# Minutes for Group\_\_\_3\_\_ Week commencing \_4/3/19\_ Date of this minute \_\_7/2/19\_\_

The following team members were present

|  |  |
| --- | --- |
| Name (printed/typed) | Signature |
| Barbara Murtland |  |
| Colette Casey |  |
| David Kennedy |  |
| Ismael Florit |  |
| Tim Lewis |  |

Agenda: To go over the draft use case descriptions we have each completed.

Task Reporting (Briefly list the progress for each team member in the last week.\*)

Name & Role (1): Barbara Murtland (Team member)

* Gathered information on industry standards of software engineering and presented to group.
* Completed draft use case descriptions – “Start Game” and “Takes Turn”

Name & Role (2): Colette Casey (Team Member)

* Completed draft use case descriptions – “Purchases Startup” and “Lands on Runway”

Name & Role (3): Dave Kennedy (Team Member)

* Created git repo for use cases
* Completed draft use case descriptions – “Hires Staff” and “Takes over Startup”

Name & Role (4): Ismael Florit (Scribe)

* Completed Ghant chart and set up Trello board
* Completed draft use case descriptions – “Declares Bankruptcy”, “Verifies Choice” and “Views rules”

Name & Role (5): Tim Lewis (Moderator)

* Completed draft use case descriptions – “Terminates Game” and “Ends Turn”

Actions Planned (Briefly list the actions required of each team member for the next week.)

Name & Role (1): Barbara Murtland (Team member)

* Finalise use case descriptions – “Start Game” and “Takes Turn”

Name & Role (2): Colette Casey (Team Member)

* Finalise use case descriptions – “Purchases Startup” and “Lands on Runway”

Name & Role (3): Dave Kennedy (Team Member)

* Finalise use case descriptions – “Hires Staff” and “Takes over Startup”

Name & Role (4): Ismael Florit (Scribe)

* Finalise use case descriptions – “Declares Bankruptcy”, “Verifies Choice” and “Views rules”

Name & Role (5): Tim Lewis (Moderator)

* Create Technopoly Guide for users and to compare use cases and class diagrams against.
* Finalise use case descriptions – “Terminates Game” and “Ends Turn”