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| Team/Group | 2 | | |
| Date: | 3rd/9/2020 | Time: 10:30 | 10:30 – 11:00 |
| Minutes prepared by: | David La Gordt Dillie | Location: R10 | Ms-Team “Advance Software Project Group 2” |
| 1. Purpose of the meeting | | | |
| * Ask the client questions * Ask the tutor questions | | | |
| 1. Attendance | | | |
| |  |  | | --- | --- | |  | Boaz Goldsteen | |  | David La Gordt Dillie | |  | Seb | |  | Mary | | Tutor | Gupta | | Client | Rafayel | | | | |
| 1. Agenda | | | |
| Topic | Discussion | | |
| introduction | * Group name was shared with the client and the what we wanted to get out of this meeting was told to the client | | |
| Current inventory management | * If stock is empty employees makes a request. * And the end of the day managers check to see which products are out of stock. | | |
| Common difficulties with restocking and notifying employees | * The employees are notified manually and says there are no major issues right now * The client would like the stock manager and department to have a channel they can make requests for the items they need. | | |
| Dynamic between the different departments | * The client was asked how departments make requests. * The department can make requests with a list of entities that an employee can deliver | | |
| Design coniderations | * The client has no special design requests for now, he wants to see our groups interpretation first | | |
| User experience | * The client wants the app to be useable for any employee * The client wants a system for employees later and a way for management to “manage” for now * Management should be able to see sales aswell | | |
| Things the client wouldn’t recommend/ doesn’t want | * The client wants good priorities, a system that can alter employee data and helps management. | | |
| Client asks what we as a group can do | * The client is satisfied with a desktop application and is open to a mobile application | | |
| Tutor questions –  Milestones  URS  Non-Deliverables | * We have to choose when our milestones finish at the end of a phase. * Project plan this week (aug 31st – sep 6th) URS next week (sep 7 -13th) * Non deliverables are things we are not that we are not going to give to the client (e.g. a certain platform or device the application wont be on, something we cant finish within 6 weeks) | | |
| Weekly meetings | * Tutor meetings are twice a week and have to be setup by us, * Client meetings are when we choose and we have to schedule and setup them ourselves | | |
| Communication plan | * Meeting context, how to meet, what the meeting is about and who should be present | | |