

INFO221 – Assignment 2

This assignment is due before 12 noon, 31 March 2006.

Both a softcopy and a hardcopy are required. The softcopy must be submitted via Blackboard. The hardcopy must be submitted to Box A2, Level 1, Easterfield (Near to Peter Metham's office).

Scenario

The directors of West Coast Air Adventures Ltd have decided to embark upon project "B", the website project. To quote from the previous assignment,

"Mike has suggested that the company develop a highly professional website that describes the company, its flights, guided tours, hotels in the vicinity and the transport opportunities. The website will offer packages that integrate getting to the West Coast, high quality hotel accommodation, travel to airfields and full descriptions of the guided tours themselves. The website would enable clients to purchase holidays online."

The directors have asked Ian (Admin Manager) to manage the project from start to finish. Mike has put a team together that, so far, includes Cathy (Pilot), Mike (Marketing Manager), and Pravesh (Bookings). Ultimately, they expect to contract out the design and development of the actual website to one of the local software companies.

Task 1: Develop a scope statement for the project. Use the template provided (scope_statement.doc¹) and the example in Chapter 3 as guides. (Also refer to the marking guide below).

Task 2: Develop a work breakdown structure (WBS) for the project. Break down the work to level 2 or level 3, as appropriate. Use the appropriate template (wbs.doc) and the samples in Chapters 3 and 5 as guides. Be sure the WBS is based on the scope statement that you developed as part of Task 1, and utilise all other relevant information. (Refer to the marking guide below).

¹ The Templates are available within the Course Materials section on Blackboard.

BITT301 – Assignment #2

Marks:

Serial No:

Grade:

Name:

Task 1: Scope statement

Item	Comment
Appropriate template used	
Title – consistent with other documentation	
Project Justification – summarised and consistent with previous documentation including the business case.	
Characteristics and Requirements of the key products. Both functional and non-functional requirements are included.	
Summary (list) of Project deliverables included (e.g. Business case, stakeholder analysis)	
Summary of Product-Related deliverables (e.g. Design report, test results)	
Project Success Criteria (a list of RESULTS that MUST occur for the project to be considered a success.)	

Task 2: WBS

Item	Comment
Template D-12 used	
The WBS is composed of activities, grouped appropriately	
The WBS includes ALL of the work that has to be done (even if not highly detailed)	
Key activities pertaining to Initiating, Planning, Execution, Closure and Control are all included.	
