in your organization appeals me because the organization is well renowned for its good reputation in terms of the services they offer hence it's a good place for me to nurture my career.

I have enclosed my resume together with this application letter. Thank you for your time and consideration. I look forward to speaking with you about this opportunity.

Yours faithfully,

Erick Daudi Machuki.