

**INSTITUTE FOR LEARNING IN RETIREMENT
SCHOLARSHIP
At
Old Dominion
University**

The Institute for Learning in Retirement (ILR) is a membership organization of approximately 700 members that is affiliated with Old Dominion University (ODU) as part of its continuing to education programs. The mission of the ILR is:

- To foster the interests of members in continuing education, as an outreach of the University.
- To promote quality programs for its members.
- To provide opportunities for members to follow their common interests.
- To encourage member participation in study, discussion, and social activities.

ILR is establishing one graduate scholarship of \$3,000 a year, for two years, totaling \$6,000. The scholarship will be known as the "ILR Scholarship." The scholarship may be extended beyond the initial two years for other recipients as mutually agreed between ODU and ILR.

The purpose of the ILR Scholarship is to help the recipient achieve a greater potential usefulness to society and to acknowledge ODU's role in the formation and continued support of ILR.

Criteria for Scholarship:

1. **Age:** An individual's ILR Scholarship terminates upon receipt of a degree or equivalent or when the individual becomes eligible for free tuition at ODU by virtue of age. The scholarship is awarded to persons seeking a graduate or professional degree (Master or Doctor Equivalent) awarded by ODU.
2. **Need:** It is ILR's intent to help a person achieve a postgraduate degree who might not be able to do so because of a lack of financial resources. ODU has sole discretion to determine need. Need is established by submission by the applicant and processing by ODU of a Free Application for Student Aid (FAFSA).
3. **Residence:** The recipient of an ILR Scholarship MUST BE A UNITED STATES CITIZEN and shall be a resident of the Hampton Roads area.
4. **Major:** The recipient shall pursue any course of study that leads to a graduate

or professional degree awarded by ODU.

5. **Grade Point:** Recipients must have a baccalaureate degree and must be eligible for an ODU postgraduate degree program. The recipient will maintain a 3.0/4.0 grade point average to retain the scholarship.
6. **Academic Load:** The intent of the scholarship is to help a student to attend ODU as a full time student. Therefore, recipients will maintain a minimum of 9 credit hours a semester except in their final semester before graduation when fewer than 9 is permitted. A waiver of this requirement will be considered by ILR upon receipt of a letter request from the recipient delivered to the ILR office via the ODU Financial Aid office and the Director of VBHEC. The letter request should: 1) describe the circumstances that make it difficult or impossible for the recipient to pursue 9 semester hours, and 2) describe the student's plans for obtaining a degree.

Details of Scholarship:

1. The ILR Scholarship will pay \$1,500 toward tuition and any mandatory fees each semester or summer session attended.
2. The ILR scholarship is a grant UNDER WHICH NO RECIPIENT MAY receive more than a total of \$6,000. Regardless of the number of credit hours taken in a semester or summer session, no student may receive more than \$1,500 a semester or the summer session.
3. There will be one ILR Scholarship active recipient at any one time.
4. ODU will publish the ILR Scholarship as it publishes all other scholarships awarded by the University with specific reference to the ILR website. ILR will select the recipient based on the ILR criteria.
5. At the end of each semester as grades are available, the recipient will report the following information to the ILR.

Name and address,

Major or field of study,

Academic load of the just completed semester and the load to be undertaken in the next semester.

Grade point for the completed semester and the cumulative GPA

Expected graduation date and degree.

6. Upon receipt of the ODU report described above for the end of the Fall Semester, ILR will advise ODU by letter of the continued availability of the ILR Scholarship for the next academic year. It is ILR's intention to continue to fund this scholarship so long as funds are available. If, however, circumstances require a reduction in funding or a cessation of the scholarship, ILR will advise ODU and the student involved at the earliest possible time. ILR will make every

effort to keep the current scholarship in place until graduation or the expiration of the two years. The scholarship receipt and all other applicants will be notified no later than December 1st of the year in which they apply.

7. **Continuation**: Once granted, a scholarship remains with the grantee for two calendar years so long as the recipient maintains the minimum average grade point of 3.0/4.0, is enrolled in a degree granting program, and maintains the minimum academic load of 9 credit hours in the fall and spring semesters except in the last semester. If a recipient's GPA falls below 3.0/4.0 in one semester the scholarship MAY BE MAINTAINED FOR another semester ASSUMING A MINIMUM OF 3.0 WILL BE MAINTAINED IN THAT SEMESTER. By the following semester, the recipient is expected to regain a GPA of 3.0. The recipient may apply to the ILR for a leave of absence for up to one year to attend to family needs provided the University also approves the absence. If the recipient returns to class at the end of one year and otherwise meets the requirements, he/she will continue to receive the scholarship. During the leave of absence, the scholarship will be considered still active, belong to the recipient, but unfunded. The granted leave of absence is added to the two calendar year limit stated above.
8. **Summer Session**: Attendance at the summer session is not required but will be reimbursed at the same rate as the regular session prorated on the basis of the credit hours taken divided by 9. The ILR Scholarship recipient is not required to take a minimum of 9 credit hours in the summer session. ILR Scholarship payments for the summer session do not extend or modify the maximum grant of \$6,000 to each recipient
9. **Fiscal Arrangements**: Recipients may accept other grants, awards, and stipends that contribute to the student's living costs and academic expenses.
10. **Points of Contact**: The principle points of contact are the Director, VBHEC on behalf of ODU and the Vice President of ILR on behalf of ILR.
11. **Applications**: APPLICATIONS WILL BE FORWARDED DIRECTLY TO ILR WHERE THE REQUIRED DOCUMENTS WILL BE REVIEWED FOR COMPLETENESS. APPLICATIONS NOT COMPLETE OR RECEIVED PAST THE DEADLINE WILL NOT BE CONSIDERED. IT IS THE RESPONSIBILITY OF THE APPLICANT TO OBTAIN FROM ODU THOSE DOCUMENTS. THESE INCLUDE supporting data submitted by ODU. ILR will inform the successful applicant by mail of his/her selection and will inform all other applicants of their non-selection by December 1st.
12. **Disbursement**: ILR will send a check for the appropriate amount to the ODU Financial Aid office to be credited to the student's account.
13. ODU will submit at the end of each semester or summer session attended by the recipient the report that includes:

Name and address,

Major or field of study,
Academic load of the just completed semester and the load to be undertaken in the next semester,
Grade point for the completed semester and the cumulative GPA,
Expected graduation date and degree.

14. ODU will be the point of contact for any requests from the student for a leave of absence, communications relative to his/her continuation, or other communications relative to the scholarship. ODU will then forward these communications to ILR.
15. The ILR Scholar will be invited as a guest to the ILR Annual Meeting which is usually held in March. Attendance is optional and is not required to maintain the

16. Application Process:

1. The Fall 2014 application process begins August 1st.
2. Complete application no later than May 31st of the year in which applying.
3. Include a **personal essay** describing your interest in the scholarship AND your educational and career goals. (Please limit essay to one typewritten page, double spaced.)
4. **Two letters of recommendation** from your professors or employers.
Please send scholarship application and related materials to:

Institute for Learning in Retirement (ILR)
Virginia Beach Higher Education Center
1881 University Drive
Virginia Beach, Virginia 23453

5. Your application may require an interview with the selection committee.
6. The scholarship receipt will be notified no later than June 30th of the year in year in which you apply.

**APPLICATION
INSTITUTE FOR LEARNING IN RETIREMENT
SCHOLARSHIP
at
OLD DOMINION UNIVERSITY**

Please send scholarship application and related materials to:

Institute for Learning in Retirement (ILR)
Virginia Beach Higher Education Center
1881 University Drive
Virginia Beach, Virginia 23453

Student Name: _____

Social Security Number: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Cell Phone:** _____

Email: _____

High School(s) Attended	City, State	Date of Graduation	Cumulative GPA
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Please list ALL colleges/universities attended (starting from the most recent - use additional sheets if needed). * Please provide official transcripts from ALL colleges/universities you are currently attending and/or have attended.**

Name of Institution, City, State, Full or Part-time Cumulative GPA, Degree obtained (BA, BS, etc.) or type of program, Date of graduation or anticipated date:

Please list any college extracurricular activities or community service activities (include dates):

Honors, Awards, Recognition Received (include monetary awards, if applicable) (include dates):

Employment History: (Resume-optional)

Name of Current Employer (if applicable):

Employer's Address: _____

Employer's Phone: _____

Be sure to provide ALL of the additional information with your application

1. One-page personal essay describing interest in scholarship AND your educational and career goals. (Please limit essay to one typewritten page, double spaced.)
2. Two letters of recommendation from your professors or employers.
3. Official transcripts from ALL colleges attended or currently attending
4. Proof of Virginia residency (copy of driver's license or utility bill).
5. This application must be accompanied or preceded by a completed FAFSA submitted to ODU AND THE PROCESSED COPY INCLUDED WITH THE APPLICATION.
6. AN APPLICATION TO ONE OR MORE ODU GRADUATE PROGRAMS AND A CERTIFICATION BY ODU THAT THE APPLICANT IS ELIGIBLE FOR THE INTENDED GRADUATE PROGRAMS WITH OR WITHOUT ADDITIONAL PREPARATORY COURSES.

Certification:

I certify that the information I have provided on this application is true and complete to the best of my knowledge.

Student Signature

Date

Authorization:

I hereby authorize ODU to provide and ILR to receive, all personal and private information relevant to this application

Student Signature

Date

Title: _____